

**The Annual Quality Assurance Report (AQAR) of the  
IQAC**

**2016-17**



**Submitted**

**By**

**SINDHI COLLEGE OF COMMERCE**

**#33/2B, Hebbal, Kempapura,**

**Bangalore-24.**

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**To**

**NAAC**

***National Assessment and Accreditation Council***

***Bangalore***

## The Annual Quality Assurance Report (AQAR) of the IQAC

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

**SINDHI COLLEGE OF COMMERCE**

1.2 Address Line 1

**#33/2B, HEBBAL,**

Address Line 2

**KEMPAPURA,**

City/Town

**BANGALORE**

State

**KARNATAKA**

Pin Code

**560024**

Institution e-mail address

**principal@sindhicollege.com  
or  
mail@sindhicollege.com**

Contact Nos.

**080 23637543/44**

Name of the Head of the Institution:

**DR.B S SRIKANTA**

Tel. No. with STD Code:

**080 23637543/44**

Mobile:

**9880166449**

Name of the IQAC Co-ordinator:

Prof.Asha.N

Mobile:

7022037902

IQAC e-mail address:

[igacsindhicollege@gmail.com](mailto:igacsindhicollege@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

14659

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/66/A&A/012 dated

21-2-2014

1.5 Website address:

[www.sindhicollege.com](http://www.sindhicollege.com)

Web-link of the AQAR:

<http://www.sindhicollege.com/aqar16-17.asp>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.24	2014	February, 20 <sup>th</sup> , 2019
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05/04/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- a. AQAR 2013-14 submitted to NAAC on 20-04-2015
- b. AQAR 2014-15 submitted to NAAC on 23-12-2015
- c. AQAR 2015-16 submitted to NAAC on 03-01-2017

-1.10 Institutional Status

University State ☐ - Central ☐ - Deemed ☐ - Private ☐ -

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Computer Science- BCA

1.12 Name of the Affiliating University (for the Colleges)

BANGALORE UNIVERSITY

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	12
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	03
2.4 No. of Management representatives	01
2.5 No. of Alumni	03
2. 6 No. of any other stakeholder and community representatives	00
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	24
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholder No.

4

Faculty

3

Non-Teaching Staff

2

Student

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

5

International

-

National

1

State

Institution Level

4

(ii) Themes

**1. One day Faculty Development Programme “Effective Communication Skills in Class Rooms, The Class Room Management and Teacher as a Leader “ was held on 10/9/2016**

**2. Off Campus Faculty Development Programme on “Inter Personal Relationship” was held on 7/9/2016 at Yelagiri Hills, Tamil Nadu**

**3. One day National Conference on “Women in Academics- Opportunities, Challenges and Constraints” on 9/2/2017**

**4. Two Days Workshop on “NAAC SSR Criteria” was held on 25<sup>th</sup> & 27<sup>th</sup> October**

**5. One Day Workshop on “Research Methodology” was held on 27/12/2017**

## 2.14 Significant Activities and contributions made by IQAC

- **Inauguration and Establishment of Research Cell.**
- **Constitution of Research Advisory Committee comprising of external experts and academicians.**
- **Organising meetings with Research Advisory Committee and effectively implementing the suggestions made in the meetings.**
- **One day National Conference on “Women in Academics- Opportunities, Challenges and Constraints” on 9/2/2017**
- **Publication of “Vahini” bi-annual news letter**
- **Implemented Personality Development Programmes, Value Added Certificate courses & Pre -Placement Training Program for the students**
- **Supported in organizing NSS & NCC Activities like celebration of International Yoga Day, Blood Donation Camp, Annual NSS Camp etc.**
- **Supported in organizing inter-collegiate and inter-class level sports activities.**
- **Several FDPs’, Workshops and Guest lectures’ were organized**
- **Continued Linkage with TCS for Training & Placements**
- **Analysis of student feedback on teaching**
- **Encouraged faculty members to include innovative practices in teaching**
- **Obtaining Stakeholder Feedback**
- **Result analysis meetings with departments to identify the shortcomings and measures to overcome**
- **Suggested to redesign the library**
- **Encouraging faculty members to present research papers at various National & International Conferences**
- **Supported “Business English certificate” course by Cambridge University**
- **Governing Council Meeting held on a regular basis with members of the committee as a part of Academic Review activity**

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Sl.No	Agenda	Resolutions Passed	Action Taken
1	<b>Reconstitution of IQAC</b>	<p>a) Resolved to request Prof.M.Ramachandra Gowda, Professor, Department of Commerce, Bangalore University to serve on the committee as an external member (Academician)</p> <p>b) Resolved to identify an Industrialist, Alumni representative and Student representative</p>	<p>a) Prof.M.Ramachandra Gowda was contacted by the IQAC Chairman and he consented to be the external member of IQAC, Sindhi College of Commerce.</p> <p><b>b)The following members were identified:</b></p> <p><b><u>Industry expert</u></b></p> <p>✓ Sri.Kiran Chawla, Director, Suraj Metal Industries Pvt. Ltd</p> <p><b><u>Alumni Representatives</u></b></p> <p>✓ Mr. Sadashiv, Finance Manager at <i>Honeywell</i> Technology Solutions, Bangalore</p> <p>✓ Mr.Vivek Singh, Entrepreneur of Assorted Resto Cafe, Residency Road, Bangalore and also Senior Financial Analyst at Epsilon.</p> <p>✓ Mr.Susheel, Content Marketing Manager at Uniphore Software Systems</p> <p><b><u>Student Representatives</u></b></p> <p>✓ Mr.Pemmaiah of final year B.COM and also the President, Student Governing Council, Sindhi College</p> <p>✓ Ms.Sagarika of final year BBA and a Cultural Secretary, Student Governing Council, Sindhi College</p> <p>✓ Mr.Shashank of final year BCA and a Cultural Secretary, Student Governing Council, Sindhi College</p>
2 (a)	<b>Plan of Action for the year 2016-2017</b>	<b>2(a) NAAC Reaccreditation Workshop</b> To have a NAAC Reaccreditation workshop for	2 (a) NAAC Reaccreditation Workshop was conducted on 25 <sup>th</sup> July,2016 and 27th



		<i>staff members in the month of August/ September and the resource person has to be identified for the same.</i>	<i>October,2016 by Dr.B.S.Srikanta NAAC Peer Committee member and Principal, Sindhi College of Commerce.</i>
<b>2(b)</b>	<b>Criterion-1: Curricular Aspects</b>	<b>2 (b) The Proposed Value Added Programmes for the classes and courses is enclosed at the end *</b>	<b>2 (b) The Action Taken Report on Value Added Programmes is enclosed after this table *</b>
<b>2(c)</b>	<b>Criterion-2: Teaching, Learning &amp; Evaluation</b>	<ul style="list-style-type: none"> <li>➤ To enrich the curriculum transactions inside the class rooms through case studies, Presentations, group discussions etc.</li> <li>➤ To conduct remedial classes for slow learners.</li> <li>➤ To conduct special classes.</li> <li>➤ To conduct bridge course classes in Fundamentals of Accountancy for Ist year B.COM &amp; BBA non commerce stream students and Basic Electronics for Ist year BCA non science stream students.</li> </ul>	<ul style="list-style-type: none"> <li>✓ The class room teachings were ably supported by case studies, power point presentations, group discussions and the like for all the classes.</li> <li>✓ Remedial classes were conducted for the slow learners after assessing the performance of the students in the Internal Examination from 1/9/2016 to 5/10/2016 for all the classes</li> <li>✓ Special classes were conducted for late admission and for the students who represented college in various sports and cultural activities and all the missed portions were covered by the teachers during 1/8/2016 to 30/9/2016</li> <li>✓ For Non Commerce students of first year B.COM &amp; BBA, bridge course classes in Fundamentals of Accountancy and Basic Mathematics for BBA were held between 27/6/2016 and 2/7/2016. For Non Science students of first year BCA, bridge course classes in Basic Electronics and Basic Mathematics were held between 27/6/2016 and 2/7/2016.</li> </ul>

