

# 2023 - 24 Calendar



# Sindhi College

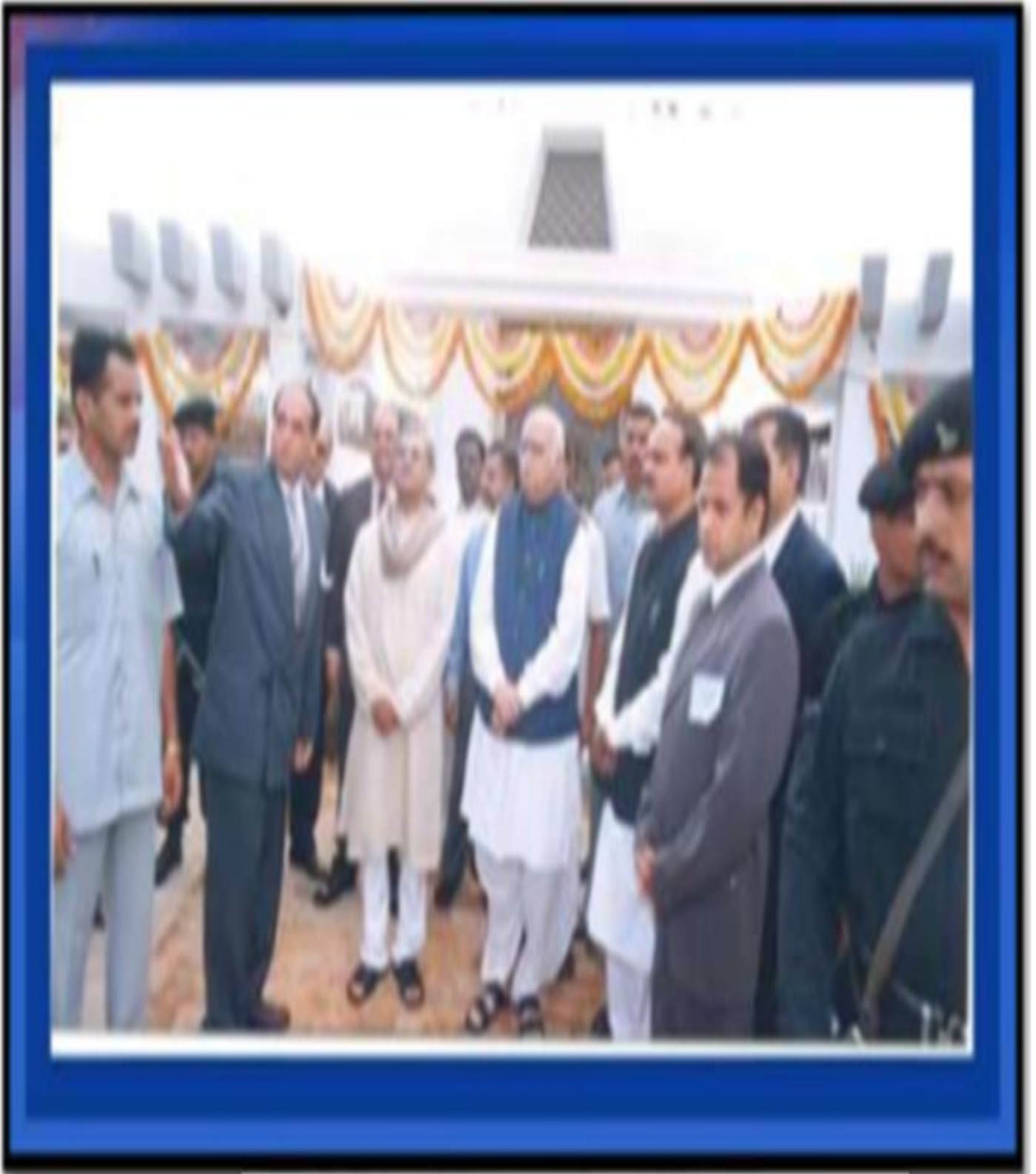
Permanently affiliated to Bengaluru City University, Re-Accredited by NAAC B++  
Recognized by UGC under 2(f) & 12B, ISO 9001 : 2015 Certified Institution



**SINDHI COLLEGE**

#33/2B, Hebbal, Kempapura,  
Bangalore - 560 024.  
080 - 23637543 / 44.

[www.sindhicollege.com](http://www.sindhicollege.com)