		<p>➤ To organize orientation programme for I Semester students and parents also to be invited</p> <p>➤ To encourage faculty members to adopt innovative practices in teaching</p> <p>➤ To conduct department wise guest lectures and workshops *Details of workshops conducted given along with the Value added programme list at the end</p>	<p>✓ Orientation programme was organised for all the first years on 24/6/2016 and the chief guest was Dr.T.V.Raju, Director, RV Institute of Management Studies, Bangalore. Many parents also graced the occasion.</p> <p>✓ Faculty members practised innovative teaching in their respective classes through role-plays, group discussions, mock interviews, students' presentation, problem solving, project based learning etc.</p> <p>✓ <b><u>Guest Lectures</u></b></p> <ol style="list-style-type: none"> <li>1. Guest Lecture for BCA students was held on 13/7/2016 on the topic "Operations &amp; Project Startup". Mr.Bala, Trainer, System Domain was the resource person.</li> <li>2. Guest lecture for BCA&amp; B.Sc students was held on 28/7/2017 on the topic "Java Programming". Ms.Sumithra, Aptech Computer Education was the resource person.</li> <li>3. Tally orientation programme for B.COM &amp; BBA students was held on 11/8/2016. Mr.Jose and Mr.Ravishankar from Tally Solutions Pvt.Ltd were the resource persons</li> <li>4. An Orientation Programme was organised by English Department on Business English certificate programme on 6 th , 7 th , 8 th and 10 th of September, 2016. Mr. Gangadhar Murthy, a senior and highly experienced trainer was the resource person.</li> <li>5. Guest lecture for B.COM &amp; BBA students was held on 8/9/2016 on the topic "Changing Behaviour of Indian Consumer". Dr.Nagaraj, HOD, St.Joseph's College of</li> </ol>
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			<p>Commerce was the resource person.</p> <p>6. B.Sc Computer Science Department organised a guest lecture for students on 19/09/2016 on the topic “Wireless Communication”. Dr.Subramanya Bhat, Prof. Vijaya College was the resource person.</p> <p>7. Guest lecture for BCA students was held on the same day on the topic “Cloud Computing”. Mr.Ganesh Raj, Solutions Architect, Data grace was the resource person.</p> <p>8. Guest Lecture for BCA &amp; B.Sc was held on 28/1/2017 on “Java Programming”. Ms.Sumithra, Aptech Computer Education was the resource person.</p> <p>9. Guest Lecture for BCA students on “Python Programming Language” was held on 1/2/2017. Mr.Naveen Kumar, Software Trainer, Geeks Technologies, Bangalore was the resource person.</p> <p>10 Kannada Department organised “Kannada Samskruthi Yuva Janothsava” on 17/8/2016 in association with Kannada Development Authority (KDA), Government of Karnataka. Chief guest- Dr.L.Hanumanthaiya, Chairman, KDA Dr.Muralidhara, Karyadarshi Kannada Abhiviruddi Pradikara also graced the occasion.</p> <p>11 NSS Wing organised orientation programme for NSS Volunteers by SSSAK on 26/9/2016.</p>
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		<p>➤ To organize industrial visits to enhance experiential learning</p> <p>➤ Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.</p>	<p>✓ Below mentioned are the details of Industrial Visits</p> <ol style="list-style-type: none"> <li>1. Industrial Visit was organised for M.COM students on 27/10/2016 to Modern Foods &amp; ISCON</li> <li>2. Industrial Visit for M.COM on 4<sup>th</sup> &amp; 5<sup>th</sup> November, 2016 to Hindustan Coco cola India Pvt.Ltd</li> <li>3. Industrial Visit was organised for BBA/B.COM students to Pune &amp; Mumbai from 27/1/17 to 1/2/2017</li> <li>4. B.Sc students visited “IMTEX -2017”, Bangalore on 31/1/2017</li> <li>5. B.Com students visited Stock Market Institute, Jayanagar on 8/2/2017</li> <li>6. Industrial Visit organised for BCA students to Kerala from 13/2/2017 to 18/2/2017</li> </ol> <p>✓ Various inter class cultural, curricular, Commerce, Management and IT events were conducted to unearth the hidden talents of the students on 23<sup>rd</sup> &amp; 24<sup>th</sup> August, 2016</p> <p>✓ “Cresindo” Mega intercollegiate cultural &amp; management fest was organised on 19<sup>th</sup> &amp; 20<sup>th</sup> January</p> <p>✓ Inter house sports Volley Ball tournament was held on 10/8/2016</p> <p>✓ Inter house Throw Ball tournament was held on 29/8/2016</p> <p>✓ Inter house Shuttle Badminton tournament was held on 24/2/2017</p> <p>✓ Inter house Indoor Carrom tournament was held on 23/2/2017</p> <p>✓ College Basketball team won 3<sup>rd</sup> Place in International</p>
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			<p>Basketball tournament held at Malaysia on 23/8/2016</p> <ul style="list-style-type: none"> <li>✓ Diamond Jubilee State level Intercollegiate Men &amp; Women Sports tournament was held on 7<sup>th</sup>, 8<sup>th</sup> &amp; 9<sup>th</sup> September, 2016</li> <li>✓ Intercollegiate Cricket tournament T-20 was organised from 26<sup>th</sup> to 29<sup>th</sup> September, 2016</li> <li>✓ Students won 2 matches in Bangalore University intercollegiate throw ball tournament held on 31/1/2017</li> <li>✓ Interclass Annual Sports meet was held on 3/2/2017</li> <li>✓ Final Year B.COM &amp; BBA students actively participated in Virtual Stock Analyst organised by Stock Market Institute at all India Level in which Mr. Sangam of B.Com secured 13<sup>th</sup> Rank &amp; Mr. Abhishek Shankar of BBA secured 24<sup>th</sup> Rank</li> </ul> <p>➤ To conduct tests and exams periodically</p> <p>➤ To review academic performance results.</p> <p>➤ Session plan, lesson plan and work diary to be prepared and maintained by each faculty for their respective subjects, as in previous years</p> <p>➤ To maintain personal and</p>	<ul style="list-style-type: none"> <li>✓ Internal Examination-I in the Odd semester was conducted from 1/8/2016 to 8/8/2016.</li> <li>✓ Internal Examination-II in the Odd semester was conducted from 29/8/2016 to 1/9/2016.</li> <li>✓ Preparatory Examination in the Odd semester was conducted from 13/10/2016 to 21/10/2016.</li> <li>✓ Internal Examination-I in the even semester was conducted from 20/2/2017 to 23/2/2017.</li> <li>✓ Reviewed on 12/7/2017</li> <li>✓ Session plan, lesson plan and work diary are prepared and maintained by the faculty members and also periodically verified by the HODs and Principal.</li> <li>✓ Personal &amp; Academic files are maintained by the faculty as</li> </ul>
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		<p>academic files by each faculty</p> <ul style="list-style-type: none"> <li>➤ To give assignments to the students by each faculty</li> <li>➤ To start Science club</li> <li>➤ To appoint teachers as per the requirement of the workload in consultation with the Management.</li> </ul>	<p>directed by the Principal.</p> <ul style="list-style-type: none"> <li>✓ Regular assignments are written and submitted to the faculty by the students in the Blue book exclusively distributed by the college.</li> <li>✓ BCA/B.Sc department organised Science Club Inauguration on 4/8/2016. Dr.K.Manjunath, Prof.Dept of Bio Technology, Bangalore University was the chief guest.</li> <li>✓ 9 Full time faculty and 4 visiting faculty were appointed as per the current requirement.</li> </ul>
2(d)	<b>Criterion -3: Research,Consultancy &amp; Extension</b>	<ul style="list-style-type: none"> <li>➤ Research centre to be established</li> <li>➤ Research Advisory Committee to be constituted</li> </ul>	<ul style="list-style-type: none"> <li>✓ Research Cell was inaugurated on 13/8/2016</li> <li>✓ The following members were identified:</li> <li>✓ Dr.H.A.Ranganath, Professor Emeritus, Indian Institute of science, Former Director NAAC, Former Vice Chancellor, Bangalore University - Chairman</li> <li>Prof.K.Eresi, Former Dean &amp; Chairman, Dept. Of Commerce.</li> <li>Dr.Y.Rajaram,Director, M.S.Ramaiah Institute of Management Studies, Bangalore.</li> <li>Prof.Y.Narahari, Chairman, School of Automation, Dept. Of computer science, Indian Institute of Science, Bangalore</li> <li>Prof.Hanumanthappa,</li> </ul>

			<p>Chairman, Dept. Of Computer Science, Bangalore UNiversity</p> <p>➤ Teachers and students are to be encouraged to attend Seminars/Conferences/FDP by providing OOD facilities and financial assistance</p> <p>➤ Teachers to submit the proposal for Minor/Major projects</p> <p>➤ To organize FDP both- on campus and off campus</p>	<p>1. BBA/B.COM &amp; B.Sc students participated in “Entrepreneurship Development Programme” organised by Impressions, Koramangala on 23/7/2016</p> <p>2. B.COM students participated in a student Seminar on “Entrepreneurship – Innovation &amp; Creativity” conducted by Bharhiya Sanskruthi Vidyapeetha, Degree College, Bangalore on 17/2/2017</p> <p>3. B.Sc students participated in Students’ Seminar on “Nobel Prize Series India 2017” on 13/1/2017</p> <p>4. Below is the total No.of OOD facilities and financial assistance availed by the faculty members to attend: Workhop: 12 National /International Seminar: 19 FDP : 4 Extension Services : 5 Dissemination of Knowledge: 6</p> <p>✓ 10 Research Proposal for Minor Projects from various departments are submitted for approval. The work is in progress.</p> <p>✓ FDP on 10/9/2016 Resource persons were <b>Dr. Sandeep Shastri</b> ,Pro Vice Chancellor, Jain University delivered a talk on “Effective Communication Skills in the Class rooms” <b>Dr. Srikanta</b>, Principal, Sindhi College of Commerce delivered a talk on “The class room</p>
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			<p>Management”</p> <p><b>Dr. Shesha Murthy</b>, Chairman , Cadambi Group of Institutions spoke “Teacher as a Leader”.</p> <p>✓ Off Campus FDP at Yelagiri Hills, Tamil Nadu on 7/9/2016 on the topic Interpersonal Relationship. <b>Dr. Srikanta</b>, Principal, Sindhi College of Commerce was the resource person</p> <p>✓ Hindi workshop in association with Hindi lecturers association “GYan Kiran” was organised on 8/8/2016 on the topic “Discussion &amp; re-look at the newly introduced 3<sup>rd</sup> semester Hindi syllabus of Bangalore University The chief guest was Sri.Mathura Kalouni, founder of Natya Kala Academy. Guest of Honor was Dr.Narising Murthy</p> <p>✓ Women Empowerment Cell organised National Conference on “Women is Academic Institutions- Opportunities, Challenges &amp; Constraints” on 9/2/2017 Chief Guest was <b>Dr. Sudha Rao</b>, National Fellow for Social Science Research, New Delhi, is the former Executive Director and Member Secretary of Karnataka Knowledge Commission and Vice Chancellor of Karnataka State Open University</p> <p>Key Note Speaker <b>Dr.D.M. Meera</b>, Scientist and Chief Librarian at internationally acclaimed Raman Research Institute for Science</p> <p><b>Dr. B.G. Satyaprasad</b>, Director, GT Group of Institutions was the Guest of</p>
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		<p>➤ To identify village for annual NSS camp</p> <p>➤ To explore the possibility of adopting the public park in the vicinity of the college</p> <p>➤ NCC care taker Sri.Shankar to be sent to NCC Officer training programme</p> <p>➤ To organize Blood Donation camp and other activities by NSS unit</p> <p>➤ To bring in bi-annual news bulletin and Research Journal (in house)</p>	<p>Honour</p> <p><b>Dr.K.K. Seethamma</b>, Former Registrar, Bangalore University, was the Chief Guest for the Valedictory programme</p> <p>✓ Annual NSS Camp was successfully conducted from 10/12/2016 to 16/12/2016 at Dodda Dasegowdana Doddi, Ramanagara District.</p> <p>✓ The work is in progress</p> <p>✓ Sri.Shankar was sent to NCC Officer's training Camp from 8/7/2016 to 11/10/2016 at Kamti, Nagpur, Maharashtra</p> <p>✓ NSS Wing of the college organised Blood Donation Camp in association with "Lion's Club and Blood Bank of Sri.Bhagavan Mahaveer Jain Hospital on 29/9/2016 and total 100 units of blood were donated by staff and students.</p> <p>✓ "Vahini" bi-annual news bulletin was released on 9/2/2017</p> <p>✓ Research Journal (In house) is in progress</p>
2(e)	<b>Criterion-4: Infrastructure and Learning Outcome</b>	<p>➤ To request the Management members to provide additional class rooms</p> <p>➤ Re-designing the library.</p>	<p>✓ Management is magnanimous in providing three additional class rooms to meet the current requirement.</p> <p>✓ Completed</p>