# OFFICE BEARERS



**SRI.SANJEEV ATMARAM  
PRESIDENT**



**SRI.AASHISH AMARLALL  
CHAIRMAN**



**SRI.NAVIN NICHANI  
HON.SECRETARY**



**SRI.HARISH ISHWARDAS  
HON.TREASURER**



**SRI.ROHIT R KUKREJA  
HON.JT.SECRETARY**

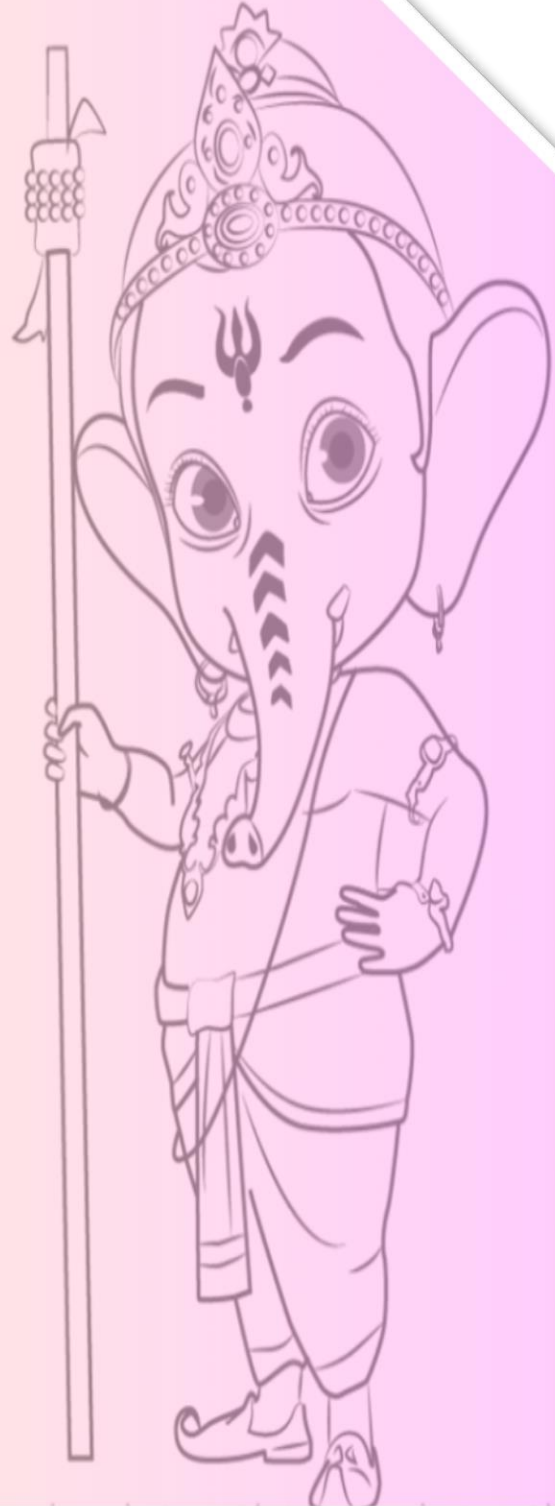


**Prof. N. Asha**  
**Principal, Sindhi College**

अजं निर्विकल्पं निराकारमेकं  
 निरानंदमानंदमद्वैतपूर्णं ।  
 परं निर्गुणं निर्विशेषं निरीहं  
 परब्रह्मरूपं गणेशं भजेम ॥

गुणातीतमानं चिदानंदरूपं  
 चिदाभासकं सर्वगं ज्ञानगम्यं ।  
 मुनिध्येयमाकाशरूपं परेशं  
 परब्रह्मरूपं गणेशं भजेम ॥

जगत्कारणं कारण ज्ञानरूपं  
 सुरादिं सुखादिं गुणेशं गणेशं ।  
 जगद्ध्यापिनं विश्ववंद्यं सुरेशं  
 परब्रह्मरूपं गणेशं भजेम ॥



-Adi Shankaracharya

**OFFICE BEARERS**  
**&**  
**MANAGEMENT COMMITTEE MEMBERS**

<b>OFFICE BEARERS</b>	
<b>SRI. SANJEEV ATMARAM</b>	<b>PRESIDENT</b>
<b>SRI. AASHISH AMARLALL</b>	<b>CHAIRMAN</b>
<b>SRI. NAVIN NICHANI</b>	<b>HON.SECRETARY</b>
<b>SRI. HARISH ISHWARDAS</b>	<b>HON.TREASURER</b>
<b>SRI.ROHIT R KUKREJA</b>	<b>HON.JT.SECRETARY</b>

**BOARD OF MANAGEMENT MEMBERS****1 SRI DEEPAK MENDA****2 SRI R.DEEPAK NARANG****3 SRI HARISH S. ASRANI****4 SMT. KAIRA SACHDEV****5 DR. KANYALAL KHATWANI****6 SRI KISHORE A SACHDEV****7 SRI KRISH RAJAN BATHIJA****8 SMT. POOJA CHHABRIA****9 SRI RAJA B. JUMANI****10 SRI SHANKAR PUNJABI****11 SRI VARUN PRAKASH DARIRA****12 SRI. VINOD KUMAR G. HEMDEV (EX-OFFICIO)****13 SRI. RAJAN DOULATRAM (EX-OFFICIO)****14 SRI PRAKASH R NARANG (EX-OFFICIO)****15 SRI KISHORE L ACHPAL (EX-OFFICIO)**



# Sindhi College

(Sponsors : Sindhi Seva Samiti)

#33/2B, Hebbal, Kempapura, Bengaluru – 560024

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**An ISO 9001:2015 Certified Institution**

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No. \_\_\_\_\_

Date of Birth:         Blood \_\_\_\_\_ Group: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste \_\_\_\_\_ SC/ST/GM/OBC: \_\_\_\_\_

Guardian / Lodging: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Mother Tongue: \_\_\_\_\_

Details of	Mother	Father
Name		
Occupation		
Off. Address		
Phone No.		
Email		
Residential Address		
Phone No.		
Mobile		

Students are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.





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**PHOTO**

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No. \_\_\_\_\_

Date of Birth:         BloodGroup: \_\_\_\_\_

Religion: \_\_\_\_\_

Caste: SC/ST/GM/OBC: \_\_\_\_\_

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Name		
Occupation		
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## VISION

*To nurture creativity, talent, and performance by providing high quality education in a state of the art environment and mould aspiring youth into future leaders*

## MISSION

- ♣ *Inculcating high value through integrity*
- ♣ *Empowerment through Knowledge*
- ♣ *Development through Social conscience*
- ♣ *Community upliftment through employability*



## Sindhi College

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### CIRCULAR

Dear Parent,

Warm Greetings,

1. **75% of attendance in each subject is compulsory** for the issue of hall ticket to the students for their final examination. Parents is required to follow up by meeting teachers, HODs regarding their wards progress and attendance.
2. Appearance and passing in each test/terminal/half-yearly examinations is mandatory for permission to appear in the final examination. Parents are requested to counsel their wards accordingly.
3. Please fill up the tear-off sheet and send it back immediately to the class teacher.

Principal

Indemnity Bond

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To

The Principal, SindhiCollege

Dear Sir,

I \_\_\_\_\_, the parent of \_\_\_\_\_ of \_\_\_\_\_ class have understood the requirements of the college and will pay personal attention fulfilling the requirements of the college. My mobile no. is \_\_\_\_\_

**Signature of the Parent**



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## LIST OF HOLIDAYS 2023-24

<b>Date</b>	<b>Day</b>	<b>Holiday</b>
05/08/2023	Saturday	1 <sup>st</sup> Saturday
15/08/2023	Tuesday	Independence Day
19/08/2023	Saturday	3 <sup>rd</sup> Saturday
25/08/2023	Friday	Varamahalakshmi Varata
30/08/2023	Wednesday	Raksha Bandhan
02/09/2023	Saturday	1 <sup>st</sup> Saturday
06/09/2023	Wednesday	Janmashtami
10/09/2023	Sunday	Bakrid
16/09/2023	Saturday	3 <sup>rd</sup> Saturday
18/09/2023	Monday	Ganesh Chaturthi