			<ul style="list-style-type: none"> <li>➤ To purchase additional computer system for computer labs</li> <li>➤ To purchase additional electronic equipments for electronic labs</li> <li>➤ To request the Management members to provide a Board room attached to the Principal's chamber</li> <li>➤ To continue with the scholarship for meritorious/ SC&amp;ST/ Sports achievers and Economically backward students</li> <li>➤ To organise interclass cultural and sports activities to enhance students skills and qualities</li> <li>➤ To organise intercollegiate sports tournaments on the occasion of Diamond Jubilee celebrations of 60 years completion of Sindhi Seva Samiti</li> <li>➤ To provide scholarship to the achievers of the "Business English Certificate" examination</li> </ul>	<ul style="list-style-type: none"> <li>✓ 43 Desktops</li> <li>✓ 6 Laptops were added to the existing stock</li> <li>✓ 17 electronic equipments were purchased for electronic lab.</li> <li>✓ A well furnished Board Room was relocated adjacent to the Principal's chamber</li> <li>✓ Management were generous enough in disbursing scholarship for meritorious/ SC&amp;ST/ Sports achievers and Economically backward students as in the previous years.</li> <li>✓ <b>As per the details furnished in Criterion-2: Teaching, Learning &amp; Evaluation under the heading:</b> Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.</li> <li>✓ Cambridge University's "Business English Certificate" programme achievers were duly rewarded with total cash prize of Rs.28,275/- and 32 students were benefitted</li> <li>✓ 1.Career Guidance and Placement Training Programme was conducted for</li> </ul>
2(f)	<b>Criterion-5: Student Support and Progression</b>			

	<p><b>Progression</b></p>	<p>by Cambridge University</p> <ul style="list-style-type: none"> <li>➤ Career guidance and Placement cell to be strengthened through training programs and campus drives</li> <li>➤ To renew the students insurance plan</li> <li>➤ To continue with counseling and Mentoring system</li> <li>➤ To organise Parents -Teachers Meeting</li> </ul>	<p>M.COM students on 10/8/2016 and the resource person was Mr.Sujith Ja, Vice President, Career Spin</p> <p>2. Preplacement Training Programme was organised for Final Year students on 10/9/2016 and the Resource person was Mr.Sandeep Kumar, E&amp;Y, Asst.Manager, HR</p> <p>3.Career Guidance Programme</p> <p>Placement Training programme for degree final year students was conducted from 5/12/2016 to 10/12/2016 and the the resource person was Mr.Sujith Ja, Vice President, Career Spin.</p> <p>4. Placement department organised 30 On and Off campus Placements and 62 students were placed</p> <p>✓ Renewed</p> <p>✓ Counselling and Mentoring activities are continued by the counsellor and Mentors.</p> <p>✓ PTM in the odd semester was organised on 15/10/2016 PTM in the even semester is scheduled on 28/2/2017</p> <p>As and when required parents were called to brief about their ward's performance.</p>
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2(h)	<b>Criterion-7: Innovations and Best Practices</b>	<ul style="list-style-type: none"> <li>➤ To bring in in-house journal with ISBN number and News letter</li> <li>➤ To revive staff colloquium – “Gnana Vardhini”</li> <li>➤ To introduce wall magazine by the students under each department</li> <li>➤ To provide financial assistance to needy students.</li> </ul>	<ul style="list-style-type: none"> <li>✓ In-house research journal work is in progress and Half yearly new bulletin “Vahini” has been released on 9/2/2017</li> <li>✓ Staff colloquium – “Gnana Vardhini” is revived and event would be conducted on every Saturday.</li> <li>✓ Each department is monitoring the wall magazine work discharged by the students</li> <li>✓ Financial assistance to needy students by the Management generously.</li> </ul>
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Department	Class	Proposed Programmes	Action Taken Report
<b>Commerce</b>	I year B.COM	Banking certificate course / Adv. MS Excel	Adv. MS Excel was successfully conducted from 5/12/16 - 10/12/16
	II year B.COM	Tally ERP	Tally ERP is scheduled in the regular class timetable for IV sem B.COM students
	III year B.COM	Stock market on derivatives certificate Program	One day Workshop on stock market on derivatives certificate programme was successfully conducted for B.COM & BBA Finance specialisation students on 10/9/16
<b>Management</b>	I year BBA	Adv. MS Excel / French (level 1) certificate programme	French (Level 1) Proposal is submitted to the Management and awaiting for the approval
	II year BBA	French (level 1) certificate programme	
	III year BBA	Stock market on derivatives certificate Program & to continue with TCS placements programme	TCS – Retail Analytics Placement & Training programme was successfully conducted during the college hours in the odd semester.

			Examination and selection of students by TCS will be held at the end of even semester
<b>Computer Science</b>			Conducted between 5/12/16 - 13/12/16
	I year BCA	Software testing	
			Conducted between 14/12/16 - 24/12/16
	II year BCA	Core Java	
			Conducted between 12/12/16 - 24/12/16
	III year BCA	Dot Net , Core Java & Placement training programme	
	I year B.Sc	Electronics Workworkshop	Electronics Workshop on Arduino Uno by Sandeep Prakash, Head Technical Trainer, Embedded Destination, New D elhi on 26 <sup>th</sup> and 27 <sup>th</sup> August,2016
	II year B.Sc	Electronics Workworkshop	
	III year B.Sc	Electronics Workworkshop	
<b>Mathematics</b>	BCA/B.Sc	Maths Workshop	Is scheduled to be held in the month of March
<b>English</b>	All courses & Classes	Business English certificate programme from Cambridge University	6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> and 10 <sup>th</sup> of September, 2016 Exam was held on 19 Sep, 2016.
<b>Sanskrit</b>	For Sanskrit students	Sanskrita Sambashana shibira	Conducted between 16/8/2016 and 14/9/2016.
<b>Placement &amp; career guidance</b>	All final years	Personality development & placement training programme	Conducted between 5/12/16 - 10/12/16

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

Allocation of more funds to research activities  
Encouragement of teachers for ICT enabled classroom teaching

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	<b>1</b>	-	<b>1</b>	
UG	<b>4</b>	-	<b>4</b>	<b>1</b>
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	<b>2</b>	<b>6</b>	-	<b>8</b>
Others	-	-	-	-
<b>Total</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>9</b>
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>5</b>
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

#### Annexure- I

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Added more value added programmes and certificate programmes**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	17	11	4	2

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	-	9	-	1	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

4

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	9	
Presented papers	7	3	
Resource Persons	-	2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in teaching learning process. Group Discussions, projects  
Seminars & workshops  
Guest Lectures by Experts  
More number of workshops were conducted Educational tours were organised  
Management games & Role plays  
Preparation of session plan for every subject well before the commencement of semester.

2.7 Total No. of actual teaching days during this academic year

180



2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Multiple choice questions for some subjects**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

0

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I %	II %	III %	Pass %
V Sem B.COM	141	30 21%	58 41%	10 7%	1 0.7%	70%
V Sem BBM	37	2 5%	10 27%	16 43%	9 24%	46%
V Sem BCA	45	10 22%	5 11%	1 2%	-	36%
V Sem B.Sc	14	9 64%	2 14%	-	-	79%
I Sem M.COM	34	16 47%	16 47%	2 6%	-	100%
III Sem M.COM	42	25 60%	13 31%	-	-	90.47%
VI Sem B.COM	138	32 23%	66 48%	5 36%	-	74.63%

VI Sem BBM	35	3 9%	13 37%	13 37%	6 17%	71.42%
VI Sem BCA	45	14 31%	4 9%	0	-	40%
VI Sem B.Sc	14	8 57%	-	-	-	57%
II Sem M.COM	34	17 50%	14 41%	3 9%	-	100%
IV Sem M.COM	42	3 7%	39 93%	1 2%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**Contribution : ICT application in teaching, Value added programs**

**Monitor :Work allotment, Subject Allotment Session Plan, work diary, Monthly Syllabus completion report, Periodic review, Remedial Classes & Bridge Courses**

**Evaluate: Test, Examination, Result analysis, Internal Assessment, feedback from students**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	35
Summer / Winter schools, Workshops, etc.	4
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	Nil	05	-
Technical Staff	4	Nil	01	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- In order to promote Research Climate in the institution
  - Research centre was established on 13/8/2016
  - Research Advisory Committee constituted
  - Teachers and students are being encouraged to attend Seminars/ Conferences/ FDP by providing OOD facilities and financial assistance
  - Teachers and students are encouraged to take up Minor Research Projects-
  - One day National Seminar on “Women in Academic Institutions- Opportunities, Challenges & Constraints” on 9/2/2017
  - Faculty are encouraged to pursue Ph.D Programmes
  - IQAC gives information to the faculty members regarding the upcoming Seminars, Workshops, Conferences etc

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	✓	On going
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	1	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2	Management	Rs.25,000	-
-	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	Self Financing	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

1

1

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level - State level -  
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -  
National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -  
National level - International level -

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="1"/>	
NCC	<input type="text" value="3"/>	NSS	<input type="text" value="9"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp in association with Lions Club on 29/9/2016.
- Independence day celebration on 15/8/2015
- Participation in the Gandhi Jayanthi celebrations at Gandhi Bhavan, Bengaluru on 02/10/2016.
- NSS volunteers participated in Medical Camps in rural areas around Bangalore City organised by SSSAK Trust on 30/09/2016
- Annual NSS Camp was successfully conducted from 10/12/2016 to 16/12/2016 at Dodda Dasegowdana Doddi, Ramanagara District.
- Swami Vivekananda Jayanti Celebrations on 17/01/2017
- World Water Day on 22/3/2017
- International Women's Day on 08/03/2017
- Republic day celebration on 26/1/2016
- Participation in Youth Week organised by the Government of Karnataka from 12/1/2017 to 19/01/2017
- Rally on "Cashless Economy" by our NCC Cadets

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	0	Self Financing	1
Class rooms	24	0		24
Laboratories	2	0		2
Seminar Halls	1	0		1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	44 No.s	1476 No.s		1520 Nos
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.23.82 Lakhs	Rs.75.60 Lakhs		Rs.99.42 Lakhs
Others	Golden Jubilee Hall Indoor Stadium Auditorium			3

#### 4.2 Computerization of administration and library

Yes Library Software: Libsoft Version: 9.8.5.0
--

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9120	1167109.90	2035	330026	11155	1497135.90
Reference Books	1607	450338.50	0	0	1607	450338.50
e-Books	0	0	0	0	0	0
Journals	18	108775	0	0	18	108775
e-Journals	0	0	0	0	0	0
Digital Database	0	0	1	34500	1	34500
CD & Video	65	-	72	-	137	-
Others (specify)	3870	469260.30	-	-	3870	469260.30



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>175</b>	<b>3</b>	<b>Internet Wi-fi</b>	<b>1</b>	<b>03</b>	<b>Yes</b>	<b>All</b>	<b>-</b>
Added	<b>6 (Laptops)  6 (Desktops)</b>	<b>-</b>		<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total	<b>181</b>	<b>3</b>		<b>2</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Advanced MS Excel & Tally for B.Com Students  
Andriod for BCA students

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

0.76Lakhs

ii) Campus Infrastructure and facilities

16.53Lakhs

iii) Equipments

0.79Lakhs

iv) Others

0.54Lakhs

**Total :**

18.62Lakhs

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through college Prospectus, calendar, SMS Service, Circular, Notice board & letter correspondence  
Orientation programme for newly admitted students and parents about the institution on student support services

#### 5.2 Efforts made by the institution for tracking the progression

1. Feedback from students
2. Self-appraisal
3. Student counselling & Mentoring
4. Suggestion box
5. Remedial classes for slow learners

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
937	80	-	-

#### (b) No. of students outside the state

55

#### (c) No. of international students

03

No	%
547	58.38

Men

Women

No	%
390	41.62

Last Year							This Year					
General	SC	ST	OBC	Others	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
540	99	17	189	72	1	917	512	97	49	279	1	937

Demand ratio - 1:1

Dropout %- 1 to 2%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Information and guidance about competitive exams are provided through employment newspaper and publication like competition success review which is maintained in the library.  
Training programs were conducted to equip the students to face Group discussions and interviews

No. of students beneficiaries

80

### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

### 5.6 Details of student counselling and career guidance

Student Counselling cell is available

Career Guidance & Placement cell is functional

Seminar & Guest Lectures organised

No. of students benefitted

### 5.7 Details of campus placement

<i>On and Off campus</i>		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
30	82	62

### 5.8 Details of gender sensitization programmes

National Conference “Women in Academic Institutions – Opportunities, Challenges & Constraints.