<b>28/09/2023</b>	Thursday	Id-e-Milad
<b>02/10/2023</b>	Monday	Mahatma Gandhi Jayanti
<b>07/10/2023</b>	Saturday	1 <sup>st</sup> Saturday
<b>14/10/2023</b>	Saturday	Mahalaya Amavasya
<b>21/10/2023</b>	Saturday	3 <sup>rd</sup> Saturday
<b>23/10/2023</b>	Monday	Mahanavami/Ayudha Pooja
<b>24/10/2023</b>	Tuesday	Vijaya Dashami
<b>28/10/2023</b>	Saturday	Valmiki Jayanti
<b>01/11/2023</b>	Wednesday	Kannada Rajyothsava
<b>04/11/2023</b>	Saturday	1 <sup>st</sup> Saturday
<b>12/11/2023</b>	Sunday	Naraka Chaturdashi
<b>13/11/2023</b>	Monday	Diwali
<b>14/11/2023</b>	Tuesday	Bali Padyami
<b>18/11/2023</b>	Saturday	3 <sup>rd</sup> Saturday
<b>30/11/2023</b>	Thursday	Kankadasa Jayanti

<b>02/12/2023</b>	Saturday	1 <sup>st</sup> Saturday
<b>16/12/2023</b>	Saturday	3 <sup>rd</sup> Saturday
<b>25/12/2023</b>	Monday	Merry Christmas
<b>01/01/2024</b>	Monday	New Year
<b>06/01/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>15/01/2024</b>	Monday	Makar Sankranti
<b>20/01/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>26/01/2024</b>	Friday	Republic Day
<b>03/02/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>17/02/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>02/03/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>08/03/2024</b>	Friday	Maha Shivatri
<b>16/03/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>25/03/2024</b>	Monday	Holi
<b>29/03/2024</b>	Friday	Good Friday

<b>06/04/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>09/04/2024</b>	Tuesday	Ugadi
<b>11/04/2024</b>	Thursday	Eid-ul-fitar
<b>14/04/2024</b>	Sunday	Ambedkar Jayanti
<b>20/04/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>01/05/2024</b>	Wednesday	Labour day
<b>04/05/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>10/05/2024</b>	Friday	BASAVA JAYANTHI
<b>18/05/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>01/06/2024</b>	Saturday	1 <sup>st</sup> Saturday
<b>15/06/2024</b>	Saturday	3 <sup>rd</sup> Saturday
<b>17/06/2024</b>	Monday	Eid-al-Adha/Ashura



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### College Working Hours

Class	Monday to Saturday	1st& 3rd Saturday
B.Com/B.Com(LSCM)/BBA /BBA(AVM) BCA / B.Sc /BA	8.15 AM – 4 PM	Holiday

Office Hours

8.15 AM – 4.00 PM

Accounts

8:15 AM – 4.00 PM

#### Library Timings

Monday to Saturday 8.15 AM – 4.00 PM

### Contacts

1. Office : 080-23637543,23637544
2. Principal : 080-23637543
3. Administrator : 080-23637544
4. E - mail : [mail@sindhicollege.com](mailto:mail@sindhicollege.com)
5. Website : <http://www.sindhicollege.com>





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## CALENDAR 2023 – 2024

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No.: \_\_\_\_\_

Name of the Parent / Guardian: \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone (Res.): \_\_\_\_\_ Off: \_\_\_\_\_

**Note:** 1. The Calendar should be brought to college every day.

2. Change of address if any should be communicated to office immediately.

3. Identity card to be worn every day to College.

## **Introduction**

The Sindhi College was founded by the Sindhi Seva Samiti mainly to provide College level education to the students of Sindhi High School and also to the students of other schools. This Institution draws its inspiration and guidance from the Sindhi Seva Samiti known for its philanthropic disposition. Started in 1994, the institution is well set on its path for fulfilling its lofty objectives and has already made its mark in the field of academic excellence.

## **Aims and Objectives**

This institution aims to provide the right environment for the development of the full potential of the student, by

- a) Stimulating creativity and a love for learning
- b) Cultivating qualities of understanding, goodwill and co-operation.
- c) Imbibing an awareness of the socio-economic needs of the community.
- d) Nurturing a vision for national and universal integration.

Sindhi Seva Samiti is inspired by a vision drawn from the life and teachings of great Indian Educationists. It is based on the principles of character building.

## **Openness to Growth**

- A student is expected to mature as a person emotionally, intellectually, socially and spiritually to a level that reflects responsibility for his / her own growth as opposed to a passive, drifting and laissez-faire attitude. The student must begin to reach out towards his development, seeking opportunities to stretch his mind, imagination, feelings and religious consciousness. One needs to learn to move beyond self-interest or self-centeredness in relation to others and to reflect the confidence and freedom of a mature person.
- A mastery of academic requirements for advanced forms of education is to be cultivated. The student needs to see the need for intellectual integrity in a personal quest for truth and justice. This would mean, that the 'Sindhian' is expected to develop intellectual skills and understanding which cut across and go beyond academic requirements.

- The primary aim of our education is to strengthen our base for academic excellence. The academic excellence does not merely remain at the level of high percentage results, but to the extent we are able to train persons in various strata of knowledge. This is done through various associations and activities which are greatly intellectual oriented such as quiz, debate, lecture contest and the like. The interest of the teachers and the encouragement of the Management have led to the growth of this academic atmosphere. All in all, academic excellence has been the prime aim of Sindhi Seva Samiti.
- The Samiti expects its students to develop a patriotic spirit. This would mean a deep understanding of the cultural heritage of the country and the capacity to rise above parochial, communal, regional feelings and sentiments. A secular and democratic outlook with a deep loyalty to the nation and an awareness of current social, economic and political trends give the students the realization of the great task ahead of them as responsible citizens.

## FACULTY DETAILS

<b>PROF. N ASHA</b>	<b>M.COM,MBA,M.PHIL,(PH.D)</b>	<b>PRINCIPAL</b>	<b>principal@sindhicollege</b>
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### DEPARTMENT OF COMMERCE

<b>PROF. JAYASHREE TAMBAD</b>	<b>M.COM, M.PHIL</b>	<b>ASSOCIATE PROFESSOR- HOD</b>
<b>PROF. KUMAR E</b>	<b>M.COM, NET, K-SET</b>	<b>ASSISTANT PROFESSOR &amp; ASSISTANT HOD</b>
<b>PROF. SAVITHA N L</b>	<b>M.COM, B.ED</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. PRATHIMA R</b>	<b>MBA</b>	<b>ASSISTANT PROFESSOR</b>
<b>DR. V SRI HARI</b>	<b>M.COM, MBA, M.PHIL ,PH.D</b>	<b>ASSOCIATE PROFESSOR &amp; PLACEMENT CORDINATOR</b>
<b>PROF. RAJI N</b>	<b>M.COM</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. POOJA D</b>	<b>M.COM, NET</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. SHIVAKUMAR R</b>	<b>M.COM</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. MAYURI</b>	<b>M.COM</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. ARSHIYA KHANUM</b>	<b>M.COM, MBA</b>	<b>ASSISTANT PROFESSOR</b>
<b>PROF. NAMRATHA B M</b>	<b>M.COM (FA), B.ED, NET</b>	<b>ASSISTANT PROFESSOR</b>

## DEPARTMENT OF COMPUTER SCIENCE & ELECTRONICS

PROF. RADHIKA E K	MS (IT) (PH.D)	ASSOCIATE PROFESSOR- <b>HOD</b>
PROF. HEMALATHA R	MCA,M.PHIL	ASSOCIATE PROFESSOR & <b>IQAC CORDINATOR</b>
PROF. PRIYA HARI	MCA	ASSOCIATE PROFESSOR & <b>ASSISTANT HOD</b>
PROF. AKILANDESWARI R	BE, ME	ASSISTANT PROFESSOR
PROF.POORNIMA	MCA	ASSISTANT PROFESSOR
PROF.PACKIYA LEKSHMI	BTECH,ME	ASSISTANT PROFESSOR
PROF. PALALVI G N	MCA	ASSISTANT PROFESSOR

## DEPARTMENT OF MANAGEMENT

PROF. SASHIKALA U	MBA,PGDHRM (PH.D)	ASSOCIATE PROFESSOR - <b>HOD</b>
PROF.VAIDYESH M A	M.COM,MBA,M.PHIL	ASSOCIATE PROFESSOR
DR.RAJDEEP MANMANI	MBA	<b>RESEARCH HEAD</b>
PROF. NANDINI S	M.COM, M.PHIL	ASSOCIATE PROFESSOR & <b>ASSISTANT HOD</b>
PROF. REETHU RACHEL RAJ	M.COM	ASSISTANT PROFESSOR
PROF. SHARATH M	MBA	ASSISTANT PROFESSOR
PROF. KUSUMA N C	M.COM, NET, KSET	ASSISTANT PROFESSOR
PROF. MANISHA M	M.COM	ASSISTANT PROFESSOR

### DEPARTMENT OF MATHEMATICS

DR. ROOPA R ANAGOD	M.SC, M.PHIL ,PH.D	ASSOCIATE PROFESSOR- <b>HOD</b>
PROF. CHITTY BABU R	M.SC	ASSISTANT PROFESSOR

### DEPARTMENT OF BACHELOR OF ENGLISH

DR. PADMAVATHY K	MA , M.PHIL, LLB, NET, PH.D	PROFESSOR & <b>HOD BA</b>
PROF. R RAHEELA ROOHIN	M.A	ASSISTANT PROFESSOR
PROF.BHANU	M.A(ENGLISH)	ASSISTANT PROFESSOR

### DEPARTMENT OF BACHELOR OF ARTS

PROF. SANDESH ZEPHANIAH	M.SC (PSYCHOLOGY)	ASSISTANT PROFESSOR & <b>CORDINATOR</b>
PROF. KOUSHIK R	MA (JOURNALISM)	ASSISTANT PROFESSOR & <b>HOD JOURNALISM</b>
PROF.FELIX	MA (ENGLISH), B.ED	ASSISTANT PROFESSOR

### DEPARTMENT OF KANNADA

DR.KARIYANNA S	M.A,B.ED, NET, PH.D.	PROFESSOR- <b>HOD</b>
PROF. RAJU H S	M.A, M.PHIL, NET (PH.D)	ASSOCIATE PROFESSOR

### DEPARTMENT OF HINDI

DR. RANJANA PILLAI	MA, PH.D.	ASSOCIATE PROFESSOR - <b>HOD</b>
DR. GIRIRAJKUMAR	M.A, B.ED, M.PHIL, PH.D	ASSISTANT PROFESSOR

## DEPARTMENT OF SANSKRIT

<b>PROF. SUBRAHMANYA N R</b>	<b>M.A,B.ED,VIDWATH,SLET</b>	<b>ASSOCIATE PROFESSOR - HOD</b>
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## DEPARTMENT OF LIBRARY & INFORMATION CENTER

<b>MR. DEVARAJU S</b>	<b>MLISC,MA,M.PHIL</b>	<b>CHIEF LIBRARIAN</b>
<b>MR.SANTOSH PAWAR</b>	<b>MLISC,MA,B.ED</b>	<b>LIBRARIAN</b>

## DEPARTMENT OF PHYSICAL EDUCATION

<b>LT.SHANKAR B P</b>	<b>M.P.ED</b>	<b>PHYSICAL EDUCATION DIRECTOR &amp; NCC OFFICER</b>
<b>MS.PRAMILA B R</b>	<b>M.P.ED</b>	<b>PHYSICAL EDUCATION DIRECTOR</b>
<b>MR. K V KURADIGI</b>	<b>B.A</b>	<b>KABADDI COACH</b>
<b>MR.YESHWANTH RAJ G</b>	<b>BCA</b>	<b>CRICKET COACH</b>
<b>MR.NAGARAJ</b>	<b>B.A</b>	<b>VOLLEY BALL COACH</b>
<b>MR.SHARATH</b>	<b>BCA</b>	<b>BASKET BALL COACH</b>

## CENTRE FOR PG STUDIES

<b>DR.RAHUL KAVISHWAR</b>	<b>MCOM,MBA,PH.D</b>	<b>HOD,DEPT. OF PG STUDIES</b>
<b>DR. K . UMA MAHESHWARI</b>	<b>MCOM,MBA,M.PHIL,PH.D</b>	<b>PROFESSOR</b>
<b>DR.SOWMYA G S</b>	<b>MCOM,MBA,NET,ICWAI-I, PH.D</b>	<b>ASSOCIATE PROFESSOR</b>
<b>PROF.SHINNY WESLEY</b>	<b>MCOM,B.ED,(MBA)</b>	<b>ASST.PROFESSOR</b>
<b>DR. M. JUBY</b>	<b>M.COM, M.PHIL, MBA, PH.D</b>	<b>ASST.PROFESSOR</b>