International Women’s Day Celebrations- Series of lectures.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	330	Rs.3745053
Financial support from government	85	Rs.627339
Financial support from other sources	9	Rs.225000
Number of students who received International/ National recognitions	1	Rs.10000

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_NIL\_\_\_\_\_

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

To nurture creativity, talent and performance by providing high quality education in a state- of – the- art environment and mould aspiring youth into future leaders

##### **Mission:**

- Inculcating high value through integrity
- Empowerment through knowledge
- Development through social conscience
- Community upliftment through employability

##### **Core Values**

- Academic Excellence
- Access, Equity and Relevance
- Skill Development
- Global Competence
- Value Based Education
- Holistic Development

##### **Quality Policy**

Sindhi College is committed to reach global standards and impart quality education integrated with values to students enabling them to excel in the fields of Humanities, Science, Commerce and Management to cater to the ever changing and challenging needs of the society and the industry and also make them responsible citizens of the country.

##### **GOALS**

- To develop spirit of inquiry , scientific temperament and pursuit of knowledge among students and faculty
- To impart quality education that would endow students with knowledge and skills which will endure them for life.
- To create an environment in the institution which is conducive for achieving academic excellence

- To usher in total quality management.
- To impart value based education.
- To sensitize students on gender related issues and strive towards women's empowerment and gender equality.
- To strive towards development of healthy stake holders' relationships.
- To bring about transparency in organizational functioning through decentralized governance and participative management.
- To improve ethics and work culture in the institution.
- To sensitise students and create a sense of responsibility towards social, environmental issues and national development

## OBJECTIVES

- To nurture a culture of continuous improvement in all facets of the institution in tune with the emerging trends in the field of education
- To motivate students to pursue academic excellence.
- To inculcate life skills like discipline, punctuality and regularity.
- To ensure that the institution functions as per the rules and regulations stipulated by the university and the government as regards conduct of classes, examination and evaluation.
- To provide variety of academic programmes and elective options to the aspiring students to meet the changing needs of the society
- To adopt student centric teaching – learning techniques.
- To promote innovations in teaching – learning process.
- To encourage staff to enhance their professional competency.
- To promote research culture in the institution.
- To bring about holistic development of the personality of students through conduct of curricular, co-curricular and extra-curricular activities.
- To enhance accessibility for students belonging to socially and economically weaker sections of the society by providing financial and moral support.
- To promote environmental consciousness among students and faculty.
- To involve students in community oriented outreach programmes and nation building activities so as to produce socially and culturally conscious citizens with concern for community and nation at large.
- To establish Academia-Industry linkage.
- To promote entrepreneurship.
- To maintain state-of-the-art infrastructure and congenial learning

## 6.2 Does the Institution has a management Information System

Yes.

Institution has Management Information System in place. It has the following features : Student Admissions: categorizing based on program, gender, rural/urban, Indian/Foreign & social class, educational background; scholarship decisions.

Student Attendance: Monthly reports, corrective action through mentoring

Result Analysis: Semester Report, corrective & preventive action for better performance/ setting new benchmarks

Admission, Examination & Evaluation procedures

Faculty Profiles, Student Profiles

Student Feedback on Faculty

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The college follows the university prescribed curriculum.

Apart from the university prescribed curriculum, College provides certain value added, personality development programs and Skill Enhancement programs for the students to improve their knowledge base, analytical skills and employability skills.

### 6.3.2 Teaching and Learning

- Use of ICT method of teaching
- Establishment of the course plan for every subject well before the commencement of each semester
- Teacher's study materials [Soft copy-PPT slides/PDF presentation] are shared with students
- Conducting test and exams regularly
- Seminars, GD and presentation by students
- Remedial & Bridge Course classes are held

### 6.3.3 Examination and Evaluation

- Internal Examination
- Assignments
- MCQs

#### 6.3.4 Research and Development

- To seek collaboration with industries to carry out research
- There is a research culture amongst the staff and students because of which the institution is able to conduct Minor Research Projects, Workshops and Seminars
- Encourage both faculty and students to write research papers and Minor Research Projects
- Financial assistance and OOD facility to the faculty members who participate and present papers in seminars/conferences and Minor Research Projects
- Support in terms of technology and information needs through Research Centre

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Books added every year depending on the requirement and revision of syllabi

Fully automated library with internet facility and CDs and Videos.

ICT method of teaching is adopted

#### 6.3.6 Human Resource Management

HR policies are being reviewed. As per the policies recruitment, selection, assessment and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment and labour laws

#### 6.3.7 Faculty and Staff recruitment

At the beginning of the academic year Human Resource planning will be estimated.

Well qualified faculty and staff recruited as per the requirement.

#### 6.3.8 Industry Interaction / Collaboration

The college organizes Industrial visits to all the students of various classes and courses.

Career guidance programs and Guest lectures by industry experts

Student seminars and workshops are conducted regularly



#### 6.3.9 Admission of Students

The main objective of the institution is to provide "Quality Education- at an affordable cost" and inclusive policy adopted

Admission of students are made as per University norms and subject to Statutory Regulations

#### 6.4 Welfare schemes for

Teaching & Non teaching staff	PF, Gratuity, Group Insurance Scheme, Interest free personal loan, Refreshments, Annual staff picnic, Maternity leave for women employees.  Paid leave of 15 days for faculty and 30 days for non-teaching staff,  Fee concession for staff children in Sindhi Group of Institution, OOD & Registration and conveyance charges to attend seminars, FDPs etc  Financial assistance to carry out Minor Research Projects
Students	Attendance and Registration fees to attend inter college sports or cultural activities,  Scholarship on different quotas

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	LIC, Bangalore Univeristy, Bangalore	Yes	Management & Principal
Administrative	Yes	Madan&Balan Associates- Statutory	Yes	Satish & Ravi Associates

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Meet is conducted every year  
Suggestions and feedback are taken from alumni  
Guest Lectures are conducted through alumni

6.12 Activities and support from the Parent – Teacher Association

Parent- Teacher Meeting conducted every semester.  
Feedback is taken from the Parents during Parent-Teacher Meeting

#### 6.13 Development programmes for support staff

An environment which provides the opportunity to share ideas and suggestions are created.

Financial help provided by the Management during emergency by providing interest free loan.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Rain water harvesting facility

Solar lighting is used in some areas of campus

Use of CFL bulbs in the corridors and rest rooms

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Establishment of Research Centre

Constitution of Research Advisory Committee

Teachers and Students Minor Research Projects

National Conference, Workshops and FDPs

NSS activities and Extension activities

Introduction of bi-annual News Letter – “VAHINI”

Catering to advanced/average/slow learners through appropriate learning strategies

Certification courses and value-added courses offered to students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sl.No	Agenda	Resolutions Passed	Action Taken
1	<b>Reconstitution of IQAC</b>	<p>c) Resolved to request Prof.M.Ramachandra Gowda, Professor, Department of Commerce, Bangalore University to serve on the committee as an external member (Academician)</p> <p>d) Resolved to identify an Industrialist, Alumni representative and Student representative</p>	<p>a) Prof.M.Ramachandra Gowda was contacted by the IQAC Chairman and he consented to be the external member of IQAC, Sindhi College of Commerce.</p> <p><b>b)The following members were identified:</b></p> <p><b><u>Industry expert</u></b></p> <p>✓ Sri.Kiran Chawla, Director, Suraj Metal Industries Pvt. Ltd</p> <p><b><u>Alumni Representatives</u></b></p> <p>✓ Mr. Sadashiv, Finance Manager at <i>Honeywell</i> Technology Solutions, Bangalore</p> <p>✓ Mr.Vivek Singh, Entrepreneur of Assorted Resto Cafe, Residency Road, Bangalore and also Senior Financial Analyst at Epsilon.</p> <p>✓ Mr.Susheel, Content Marketing Manager at Uniphore Software Systems</p> <p><b><u>Student Representatives</u></b></p> <p>✓ Mr.Pemmaiah of final year B.COM and also the President, Student Governing Council, Sindhi College</p> <p>✓ Ms.Sagarika of final year BBA and a Cultural Secretary, Student Governing Council, Sindhi College</p> <p>✓ Mr.Shashank of final year BCA and a Cultural Secretary, Student Governing Council, Sindhi College</p>