## ADMINISTRATIVE STAFF

<b>Ms.JAYANTHI S</b>	<b>BCOM,PGDCS,MBA</b>	<b>OFFICE MANAGER</b>
<b>Ms.KAVITHA N</b>	<b>BCOM,MBA</b>	<b>ACCOUNTS MANAGER</b>
<b>Ms.ANITHA K</b>	<b>BCOM</b>	<b>OFFICE SUPERINTENDENT</b>
<b>Mr.NAGARAJA Y K</b>	<b>BA,B.ED,MA(HINDI)</b>	<b>LIAISON OFFICER</b>
<b>Mr.SRINIVAS N</b>	<b>BA</b>	<b>FACILITY MANAGER</b>
<b>Mr. RAMESH</b>	<b>BE</b>	<b>SYSTEM ADMINISTRATOR</b>

## LAB TECHNICIANS

<b>Mr.PARAMESHAPPA</b>	<b>LAB ASSIATANT (BA)</b>
<b>Mr. MANJUNATH SHARMA</b>	<b>LAB ASSIATANT (CS)</b>
<b>Mr.LOKESH K M</b>	<b>LAB ASSIATANT (CS)</b>

## FACILITIES STAFF

<b>Mr.PURUSHOTHAM G</b>	<b>ELECTRICIAN</b>
<b>Mr. SURYA KUMAR</b>	<b>DRIVER CUM SUPPORTING STAFF</b>
<b>Mr.PRASHANTH R</b>	<b>DRIVER CUM SUPPORTING STAFF</b>

## SUPPORTING STAFF

**Mrs.GOWRAMMA**

**Mr.UMESH J**

**Mr.DHEERAJ P P**

**Mr. VIJAY SUPRETH V**



## SURVEILLANCE AND DISCIPLINE SENTRY

Mr. JAI KISHORE ROY

Mr. RAM MOHAN

Mr. SHEKAR A

## COURSES

Sindhi College offers the following courses:

### Under Graduation

## BANGALORE CITY UNIVERSITY

### Course Offered

#### B.Com

B.Com with Logistics & Supply Chain Management

#### BBA

BBA Aviation Management

#### BCA

B.Sc - Computer Science, Electronics & Mathematics

BA – Journalism, Psychology, Optional English

Sindhi Evening Degree College - B.Com

## Post-Graduation

BANGALORE CITY UNIVERSITY	
	Course Offered
	M.Com
	M.Com (Financial Analysis)

## Value Added Courses

- ☰ Certified Tally ERP(9.0)
- ☰ Business Analytics With IBM Certification
- ☰ Digital Marketing – Google Certification
- ☰ BEC by University of Cambridge
- ☰ Campus Recruitment Training Programme
- ☰ SAP Programme
- ☰ Ethical Hacking
- ☰ Cloud Computing
- ☰ Cyber Security
- ☰ Block Chain Technology

☰ Internet of Things

☰ Financial Analysis

☰ Advanced Excel

## **Admissions**

**All admissions made by the Principal are provisional subject to approval by the Bengaluru City University.**

## **Examinations**

All college examinations are conducted as per the calendar to all classes and attendance is compulsory.

1. Absence will be viewed seriously from the college examinations. Performance in the college level examinations will be considered as one of the criteria for awarding IA marks. Re-examinations cannot be considered as a matter of right. In case of illness during the examinations, parents are expected to inform the Principal immediately and produce the necessary medical certificate.
2. Students will not be permitted to attend classes till they justify their absence from the examinations. They must bring their parents and meet the Principal/ Vice Principal/HOD.
3. A student is eligible to write the exam, if he/she has shown satisfactory progress in the test and exams conducted by the college. Those who do not show sufficient progress will be kept back from the University Examinations.
4. The admission ticket for the University Examinations will not be given unless all dues are cleared.
5. Students who have been debarred from the examinations of university formal practice will not be admitted / readmitted to the college.

6. PTM will be held after each college level examination.

## Attendance

1. Students are expected to be in their places at the beginning of the hour. Late comers should not enter the class without the permission of the Lecturer in charge of that class.
2. Students are expected to be in the college campus during working hours. Free hours if any should be usefully spent in the library. Students are not permitted to walk in the corridor during working hours.
3. A student shall be considered to have completed the academic year if he / she has attended not less than 75% of the number of working periods of each subject and if his / her conduct and progress have been satisfactory.
4. A student who falls short of 75% attendance in any month will be required to meet the Principal with his/her parents.
- 5
  - a) Punctuality and regular attendance is essential for the formation of character and is therefore insisted upon. Prior permission for leave of absence from college should be obtained from the Principal, in case of absence for reasons other than illness.
  - b) A medical certificate should be furnished especially when a student is absent for a long time due to illness immediately on his / her joining the college. Medical certificate will not be accepted at the end of the semester. No attendance will be given for absence on medical ground.
  - c) The names of students who are absent continuously for two weeks without any notice will be struck off from the register. Those who are deputed officially by the college to participate in academic, cultural, sports activities etc., should hand over to the class teacher a note of deputation signed by the teacher concerned.
  - d) Serious action will be taken on absence without prior permission from college.
6. Attendance is compulsory for all College functions, Sports Day and College

Day.

7. College fee must be paid by due date, failing which fine will be charged.

As per the order by the Hon'ble Supreme Court of India, substantiated by the Bangalore City University order BUB/ACA,11/AI/MIN\_ATT.UG.PG/2001-12, dated 28th Feb 2002, NO student will be permitted to take the semester Examinations if he/she has less than 75% attendance in each subject.

As per the directions of the Hon'ble Supreme Court of India to the standing committee of Bangalore City University, the student during admission to the college shall sign an endorsement agreeing to abide by the rules and regulations stipulated by the University from time to time.

The General progressive discipline pattern that may be followed in dealing with indiscipline,

I Offence- A documented warning & communication to parent from the authorities.

II Offence – Suspension from classes for a stipulated number of days.

III Offence - Suspension/detainment for the semester.

IV Offence - Final dismissal from the College.

1. Carrying of ID cards inside the campus is mandatory.
2. Dressing should be decent. Avoid provocative dresses.
3. Parking for vehicles with valid license for two/four wheelers. Car parking permitted for degree students only.

## **Leave of Absence**

1. Students are advised not to be absent for trivial reasons.
2. No students shall be absent from the class without a leave letter. The leave letter addressed to the principal should be counter signed by the parent / guardian.
3. Leave application for reasons of illness beyond four days, must be accompanied by a medical certificate.
4. Absence of students on days of tests and examinations will be particularly noted and viewed seriously.
5. Principal has no power to condone attendance shortage.

6. Students who are denied hall ticket for final examination on grounds of shortage of attendance will not be allowed to take up supplementary exam as well. Two Test/Examination are compulsory. If not such students are not considered for internal assessment marks.

**Note: The above said rules are in accordance with the Bangalore City University guidelines.**

## **Discipline and Decorum**

### **Dress Code**

#### **Formal wear on Mondays and Thursdays**

Students are expected to adopt modest and simple styles of dress and hairstyle within the premises. Boys are not permitted to grow their hair long, color it and sport fancy hair style and beards. Students are not permitted to use caps, bandanas, scarves and other fashion accessories (earrings, chains, bracelets etc.) in the campus. The students should attend the classes in formal wear. T-Shirts with pictures or written matter, baggy pants, torn jeans, low-waist jeans or multi-pocketed trousers are not permitted. Students not conforming may be required at any time to leave the college for the day. Girls are advised to wear a decent and presentable dress and avoid any form of provocative dress.

## **Behavior and Conduct**

Students will always give place to Lecturers on the staircase, verandahs and elsewhere.

1. They will treat the building, furniture and equipment with great care and consideration. Any loss or destruction of these will be chargeable, individually or collectively.
2. Students will be in their places in the classroom at the first bell, standing in perfect silence till the Lecturer enters. There will be no unnecessary talking in class. In subordinate and rude behavior of any kind to the lecturers will be strictly dealt with. In case of students found guilty, the transfer certificate will be issued to them before the end of the term.
3. Strikes and similar demonstrations are not allowed but a respectful representation of grievances will be looked into.
4. Students should wear their identity cards at all times.
5. Students should make good use of the library. All stray and unclaimed property

shall be brought to the Principal's office.

6. There shall be no money raised for any purpose what so ever, or gifts made to staff members or others without the permission of the Principal.
7. Students must update any change of address or phone numbers or email IDs of their parents maintained in the office without fail.
8. Students shall refrain themselves from shouting or talking loudly in the college building.
9. Students must not loiter in the corridors during class hours.
10. If a Lecturer is on leave, students are expected to study silently in their classrooms, or go to the library.
11. Students are NOT permitted to smoke in the college campus or come intoxicated to the college. They are liable to disciplinary action (even dismissal) if found smoking in the campus. Disciplinary action will be taken against any student found in possession of or under the influence of drugs or alcohol. This rule is equally applicable during college trips / visits.
12. **Ragging is a cognizable offence and those who indulge in it or even encourage it will be handed over to the police, as per G.O.ed 122 URC 96 dated 16.01.97.**
13. Students are expected to conduct themselves with dignity and maturity. They must observe norms of decency in the campus.
14. Students are not permitted to use cell phones, pagers; Walkman's / radios to the campus. If students are found with such gadgets, the same will be confiscated, will be returned only after the semester exam. In case of emergency, written permission will have to be sought by the parents from the Principal.

After the class hours no student is expected to remain in the campus, unless there is a function/programme/rehearsal/games practice.

## **Class Representative**

A representative for each class will be selected at the beginning of each year. The prefect will assist the principal, class teacher and staff in their relations with the class such as the collection and returning of written exercises, conveying of

notices and helping in general to maintain the discipline of the college. Their fellow students will strive to help them in fulfilling their duties.

## **Club Activities**

In order to bring out the hidden talents of our students, the college has different clubs such as Literary, Cultural, and Sports etc. The office bearers of these clubs should plan their activities well in advance and hold them throughout the academic year. The Management awards prizes at the end of the year to the best students in the contests held. Office bearers of the clubs are appointed every year by the Principal and faculty.

## **Certificates**

Students applying for the Transfer Certificate shall be given on payment of all dues to the College. Other Extracts and Certificates shall be given on payment of Rs. 250/-as and when they require.

## **Library**

Library is an integral part of our educational institution. The Library consists of books and periodicals on various subjects. There is a qualified librarian in charge of the library. A reference section is also attached to it. The students can profitably utilize the library during college hours and also in leisure hours. To enable the students do reference work, there are large number of reference books including newspapers, encyclopedia, dictionaries, books on general knowledge, journals and previous years question papers. These are to be used inside the library. Students taking these books outside the library will be penalized.

## **Rules of the Library**

1. The library will be open from 8.30 a.m. to 4.30 p.m. on all working days.
2. Students can go into the stock section and select the books. Personal books, belongings like bags, jackets etc., should be kept in the pigeon holes provided near the entrance.
3. Bar coding on the ID card itself serves as the library card number. Two books at a time can be borrowed by producing the id card.



4. A student who fails to return the books within 15 days will be fined Rs.5/-for each day beyond the due date excluding Sundays and holidays.
5. Extension of period may be obtained if the same book has not been sought by another student.
6. Strict silence should be observed in and near the Library.
7. In the event of loss/ damage of the books fine will be collected as follows. Thrice the cost of Indian books and twice the cost of foreign books.
8. In case of the loss of ID card, owner of the concerned library card will be held responsible for any books borrowed against the card. Such borrower should file written complaint immediately to the librarian and duplicate card will be issued at a cost of  
Rs. 250/-
9. Journals / Magazines can be issued on demand for a period of 3 days.
10. Reference books cannot be issued.
11. Library cards are not transferable.
12. All the students are requested to return / surrender the library books before their respective annual / semester examinations.

## **Student Services**

### **Scholarship**

The Management gives scholarships to the deserving students. The scholarships are granted by the management to-students who are economically weak and good in academic performance.

### **Class Teachers**

Class Teachers will function as Welfare Officers. In case of absence for one or two days, students will obtain permission to enter class by getting the initials in the record of absence in their calendar from their respective class teachers. Every student facing academic difficulty should confer with the class teacher. The class teacher will review the academic performance of the students and monitor their attendance.

### **Parents and Guardians**

Parents are strongly recommended to meet the Principal and Teachers regularly to ascertain from the conduct, attendance and progress of their children. They will have to meet the class teachers and collect the Report Card of their wards on the appointed

day of the Parent-Teacher Meeting. This will be communicated in writing prior to the meeting.

## **Parking**

Students using two wheeler with **valid license only** are required to collect college sticker for their vehicle for free. Such Students with valid license only are allowed to park the vehicle in the parking slot. Four wheelers are not allowed. No vehicle without parking stickers will be allowed inside College premises. Overnight parking is not permitted.

## **Mobile Phone Restriction**

The use of Mobile Phone is PROHIBITED in the Campus. Strict disciplinary action will be initiated if violated.