2 (a)	<b>Plan of Action for the year 2016-2017</b>	<b>3(a) NAAC Reaccreditation Workshop</b> To have a NAAC Reaccreditation workshop for staff members in the month of August/ September and the resource person has to be identified for the same.	2 (a) NAAC Reaccreditation Workshop was conducted on 25 <sup>th</sup> July,2016 and 27th October,2016 by Dr.B.S.Srikanta NAAC Peer Committee member and Principal, Sindhi College of Commerce.
2(b)	<b>Criterion-1: Curricular Aspects</b>	<b>3 (b) The Proposed Value Added Programmes for the classes and courses is enclosed at the end *</b>	2 (b) The Action Taken Report on Value Added Programmes is enclosed after this table *
2(c)	<b>Criterion-2: Teaching, Learning &amp; Evaluation</b>	<ul style="list-style-type: none"> <li>➤ To enrich the curriculum transactions inside the class rooms through case studies, Presentations, group discussions etc.</li> <li>➤ To conduct remedial classes for slow learners.</li> <li>➤ To conduct special classes.</li> <li>➤ To conduct bridge course classes in Fundamentals of Accountancy for Ist year B.COM &amp; BBA non commerce stream students and Basic Electronics for Ist year BCA non science stream students.</li> </ul>	<ul style="list-style-type: none"> <li>✓ The class room teachings were ably supported by case studies, power point presentations, group discussions and the like for all the classes.</li> <li>✓ Remedial classes were conducted for the slow learners after assessing the performance of the students in the Internal Examination from 1/9/2016 to 5/10/2016 for all the classes</li> <li>✓ Special classes were conducted for late admission and for the students who represented college in various sports and cultural activities and all the missed portions were covered by the teachers during 1/8/2016 to 30/9/2016</li> <li>✓ For Non Commerce students of first year B.COM &amp; BBA, bridge course classes in Fundamentals of Accountancy and Basic Mathematics for BBA were held between 27/6/2016 and 2/7/2016. For Non Science students of first year BCA, bridge course classes in Basic Electronics and Basic Mathematics were</li> </ul>

			<p>held between 27/6/2016 and 2/7/2016.</p> <p>➤ To organize orientation programme for I Semester students and parents also to be invited</p> <p>➤ To encourage faculty members to adopt innovative practices in teaching</p> <p>➤ To conduct department wise guest lectures and workshops *Details of workshops conducted given along with the Value added programme list at the end</p>	<p>✓ Orientation programme was organised for all the first years on 24/6/2016 and the chief guest was Dr.T.V.Raju, Director, RV Institute of Management Studies, Bangalore. Many parents also graced the occasion.</p> <p>✓ Faculty members practised innovative teaching in their respective classes through role-plays, group discussions, mock interviews, students' presentation, problem solving, project based learning etc.</p> <p>✓ <b><u>Guest Lectures</u></b></p> <p>10. Guest Lecture for BCA students was held on 13/7/2016 on the topic "Operations &amp; Project Startup". Mr.Bala, Trainer, System Domain was the resource person.</p> <p>11. Guest lecture for BCA&amp; B.Sc students was held on 28/7/2017 on the topic "Java Programming". Ms.Sumithra, Aptech Computer Education was the resource person.</p> <p>12. Tally orientation programme for B.COM &amp; BBA students was held on 11/8/2016. Mr.Jose and Mr.Ravishankar from Tally Solutions Pvt.Ltd were the resource persons</p> <p>13. An Orientation Programme was organised by English Department on Business English certificate programme on 6 th , 7 th , 8 th and 10 th of September, 2016. Mr. Gangadhar Murthy, a senior and highly experienced trainer was the resource person.</p>
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			<p>14. Guest lecture for B.COM &amp; BBA students was held on 8/9/2016 on the topic “Changing Behaviour of Indian Consumer”. Dr.Nagaraj, HOD, St.Joseph’s College of Commerce was the resource person.</p> <p>15. B.Sc Computer Science Department organised a guest lecture for students on 19/09/2016 on the topic “Wireless Communication”. Dr.Subramanya Bhat, Prof. Vijaya College was the resource person.</p> <p>16. Guest lecture for BCA students was held on the same day on the topic “Cloud Computing”. Mr.Ganesh Raj, Solutions Architect, Data grace was the resource person.</p> <p>17. Guest Lecture for BCA &amp; B.Sc was held on 28/1/2017 on “Java Programming”. Ms.Sumithra, Aptech Computer Education was the resource person.</p> <p>18. Guest Lecture for BCA students on “Python Programming Language” was held on 1/2/2017. Mr.Naveen Kumar, Software Trainer, Geeks Technologies, Bangalore was the resource person.</p> <p>11 Kannada Department organised “Kannada Samskruthi Yuva Janothsava” on 17/8/2016 in association with Kannada Development Authority (KDA), Government of Karnataka. Chief guest- Dr.L.Hanumanthaiya, Chairman, KDA Dr.Muralidhara, Karyadarshi Kannada Abhiviruddi Pradikara also graced the occasion.</p>
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			<p>➤ To organize industrial visits to enhance experiential learning</p> <p>➤ Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.</p>	<p>II NSS Wing organised orientation programme for NSS Volunteers by SSSAK on 26/9/2016.</p> <p>✓ Below mentioned are the details of Industrial Visits</p> <p>7. Industrial Visit was organised for M.COM students on 27/10/2016 to Modern Foods &amp; ISCON</p> <p>8. Industrial Visit for M.COM on 4<sup>th</sup> &amp; 5<sup>th</sup> November, 2016 to Hindustan Coco cola India Pvt.Ltd</p> <p>9. Industrial Visit was organised for BBA/B.COM students to Pune &amp; Mumbai from 27/1/17 to 1/2/2017</p> <p>10. B.Sc students visited “IMTEX -2017”, Bangalore on 31/1/2017</p> <p>11. B.Com students visited Stock Market Institute, Jayanagar on 8/2/2017</p> <p>12. Industrial Visit organised for BCA students to Kerala from 13/2/2017 to 18/2/2017</p> <p>✓ Various inter class cultural, curricular, Commerce, Management and IT events were conducted to unearth the hidden talents of the students on 23<sup>rd</sup> &amp; 24<sup>th</sup> August, 2016</p> <p>✓ “Cresindo” Mega intercollegiate cultural &amp; management fest was organised on 19<sup>th</sup> &amp; 20<sup>th</sup> January</p> <p>✓ Inter house sports Volley Ball tournament was held on 10/8/2016</p> <p>✓ Inter house Throw Ball tournament was held on 29/8/2016</p> <p>✓ Inter house Shuttle Badminton</p>
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			<p>tournament was held on 24/2/2017</p> <p>✓ Inter house Indoor Carrom tournament was held on 23/2/2017</p> <p>✓ College Basketball team won 3<sup>rd</sup> Place in International Basketball tournament held at Malaysia on 23/8/2016</p> <p>✓ Diamond Jubilee State level Intercollegiate Men &amp; Women Sports tournament was held on 7<sup>th</sup>, 8<sup>th</sup> &amp; 9<sup>th</sup> September, 2016</p> <p>✓ Intercollegiate Cricket tournament T-20 was organised from 26<sup>th</sup> to 29<sup>th</sup> September, 2016</p> <p>✓ Students won 2 matches in Bangalore University intercollegiate throw ball tournament held on 31/1/2017</p> <p>✓ Interclass Annual Sports meet was held on 3/2/2017</p> <p>✓ Final Year B.COM &amp; BBA students actively participated in Virtual Stock Analyst organised by Stock Market Institute at all India Level in which Mr.Sangam of B.Com secured 13<sup>th</sup> Rank &amp; Mr.Abhishek Shankar of BBA secured 24<sup>th</sup> Rank</p> <p>➤ To conduct tests and exams periodically</p> <p>➤ To review academic performance results.</p> <p>➤ Session plan, lesson plan and work diary to be prepared and maintained by each faculty for their respective subjects, as in previous years</p>	<p>✓ Internal Examination-I in the Odd semester was conducted from 1/8/2016 to 8/8/2016.</p> <p>✓ Internal Examination-II in the Odd semester was conducted from 29/8/2016 to 1/9/2016.</p> <p>✓ Preparatory Examination in the Odd semester was conducted from 13/10/2016 to 21/10/2016.</p> <p>✓ Internal Examination-I in the even semester was conducted from 20/2/2017 to 23/2/2017.</p> <p>✓ Reviewed on 12/7/2017</p> <p>✓ Session plan, lesson plan and work diary are prepared and maintained by the faculty</p>
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		<ul style="list-style-type: none"> <li>➤ To maintain personal and academic files by each faculty</li> <li>➤ To give assignments to the students by each faculty</li> <li>➤ To start Science club</li> <li>➤ To appoint teachers as per the requirement of the workload in consultation with the Management.</li> </ul>	<p>members and also periodically verified by the HODs and Principal.</p> <ul style="list-style-type: none"> <li>✓ Personal &amp; Academic files are maintained by the faculty as directed by the Principal.</li> <li>✓ Regular assignments are written and submitted to the faculty by the students in the Blue book exclusively distributed by the college.</li> <li>✓ BCA/B.Sc department organised Science Club Inauguration on 4/8/2016. Dr.K.Manjunath, Prof.Dept of Bio Technology, Bangalore University was the chief guest.</li> <li>✓ 9 Full time faculty and 4 visiting faculty were appointed as per the current requirement.</li> </ul>
2(d)	<b>Criterion -3: Research,Consultancy &amp; Extension</b>	<ul style="list-style-type: none"> <li>➤ Research centre to be established</li> <li>➤ Research Advisory Committee to be constituted</li> </ul>	<ul style="list-style-type: none"> <li>✓ Research Cell was inaugurated on 13/8/2016</li> <li>✓ The following members were identified:</li> <li>✓ Dr.H.A.Ranganath, Professor Emeritus, Indian Institute of science, Former Director NAAC, Former Vice Chancellor, Bangalore University - Chairman</li> <li>Prof.K.Eresi, Former Dean &amp; Chairman, Dept. Of Commerce.</li> <li>Dr.Y.Rajaram,Director, M.S.Ramaiah Institute of Management Studies, Bangalore.</li> <li>Prof.Y.Narahari, Chairman, School of Automation, Dept.</li> </ul>