## **Student Travel Concession**

The students who wish to visit their hometown during the college vacations must forward the application for Railway concessions forms to the College office.

## **First Aid & Emergency**

Student health, safety, wellbeing and care are the top priority of our Institution.

First Aid is available on the college campus.

In case of medical emergencies, we opt for Columbia Asia Hospital and Baptist Hospital which are located not more than a kilometer away from the college.

## **Sports**

Leadership, sportsmanship, character building form a part of the college curriculum.

The College provides facilities for all major indoor games viz., Table Tennis, Carom, Chess etc., and other outdoor games like Foot Ball, Volley Ball, Cricket and Athletics.

A well trained and experienced Physical Director and competent coaches have been appointed for these activities.

## AUGUST 2023

1	TUE	CL	
2	WED	CL	ANNUAL DAY - SPANDAN
3	THU	CL	
4	FRI	CL	
5	SAT	CL	ORIENTATION DAY FOR IST YEARS
6	SUN	HOLIDAY	
7	MON	CL	
8	TUE	CL	
9	WED	CL	
10	THU	CL	
11	FRI	CL	
12	SAT	CL	
13	SUN	CL	
14	MON	CL	
15	TUE	HOLIDAY	INDEPENDENCE DAY
16	WED	CL	
17	THU	CL	
18	FRI	CL	
19	SAT	HOLIDAY	THIRD SATURDAY
20	SUN	HOLIDAY	
21	MON	CL	
22	TUE	CL	
23	WED	CL	
24	THU	CL	
25	FRI	HOLIDAY	VARAMAHALAKSHMI VRATHA
26	SAT	CL	
27	SUN	HOLIDAY	
28	MON	CL	
29	TUE	CL	
30	WED	HOLIDAY	RAKSHA BANDHAN
31	THU	CL	

## SEPTEMBER 2023

1	FRI	CL	
2	SAT	HOLIDAY	FIRST SATURDAY
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	
6	WED	HOLIDAY	JANMASHTAMI
7	THU	CL	
8	FRI	CL	
9	SAT	CL	
10	SUN	HOLIDAY	BAKRID
11	MON	CL	
12	TUE	CL	
13	WED	CL	
14	THU	CL	
15	FRI	CL	
16	SAT	HOLIDAY	THIRD SATURDAY
17	SUN	HOLIDAY	
18	MON	HOLIDAY	GANESHA CHATHURTHI
19	TUE	CL	
20	WED	CL	
21	THU	CL	
22	FRI	CL	
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	CL	
26	TUE	CL	
27	WED	CL	
28	THU	HOLIDAY	ID-E-MILAD
29	FRI	CL	
30	SAT	CL	

## OCTOBER 2023

1	SUN	CL	
2	MON	HOLIDAY	GANDHI JAYANTHI
3	TUE	CL	
4	WED	CL	
5	THU	CL	
6	FRI	CL	
7	SAT	HOLIDAY	FIRST SATURDAY
8	SUN	HOLIDAY	MUHARRAM
9	MON	CL	
10	TUE	CL	
11	WED	HOLIDAY	
12	THU	CL	
13	FRI	CL	
14	SAT	HOLIDAY	MAHALAYA AMAVASYA
15	SUN	HOLIDAY	
16	MON	CL	
17	TUE	CL	
18	WED	HOLIDAY	DUSSEHRA HOLIDAYS BEGINS
19	THU	HOLIDAY	
20	FRI	HOLIDAY	
21	SAT	HOLIDAY	THIRD SATURDAY
22	SUN	HOLIDAY	
23	MON	HOLIDAY	MAHANAVAMI
24	TUE	HOLIDAY	VIJAYA DASHAMI, DUSSEHRA HOLIDAYS ENDS
25	WED	CL	
26	THU	CL	
27	FRI	CL	
28	SAT	HOLIDAY	VALMIKI JAYANTI
29	SUN	HOLIDAY	
30	MON	CL	
31	TUE	CL	

## NOVEMBER 2023

1	WED	HOLIDAY	KANNADA RAJYOTSAVA
2	THU	CL	
3	FRI	CL	
4	SAT	HOLIDAY	FIRST SATURDAY
5	SUN	HOLIDAY	
6	MON	CL	
7	TUE	CL	
8	WED	CL	INVESTITURE & FRESHERS' DAY
9	THU	CL	
10	FRI	CL	
11	SAT	CL	
12	SUN	HOLIDAY	NARAKA CHATURDASHI
13	MON	HOLIDAY	DIWALI
14	TUE	HOLIDAY	BALIPADYAMI
15	WED	CL	
16	THU	CL	
17	FRI	CL	INVESTITURE CEREMONY & FRESHERS DAY
18	SAT	HOLIDAY	THIRD SATURDAY
19	SUN	HOLIDAY	
20	MON	CL	UG INTERNAL EXAM
21	TUE	CL	UG INTERNAL EXAM
22	WED	CL	UG INTERNAL EXAM
23	THU	CL	UG INTERNAL EXAM
24	FRI	CL	
25	SAT	CL	KANNADA RAJYOTSAVA CELEBRATION
26	SUN	HOLIDAY	
27	MON	CL	
28	TUE	CL	
29	WED	CL	
30	THU	HOLIDAY	KANAKADASA JAYANTI

## DECEMBER 2023

1	FRI	CL	
2	SAT	HOLIDAY	FIRST SATURDAY
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	CULTURAL EXTRAVAGANZA
6	WED	CL	CULTURAL EXTRAVAGANZA
7	THU	CL	
8	FRI	CL	
9	SAT	CL	
10	SUN	HOLIDAY	
11	MON	CL	
12	TUE	CL	
13	WED	CL	
14	THU	CL	CRESINDO 2K23
15	FRI	CL	CRESINDO 2K23
16	SAT	HOLIDAY	THIRD SATURDAY
17	SUN	HOLIDAY	
18	MON	CL	
19	TUE	CL	
20	WED	CL	
21	THU	CL	
22	FRI	CL	
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	HOLIDAY	MERRY CHRISTMAS
26	TUE	CL	
27	WED	CL	
28	THU	CL	
29	FRI	CL	
30	SAT	CL	
31	SUN	HOLIDAY	

## JANUARY 2024

1	MON	HOLIDAY	NEW YEAR
2	TUE	CL	
3	WED	CL	
4	THU	CL	
5	FRI	CL	
6	SAT	HOLIDAY	FIRST SATURDAY
7	SUN	HOLIDAY	
8	MON	CL	
9	TUE	CL	
10	WED	CL	
11	THU	CL	
12	FRI	CL	
13	SAT	CL	
14	SUN	HOLIDAY	
15	MON	HOLIDAY	MAKAR SANKRANTI
16	TUE	CL	
17	WED	CL	
18	THU	CL	
19	FRI	CL	
20	SAT	HOLIDAY	THIRD SATURDAY
21	SUN	HOLIDAY	
22	MON	CL	
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	HOLIDAY	REPUBLIC DAY
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	
30	TUE	CL	
31	WED	CL	



## FEBRUARY 2024

1	THU	CL	
2	FRI	CL	
3	SAT	HOLIDAY	FIRST SATURDAY
4	SUN	HOLIDAY	
5	MON	CL	
6	TUE	CL	
7	WED	CL	
8	THU	CL	
9	FRI	CL	
10	SAT	CL	
11	SUN	HOLIDAY	
12	MON	CL	
13	TUE	CL	
14	WED	CL	
15	THU	CL	
16	FRI	CL	
17	SAT	HOLIDAY	THIRD SATURDAY
18	SUN	HOLIDAY	
19	MON	CL	
20	TUE	CL	
21	WED	CL	
22	THU	CL	
23	FRI	CL	
24	SAT	CL	
25	SUN	HOLIDAY	
26	MON	CL	
27	TUE	CL	
28	WED	CL	
29	THU	CL	

## MARCH 2024

1	FRI	CL	
2	SAT	HOLIDAY	FIRST SATURDAY
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	
6	WED	CL	
7	THU	CL	
8	FRI	HOLIDAY	MAHA SHIVRATRI
9	SAT	CL	
10	SUN	HOLIDAY	
11	MON	CL	
12	TUE	CL	
13	WED	CL	
14	THU	CL	
15	FRI	CL	
16	SAT	HOLIDAY	THIRD SATURDAY
17	SUN	HOLIDAY	
18	MON	CL	
19	TUE	CL	
20	WED	CL	
21	THU	CL	
22	FRI	CL	
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	HOLIDAY	HOLI
26	TUE	CL	
27	WED	CL	
28	THU	CL	
29	FRI	HOLIDAY	GOOD FRIDAY
30	SAT	CL	
31	SUN	HOLIDAY	

## APRIL 2024

1	MON	CL	
2	TUE	CL	
3	WED	CL	
4	THU	CL	
5	FRI	CL	
6	SAT	HOLIDAY	FIRST SATURDAY
7	SUN	HOLIDAY	
8	MON	CL	
9	TUE	CL	UGADI
10	WED	CL	
11	THU	HOLIDAY	RAMZAN
12	FRI	CL	
13	SAT	CL	
14	SUN	HOLIDAY	AMBEDKAR JAYANTHI
15	MON	CL	
16	TUE	CL	
17	WED	CL	
18	THU	CL	
19	FRI	CL	
20	SAT	HOLIDAY	THIRD SATURDAY
21	SUN	HOLIDAY	
22	MON	CL	
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	CL	
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	
30	TUE	CL	

## MAY 2024

1	WED	HOLIDAY	LABOUR DAY
2	THU	CL	
3	FRI	CL	
4	SAT	HOLIDAY	FIRST SATURDAY
5	SUN	HOLIDAY	
6	MON	CL	
7	TUE	CL	
8	WED	CL	
9	THU	CL	
10	FRI	HOLIDAY	BASAVA JAYANTHI
11	SAT	CL	
12	SUN	HOLIDAY	
13	MON	CL	
14	TUE	CL	
15	WED	CL	
16	THU	CL	
17	FRI	CL	
18	SAT	HOLIDAY	THIRD SATURDAY
19	SUN	HOLIDAY	
20	MON	CL	
21	TUE	CL	
22	WED	CL	
23	THU	CL	
24	FRI	CL	
25	SAT	CL	
26	SUN	HOLIDAY	
27	MON	CL	
28	TUE	CL	
29	WED	CL	
30	THU	CL	
31	FRI	CL	

## JUNE 2024

1	SAT	HOLIDAY	FIRST SATURDAY
2	SUN	HOLIDAY	
3	MON	CL	
4	TUE	CL	
5	WED	CL	
6	THU	CL	
7	FRI	CL	
8	SAT	CL	
9	SUN	HOLIDAY	
10	MON	CL	
11	TUE	CL	
12	WED	CL	
13	THU	CL	
14	FRI	CL	
15	SAT	HOLIDAY	THIRD SATURDAY
16	SUN	HOLIDAY	
17	MON	HOLIDAY	BAKRID/EID-AL-ADHA
18	TUE	CL	
19	WED	CL	
20	THU	CL	
21	FRI	CL	
22	SAT	CL	
23	SUN	HOLIDAY	
24	MON	CL	
25	TUE	CL	
26	WED	CL	
27	THU	CL	
28	FRI	CL	
29	SAT	CL	
30	SUN	HOLIDAY	

## JULY 2024

1	MON	CL	
2	TUE	CL	
3	WED	CL	
4	THU	CL	
5	FRI	CL	
6	SAT	HOLIDAY	FIRST SATURDAY
7	SUN	HOLIDAY	
8	MON	CL	
9	TUE	CL	
10	WED	CL	
11	THU	CL	
12	FRI	CL	
13	SAT	CL	
14	SUN	HOLIDAY	
15	MON	CL	
16	TUE	CL	
17	WED	HOLIDAY	MUHARRAM
18	THU	CL	
19	FRI	CL	
20	SAT	HOLIDAY	THIRD SATURDAY
21	SUN	HOLIDAY	
22	MON	CL	
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	CL	
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	
30	TUE	CL	
31	WED	CL	

## TABLE 2023- 2024 ODD

<b>DAY/ TIME</b>	<b>8.15- 9.15</b>	<b>9.15- 10.15</b>	<b>10.15- 11.15</b>	<b>11.15 - 12.00</b>	<b>12.00- 1.00</b>	<b>1.00-2.00</b>	<b>2.00- 3.00</b>
MONDAY				<b>B R E A K</b>			
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							

## EVEN

<b>DAY/ TIME</b>	<b>8.15- 9.15</b>	<b>9.15- 10.15</b>	<b>10.15- 11.15</b>	<b>11.15 - 12.00</b>	<b>12.00- 1.00</b>	<b>1.00-2.00</b>	<b>2.00- 3.00</b>
MONDAY				<b>B R E A K</b>			
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							





# RECRUITMENT PARTNERS





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