			<p>Of computer science, Indian Institute of Science, Bangalore Prof.Hanumanthappa, Chairman, Dept. Of Computer Science, Bangalore UNiversity</p> <p>➤ Teachers and students are to be encouraged to attend Seminars/Conferences/FDP by providing OOD facilities and financial assistance</p> <p>➤ Teachers to submit the proposal for Minor/Major projects</p>	<p>5. BBA/B.COM &amp; B.Sc students participated in “Entrepreneurship Development Programme” organised by Impressions, Koramangala on 23/7/2016</p> <p>6. B.COM students participated in a student Seminar on “Entrepreneurship – Innovation &amp; Creativity” conducted by Bharhiya Sanskruthi Vidyapeetha, Degree College, Bangalore on 17/2/2017</p> <p>7. B.Sc students participated in Students’ Seminar on “Nobel Prize Series India 2017” on 13/1/2017</p> <p>8. Below is the total No.of OOD facilities and financial assistance availed by the faculty members to attend: Workhop: 12 National /International Seminar: 19 FDP : 4 Extension Services : 5 Dissemination of Knowledge: 6</p> <p>✓ 10 Research Proposal for Minor Projects from various departments are submitted for approval. The work is in progress.</p> <p>✓ FDP on 10/9/2016 Resource persons were <b>Dr. Sandeep Shastri</b> ,Pro Vice Chancellor, Jain University delivered a talk on “Effective Communication Skills in the Class rooms”</p>
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<p>➤ To organize FDP both- on campus and off campus</p>	<p><b>Dr. Srikanta</b>, Principal, Sindhi College of Commerce delivered a talk on “The class room Management”</p> <p><b>Dr. Shesha Murthy</b>, Chairman , Cadambi Group of Institutions spoke “Teacher as a Leader”.</p> <p>✓ Off Campus FDP at Yelagiri Hills, Tamil Nadu on 7/9/2016 on the topic Interpersonal Relationship.</p> <p><b>Dr. Srikanta</b>, Principal, Sindhi College of Commerce was the resource person</p> <p>✓ Hindi workshop in association with Hindi lecturers association “GYan Kiran” was organised on 8/8/2016 on the topic “Discussion &amp; re-look at the newly introduced 3<sup>rd</sup> semester Hindi syllabus of Bangalore University</p> <p>The chief guest was Sri.Mathura Kalouni, founder of Natya Kala Academy.</p> <p>Guest of Honor was Dr.Narising Murthy</p>
<p>➤ To organize National level Seminars and conferences by the departments</p> <p>➤ To organize a Seminar under the aegis of Women Empowerment Cell</p>	<p>✓ Women Empowerment Cell organised National Conference on “Women is Academic Institutions- Opportunities, Challenges &amp; Constraints” on 9/2/2017</p> <p>Chief Guest was <b>Dr. Sudha Rao</b>, National Fellow for Social Science Research, New Delhi, is the former Executive Director and Member Secretary of Karnataka Knowledge Commission and Vice Chancellor of Karnataka State Open University</p> <p>Key Note Speaker <b>Dr.D.M. Meera</b>, Scientist and Chief Librarian at internationally acclaimed Raman Research Institute for Science</p>

		<p>➤ To identify village for annual NSS camp</p> <p>➤ To explore the possibility of adopting the public park in the vicinity of the college</p> <p>➤ NCC care taker Sri.Shankar to be sent to NCC Officer training programme</p> <p>➤ To organize Blood Donation camp and other activities by NSS unit</p> <p>➤ To bring in bi-annual news bulletin and Research Journal (in house)</p>	<p><b>Dr. B.G. Satyaprasad</b>, Director, GT Group of Institutions was the Guest of Honour</p> <p><b>Dr.K.K. Seethamma</b>, Former Registrar, Bangalore University, was the Chief Guest for the Valedictory programme</p> <p>✓ Annual NSS Camp was successfully conducted from 10/12/2016 to 16/12/2016 at Dodda Dasegowdana Doddi, Ramanagara District.</p> <p>✓ The work is in progress</p> <p>✓ Sri.Shankar was sent to NCC Officer's training Camp from 8/7/2016 to 11/10/2016 at Kamti, Nagpur, Maharashtra</p> <p>✓ NSS Wing of the college organised Blood Donation Camp in association with "Lion's Club and Blood Bank of Sri.Bhagavan Mahaveer Jain Hospital on 29/9/2016 and total 100 units of blood were donated by staff and students.</p> <p>✓ "Vahini" bi-annual news bulletin was released on 9/2/2017</p> <p>✓ Research Journal (In house) is in progress</p>
2(e)	<b>Criterion-4: Infrastructure and Learning Outcome</b>	<p>➤ To request the Management members to provide additional class rooms</p>	<p>✓ Management is magnanimous in providing three additional class rooms to meet the current requirement.</p>

		<ul style="list-style-type: none"> <li>➤ Re-designing the library.</li> <li>➤ To purchase additional computer system for computer labs</li> <li>➤ To purchase additional electronic equipments for electronic labs</li> <li>➤ To request the Management members to provide a Board room attached to the Principal's chamber</li> <li>➤ To continue with the scholarship for meritorious/ SC&amp;ST/ Sports achievers and Economically backward students</li> <li>➤ To organise interclass cultural and sports activities to enhance students skills and qualities</li> <li>➤ To organise intercollegiate sports tournaments on the occasion of Diamond Jubilee celebrations of 60 years completion of Sindhi Seva Samiti</li> </ul>	<ul style="list-style-type: none"> <li>✓ Completed</li> <li>✓ 43 Desktops</li> <li>✓ 6 Laptops were added to the existing stock</li> <li>✓ 17 electronic equipments were purchased for electronic lab.</li> <li>✓ A well furnished Board Room was relocated adjacent to the Principal's chamber</li> <li>✓ Management were generous enough in disbursing scholarship for meritorious/ SC&amp;ST/ Sports achievers and Economically backward students as in the previous years.</li> <li>✓ <b>As per the details furnished in Criterion-2: Teaching, Learning &amp; Evaluation under the heading:</b> Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.</li> <li>✓ Cambridge University's "Business English Certificate" programme achievers were duly rewarded with total cash</li> </ul>
	<p><b>Criterion-5: Student Support and Progression</b></p>		
	<p><b>Criterion-5: Student Support and</b></p>		

2(f)	Progression	<ul style="list-style-type: none"> <li>➤ To provide scholarship to the achievers of the “Business English Certificate” examination by Cambridge University</li>   <li>➤ Career guidance and Placement cell to be strengthened through training programs and campus drives</li>   <li>➤ To renew the students insurance plan</li>   <li>➤ To continue with counseling and Mentoring system</li>   <li>➤ To organise Parents -Teachers</li> </ul>	<p>prize of Rs.28,275/- and 32 students were benefitted</p> <p>✓ 1.Career Guidance and Placement Training Programme was conducted for M.COM students on 10/8/2016 and the resource person was Mr.Sujith Ja, Vice President, Career Spin</p> <p>2. Preplacement Training Programme was organised for Final Year students on 10/9/2016 and the Resource person was Mr.Sandeep Kumar, E&amp;Y, Asst.Manager, HR</p> <p>3.Career Guidance Programme</p> <p>Placement Training programme for degree final year students was conducted from 5/12/2016 to 10/12/2016 and the the resource person was Mr.Sujith Ja, Vice President, Career Spin.</p> <p>4. Placement department organised 30 On and Off campus Placements and 62 students were placed</p> <p>✓ Renewed</p> <p>✓ Counselling and Mentoring activities are continued by the counsellor and Mentors.</p> <p>✓ PTM in the odd semester was</p>
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2(g)	<b>Criterion-6: Governance, Leadership &amp; Management</b>	<p>Meeting</p> <ul style="list-style-type: none"> <li>➤ To Organise Alumni meet</li> <li>➤ IQAC to collect and analyse students' feedback on teaching and submit the same to the Principal</li> <li>➤ To renew Mediclaim for the staff</li> <li>➤ Self appraisal form to be modified and quantified</li> <li>➤ To bring out "Job Description" manual as suggested by the Managing Committee.</li> </ul>	<p>organised on 15/10/2016 PTM in the even semester is scheduled on 28/2/2017</p> <p>As and when required parents were called to brief about their ward's performance.</p> <p>✓ Alumni Meet was conducted on 22/10/2016. Basket ball &amp; Shuttle Badminton tournaments were organised for the Alumni and prizes were distributed to the winners.</p> <p>200 alumni students graced the occasion and most of them shared their valuable feedback.</p> <p>Feedback analysis is done.</p> <p>✓ Feed back on teaching will be collected at the end of February,2017</p> <p>✓ Renewed</p> <p>✓ Modified self appraisal form as per the NAAC Criteria is framed by the Principal.</p> <p>✓ In order to have an effective administration and execution of respective responsibilities, a "Job Description" manual for all the disciplines as suggested by the Management. Printed and to be released.</p>
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		➤ A separate committee for seminar/conference/workshop/ FDP to be constituted	A separate committee for seminar/conference/workshop/ FDP has been constituted for discharging the duties efficiently
2(h)	<b>Criterion-7: Innovations and Best Practices</b>	➤ To bring in in-house journal with ISBN number and News letter  ➤ To revive staff colloquium – “Gnana Vardhini”  ➤ To introduce wall magazine by the students under each department  ➤ To provide financial assistance to needy students.	✓ In-house research journal work is in progress and Half yearly new bulletin “Vahini” has been released on 9/2/2017  ✓ Staff colloquium – “Gnana Vardhini” is revived and event would be conducted on every Saturday.  ✓ Each department is monitoring the wall magazine work discharged by the students  ✓ Financial assistance to needy students by the Management generously.

Department	Class	Proposed Programmes	Action Taken Report
Commerce	I year B.COM	Banking certificate course / Adv. MS Excel	Adv. MS Excel was successfully conducted from 5/12/16 - 10/12/16
	II year B.COM	Tally ERP	Tally ERP is scheduled in the regular class timetable for IV sem B.COM students
	III year B.COM	Stock market on derivatives certificate Program	One day Workshop on stock market on derivatives certificate programme was successfully conducted for B.COM & BBA Finance specialisation students on 10/9/16

<b>Management</b>	I year BBA	Adv. MS Excel / French (level 1) certificate programme	French (Level 1) Proposal is submitted to the Management and awaiting for the approval
	II year BBA	French (level 1) certificate programme	
	III year BBA	Stock market on derivatives certificate Program & to continue with TCS placements programme	TCS – Retail Analytics Placement & Training programme was successfully conducted during the college hours in the odd semester. Examination and selection of students by TCS will be held at the end of even semester
<b>Computer Science</b>			Conducted between 5/12/16 - 13/12/16
	I year BCA	Software testing	
			Conducted between 14/12/16 - 24/12/16
	II year BCA	Core Java	
			Conducted between 12/12/16 - 24/12/16
	III year BCA	Dot Net , Core Java & Placement training programme	
	I year B.Sc	Electronics Workworkshop	Electronics Workshop on Arduino Uno by Sandeep Prakash, Head Technical Trainer, Embedded Destination, New Delhi on 26 <sup>th</sup> and 27 <sup>th</sup> August, 2016
	II year B.Sc	Electronics Workworkshop	
	III year B.Sc	Electronics Workworkshop	
<b>Mathematics</b>	BCA/B.Sc	Maths Workshop	Is scheduled to be held in the month of March
<b>English</b>	All courses & Classes	Business English certificate programme from Cambridge University	6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> and 10 <sup>th</sup> of September, 2016 Exam was held on 19 Sep, 2016.
<b>Sanskrit</b>	For Sanskrit students	Sanskrita Sambashana shibira	Conducted between 16/8/2016 and 14/9/2016.
<b>Placement &amp; career guidance</b>	All final years	Personality development & placement training programme	Conducted between 5/12/16 - 10/12/16

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)



Value added programmes

Apart from the University Prescribed Curriculum, Value added and certificate programme is provided to the students

To enhance their knowledge and employability skills soft skills training programme is organized



Scholarships

Huge amount of scholarship is given to the students based on merit, category, Sports & economically weaker sections

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Rally on “Cashless Economy” by our NCC Cadets in and around Kempapura, Hebbal
- World Water Day Celebrations by Akshayapatra Foundation and Karnataka Rajya Vignana Parishath in association with Sindhi College.
- Solar Light
- Usage of LED Bulbs

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength**

- Commitment to Vision and Mission
- Strong Internal Quality Assurance Cell
- Strong internal promotional scheme
- Strong and need based Curriculum and supportive VAP
- Philanthropic Orientation
- Committed and resourceful Faculty and Staff
- Distinguished Alumni
- Class 1 Infrastructure
- Strong Leadership and Governance
- Industry – Institute Linkages
- Dedicated Research Centre

**Weakness**

- Self financing Institute.
- Limited research experience
- Not all Staff members have a Ph.D

**Opportunities**

- Expansion of Campus.
- To encourage faculty to apply to different state and central funding agencies for research projects
- To have more collaborations with Industries

### **Challenges**

- Keeping students rooted to Indian values systems
- Students from Rural background.
- To meet the diverse need of Student community and to make them employable and to meet the Global competition
- Keeping pace with the Changing Technology

### **8. Plans of institution for next year**

- To have tie up with more Professional and Institutional bodies
- To introduce UG Course in Humanities
- To get recognition under UGC 2(F) and 12 (b)
- To prepare study material and question banks and forward the same in students group mail id
- To encourage more number of teachers to take up Minor Research Projects
- To encourage students to do projects and paper presentations
- To organize International and National Seminar
- To organize more number community extension services through NSS
- To videograph lectures of all the faculty members
- To create a video library
- To conduct theme based series of lectures in each department, encourage the students to write articles and reward the best ones. Also resolved to publish the proceedings with articles
- To introduce non academic related Skill development programme to the students based on their area of interest like- Photography, Beautician course, Light music etc.

Name : **Prof.N. Asha**



Signature of the Coordinator, IQAC

Name : **Dr.B.S.Srikanta**



Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**Annexure I**

# SINDHI COLLEGE

(Affiliated to Bangalore University)  
(Sponsored & Managed by Sindhi SevaSamiti)

## Hand Book & Calendar 2016-17

### RECORD OF PUPIL

[All details to be filled in block letters]

PHOTO

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_

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Blood Group: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste SC/ST/GM/OBC: \_\_\_\_\_

Category I A, B / II A, B / III A, B: \_\_\_\_\_

Hostel / Paying Guest: \_\_\_\_\_

Guardian / Lodging: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Pupil's Mother Tongue: \_\_\_\_\_

Identification Marks: \_\_\_\_\_

Details of	Mother	Father
Name		
Occupation		
Off. Address		

Phone No.		
Email		
Residential Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

## SINDHI COLLEGE

(Affiliated to Bangalore University)  
(Sponsored & Managed by Sindhi SevaSamiti)

**Hand Book & Calendar 2016-17**

**RECORD OF PUPIL**

[All details to be filled in block letters]

PHOTO

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No. \_\_\_\_\_

Date of

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Birth: \_\_\_\_\_

Blood Group: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste SC/ST/GM/OBC: \_\_\_\_\_

Category I A, B / II A, B / III A, B: \_\_\_\_\_

Hostel / Paying Guest: \_\_\_\_\_

Guardian / Lodging: \_\_\_\_\_

Residential Address: \_\_\_\_\_



Pupil's Mother Tongue:

Identification

Marks: \_\_\_\_\_

<b>Details of</b>	<b>Mother</b>	<b>Father</b>
Name		
Occupation		
Off. Address		
Phone No.		
Email		
Residential Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

## **VISION**

*To nurture creativity, talent, and performance by providing high quality education in a state of the art environment and mould aspiring youth into future leaders*

## **MISSION**

- a. Inculcating high value through integrity*
- b. Empowerment through Knowledge*
- c. Development through Social conscience*
- d. Community upliftment through employability*

## **CIRCULAR**

Dear Parent,

Warm Greetings,

1.

75% of attendance in each subject is compulsory for the issue of hall ticket to the students for their final examination. Parents are required to follow up by meeting teachers, HODs regarding their wards progress and attendance.

2. Appearance and passing in each test / terminal / half-yearly examinations is mandatory for permission to appear in the final examination. Parents are requested to counsel their wards accordingly.

3. Please fill up the tear-off sheet and send it back immediately to the class teacher.

Principal

Indemnity Bond

To

The Principal, Sindhi College

Dear Sir,

I \_\_\_\_\_, the parent of \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_ class have understood the requirements of the college and will pay personal attention fulfilling the requirements of the college. My mobile no. is \_\_\_\_\_

Signature of the parent

# SINDHI COLLEGE

(Affiliated to Bangalore University)  
(Sponsored & Managed by Sindhi SevaSamiti)

## Hand Book & Calendar 2016-17 RECORD OF PUPIL

[All details to be filled in block letters]

PHOTO

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No. \_\_\_\_\_

Date of

--	--	--	--	--	--	--	--

Birth: \_\_\_\_\_

Blood Group: \_\_\_\_\_

Religion: \_\_\_\_\_ Caste

SC/ST/GM/OBC: \_\_\_\_\_

Category I A, B / II A, B / III A, B

Hostel / Paying Guest: \_\_\_\_\_

Guardian / Lodging: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Pupil's Mother Tongue: \_\_\_\_\_

Identification

Marks: \_\_\_\_\_

Details of	Mother	Father
Name		
Occupation		
Off. Address		
Phone No.		
Email		

Resi. Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

## SINDHI COLLEGE

(Affiliated to Bangalore University)  
 (Sponsored & Managed by Sindhi SevaSamiti)  
 33/2B, Kempapura, Hebbal, Bangalore-560024,  
 Phone: 080-23637543 / 44, 41178288 Fax: 23637544  
[www.sindhicollege.com](http://www.sindhicollege.com); email: [mail@sindhicollege.com](mailto:mail@sindhicollege.com)

### HOLIDAYLIST-2016-17

7 <sup>th</sup> July	Wednesday	Ramzan/IdUlFitr
12 <sup>th</sup> August	Friday	VarmahalakshmiVratam
15 <sup>th</sup> August	Monday	Independence Day
18 <sup>th</sup> August	Thursday	RakshaBhandan
25 <sup>th</sup> August	Thursday	Krishna Janmashtami
4 <sup>th</sup> September	Sunday	GowriVratam
5 <sup>th</sup> September	Monday	Ganesh Chaturthi
12 <sup>th</sup> Septmeber	Monday	Bakrid
30 <sup>th</sup> Septmeber	Friday	MahalayaAmavasya
2 <sup>nd</sup> October	Sunday	Gandhi Jayanthi
8 <sup>th</sup> October	Saturday	Saptami
9 <sup>th</sup> October	Sunday	Durgashtami
10 <sup>th</sup> October	Monday	AyudhaPooja
11 <sup>nd</sup> October	Tuesday	Vijayadashami
12 <sup>th</sup> October	Wednesday	Moharam
29 <sup>th</sup> October	Saturday	NarakaChaturdasi
30 <sup>th</sup> October	Sunday	Deepavali
31 <sup>st</sup> October	Monday	Balipadyami
1 <sup>th</sup> November	Tuesday	Kannada Rajyotsava
17 <sup>th</sup> November	Thursday	Kanakadasa Jayanthi
12 <sup>th</sup> December	Monday	Id - Milad

25 <sup>th</sup> December	Sunday	Christmas
1 <sup>st</sup> January	Sunday	New Year
15 <sup>th</sup> January	Sunday	MakaraSamkranthi
26 <sup>th</sup> January	Thursday	Republic Day
24 <sup>th</sup> February	Friday	MahaShivarathri
13 <sup>th</sup> March	Monday	Holi
29 <sup>th</sup> March	Wednesday	Ugadi
9 <sup>th</sup> April	Sunday	MahaveerJayanthi
14 <sup>th</sup> April	Friday	AmbedkarJayanthi / Good Friday
1 <sup>st</sup> May	Monday	May Day

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[www.sindhicollege.com](http://www.sindhicollege.com); email: [mail@sindhicollege.com](mailto:mail@sindhicollege.com)

## College Working Hours

Class	Monday to Friday	Saturday
B.COM / BBA / BCA / BSC	7:30AM – 2:30PM	7:30AM – 11:30AM
I Year BCOM II BATCH	1:30 – 6.05 PM	

### Office Hours

7:30 AM – 4:30 PM

### Accounts

8:30 AM – 4:30 PM

### Library Timings

Monday to Friday

7:30 AM – 4:30 PM

Saturday

7.30 AM – 12.00 PM

### Contacts

1. Office : 080-23637543,23637544,41178288
2. Principal : 080-23637543
3. Administrator : 080-23637544
4. E - mail : [mail@sindhicollege.com](mailto:mail@sindhicollege.com)
5. Website : <http://www.sindhicollege.com>

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Email: mail@sindhicollege.com



NACC Accredited

## CALENDAR 2016– 2017

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Sec: \_\_\_\_\_ Reg. No.: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone (Res.): \_\_\_\_\_ Off: \_\_\_\_\_

**Note:** 1. The Calendar should be brought to college every day.

2. Change of address if any should be communicated to office immediately.

3. Identity card to be worn every day to College.



# **SINDHI SEVA SAMITI**

10/7, Kumara Krupa Road, Bangalore- 560001, Tel: 22286337

## **OFFICE BEARERS AND MANAGING COMMITTEE MEMBERS 2016-2017**

### **Office Bearers:**

Sri Deepak RNarang	President
Sri Prakash R.Narang	Chairman
Sri AvinashS.Kukreja	Hon. Secretary
Sri.Ashok P. Narang	Hon. Treasurer
Sri.Rajesh M Bajaj	Hon. Jt. Secretary

### **Board of Management-Members 2016-17**

Sri.Harish Ishwardas  
Sri. Suresh L Kukreja  
Sri.JawaharGopal  
Sri.VikasChawla  
Sri.NirmalRajani  
Sri.Jawahar S Nagpal  
Sri.PrakashSachdev  
Sri. Suresh M Batia  
Sri Raja B Juman  
Sri.SanjeevAtmaram  
Sri. Sanjay L Gera  
Sri. Suresh R Chawla  
Sri.Shankar Punjabi  
Sri.Rajkumar L Kukreja  
Sri.PrakashRaheja



**KNOWLEDGE IS POWER**

## **Introduction**

The Sindhi College was founded by the Sindhi Seva Samiti mainly to provide college level education to the students of Sindhi High School and also to the students of other schools. This Institution draws its inspiration and guidance from the Sindhi Seva Samiti known for its philanthropic disposition. Started in 1994, the institution is well set on its path for fulfilling its lofty objectives and has already made its mark in the field of academic excellence.

## **Aims and Objectives**

This institution aims to provide the right environment for the development of the full potential of the student, by

- a) Stimulating creativity and a love for learning
- b) Cultivating qualities of understanding, goodwill and co-operation.
- c) Imbibing an awareness of the socio-economic needs of the community.
- d) Nurturing a vision for national and universal integration.

Sindhi Seva Samiti is inspired by a vision drawn from the life and teachings of great Indian Educationists. It is based on the principles of character building. Concretely it would mean:-

## **Openness to Growth**

- A student is expected to mature as a person emotionally, intellectually, socially and spiritually to a level that reflects responsibility for his/her own growth as opposed to a passive, drifting and laissez-faire attitude. The student must begin to reach out towards his development, seeking opportunities to stretch his mind, imagination, feelings and religious consciousness. One needs to learn to move beyond self-interest or self-centeredness in relation to others and to reflect the confidence and freedom of a mature person.

- A mastery of academic requirements for advanced forms of education is to be cultivated. The student needs to see the need for intellectual integrity in a personal quest for truth and justice. This would mean, that the 'Sindhian' is expected to develop intellectual skills and understanding which cut across and go beyond academic requirements.
- The primary aim of our education is to strengthen our base for academic excellence. The academic excellence does not merely remain at the level of high percentage results, but to the extent we are able to train persons in various strata of knowledge. This is done through various associations and activities which are greatly intellectual oriented such as quiz, debate, lecture contest and the like. The interest of the teachers and the encouragement of the Management have led to the growth of this academic atmosphere. All in all, academic excellence has been the prime aim of Sindhi Seva Samiti.
- The Samiti expects its students to develop a patriotic spirit. This would mean a deep understanding of the cultural heritage of the country and the capacity to rise above parochial, communal, regional feelings and sentiments. A secular and democratic outlook with a deep loyalty to the nation and an awareness of current social, economic and political trends give the students the realization of the great task ahead of them as responsible citizens.

## **PRINCIPAL**

**Dr.B.S.Srikanta**B.Sc (Hons), M.Sc, Ph.D

**principal@sindhicollege.com**

<b>VICE- PRINCIPAL</b>  <b>Dr. Anil Kumar S</b> M.Com, M.Phil, Ph.D vpsindhicollege@gmail.com	<b>ACADEMIC CO- ORDINATOR&amp;HOD OF COMMERCE DEPT.</b>  <b>Prof. Asha N</b>  M.Com, MBA, M.Phil
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## **TEACHINGSTAFF**

### **Department Of Commerce**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Mr. Thirumala.	M.COM(Finance),	Asst. Professor PGDBA,PGDEM,NET
Mr. Sudarshan	MCom	Asst. Professor
Ms.Grace J	MCom, PGDBA	Asst. Professor
Mr Sridhar M	M.Com.,(Ph.D)	Asst. Professor
Mr. Naveen	M.Com, NET (JRF)	Asst. Professor
Ms. JayashreeTambad	M.Com (Finance),M.Phil	Asst. Professor
Ms. JubiSatish M	MCom,MBA,M.Phil	Asst. Professor
MsSreevidyaK V	LL.B,LL.M	Asst. Professor

### **Department Of ComputerScience**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Ms.Radhika.E.K	M.Sc.(I.T), (Ph.D)	HOD
Ms.Hemalatha .R	M CA, M.Phil	Asst. Professor
Ms.PriyaHari	MCA	Asst. Professor
Ms. KalaivaniY.S	M CA, M.Phil, (Ph.D)	Asst. Professor

### **Department Of Management**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Mr. Vaidyesh M A	M.com,MBA,M.Phil	HOD
Ms. Sashikala	MBA, PGDHRM	Asst. Professor
Ms. Nandini	M.com, M.Phil	Asst. Professor

### **Department Of Mathematics**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Ms. Roopa H B	M.Sc, M.phil	HOD
Mr. Chitty Babu	MSc.	Asst. Professor

### **Department Of Electronics**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Ms. Rashmi	MSc	Asst. Professor
Ms.Akilandeswari	ME	Asst. Professor

### **Department Of Kannada**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Dr.KRamananda	M.A.,M.Phil,Ph.D	HOD

Mr. Kariyanna S      M.A.B.Ed, NET(Ph.D)      Asst. Professor

### **Department Of Sanskrit**

Mr.SubramanyaBhat M A, B.Ed, Vidwan,SLET(Ph.D) HOD

### **Department Of Hindi**

Dr.RanjanaPillai      M.A, Ph.D      HOD

### **Department Of English**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Ms.Padmavathy	M.A,LLB,M.Phil,NET,(Ph.D)	HOD
Ms.Nagarathna K B	M.A,M.Phil	Asst. Professor

### **Department Of Library and Information Centre**

Mr. Devaraju	M.LISC,M.A,M.Phil	Chief Librarian
Mr. SanthoshPawar	MLISC, MA.B.Ed	Librarian

### **Administrative Staff**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Ms. Jayanthi	B.Com, PGDCS,MBA	Office Superintendant
Ms. Kavitha	B.Com,MBA	Accountant
Ms. Anitha	M.Com	Accountant
Ms. Anitha K	B.Com	Office Assistant
Mr. Nagaraja Y K	B.A, B.Ed, M.A(Hindi)	Liaison Officer
Mr. SrinivasB.A		Manager
Mr. Ramesh	BE	System Administrator
Ms. HarshithaSahitya	B.Com	Office Assistant

### **Visting Faculties**

<b>Name</b>	<b>Qualification</b>	<b>Department</b>
Mr. PrashanthBaradwaj	CA	Commerce
Mr. J.S Hiremath	M.A	Kannada
Mr. Shankar Bhat	M A, B.Ed, Vidwan	Sanskrit
Ms. Ashwini	MSc	Computer Science

### **Department Of Physical Education**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Mr. Shankar B P	M.P.Ed.	PhisicalEducation Director
Mr. Shantharaju	M.P.Ed	PhisicalEducation Director
Ms. Pramila	M.P.Ed	Lady Coach
Mr. Vinod	B.Com	Basket Ball Coach
Mr. Jagannath	B.A	Cricket Coach

### **Lab Technicians**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Mr. ChandrakanthP.U.C (B.Com)		Lab Assistant (Cs)
Mr. Harish	S.S.L.C	Lab Assistant (Cs)

### **Facilities Staff**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
Mr. Chowdappa	S.S.L.C	Chief Electrician
Mr SureshRao	S.S.L.C	Driver

### **Supporting Staff**

<b>Name</b>	<b>Qualification</b>
Mr. Parameshappa	B.A
Ms. Gowramma	7 <sup>th</sup>

## **COURSES**

Sindhi College offer the following courses:

### **Under Graduation**

B.Com(AsperBangaloreUniversity)

BBA (AsperBangaloreUniversity)

BCA(AsperBangaloreUniversity)

B.Sc- Computer Science (AsperBangaloreUniversity)

### **Post Graduation**

M.Com

MBA

### **Value Added Courses**

- TCS- Analysis Programme for BBM
- Certified Tally Course
- MS-EXCEL
- Microsoft Certification Course CCNA, Core Java, Android Apps, Software Testing Course for BCA
- Soft Skill and placement training programme.
- Foreign Language – French
- BEC

## **Admissions**

**All admissions made by the Principal are provisional subject to approval by the Bangalore University.**



## Examinations

All college examinations are conducted as per the calendar to all classes, in which every student is expected to appear for University examination.

1. Strict notice will be taken of absence (without leave) from the college examinations. Re-examinations cannot be considered as a matter of right. In case of illness during the examinations, parents are expected to inform the Principal immediately and produce the necessary medical certificate.
2. Students will not be permitted to attend classes till they justify the absence from the examinations. They must bring their parents and meet the Principal/ Vice Principal/HOD.
3. A student is eligible to write the exam, if he/she has shown satisfactory progress in the test and exams conducted by the college. Those who do not show sufficient progress will be kept back from the University Examinations.
4. The admission ticket for the University Examinations will not be given unless all dues are cleared.
5. Students who have been debarred from the examinations of university formal practice will not be admitted/readmitted to the college.

A report card will be sent to the parent after each main examination on the student's performance. The card will be an indication of the probable final result. Parents and guardians are advised to call on the principal after the publication of the results of the first examination to inform themselves of the progress made by their wards and the attendance put in by them.

## Attendance

1. Students are expected to be in their places at the beginning of the hour. Late comers should not enter the class without the permission of the Lecturer in charge of that class.
2. Students are expected to be in the college campus during working hours. Free hours if any should be usefully spent in the library. Students are not permitted to walk in the corridor during working hours.
3. A student shall be considered to have completed the academic year if he / she has attended **not less than 75%** of the number of working periods of each subject and if his / her conduct and progress have been satisfactory.
4. A student who **falls short of 75% attendance** in any month will be required to meet the Principal with his/her parents.
5. a) Punctuality and regular attendance is essential for the formation of character and is therefore insisted upon. Prior permission for leave of absence from college should be obtained from the Principal, in case of absence for reasons other than illness.  
b) A medical certificate should be furnished especially when a student is absent for a long time due to illness immediately on his / her joining the college. **Medical certificate will not be accepted** at the end of the semester. No attendance will be given for absence on medical ground.  
c) The names of students who are absent continuously for two weeks without any notice will be struck off from the register. Those who are deputed officially by the college to participate in academic, cultural, sports activities etc., should hand over to the class teacher a note of deputation signed by the teacher concerned.  
d) Serious action will be taken on absence without prior permission from college.

6. Attendance is compulsory for all College functions, Sports Day and College Day.
7. College fee must be paid by due date, failing which fine will be charged.

As per the order by the Hon'ble Supreme Court of India, substantiated by the Bangalore University order BUB/ACA,11/AI/MIN\_ATT.UG.PG/2001-12, dated 28th Feb 2002, NO student will be permitted to take the semester Examinations if he/she has less than **75% attendance in each subject.**

As per the directions of the Hon'ble Supreme Court of India to the standing committee of Bangalore University, the student during admission to the college shall sign an endorsement agreeing to abide by the rules and regulations stipulated by the University from time to time.

The General progressive discipline pattern that may be followed in dealing with indiscipline,

I Offence - A documented warning & communication to parent from the authorities.

II Offence – Suspension from classes for a stipulated number of days.

III Offence - Suspension/detainment for the semester.

IV Offence - Final dismissal from the College.

1. Carrying of ID cards inside the campus is mandatory.
2. Dressing should be decent. Avoid provocative dresses.
2. Parking for vehicles with valid license with separate parking charges for two/four wheelers. Car parking permitted for degree students only.

### **Leave of Absence**

1. Students are advised not to be absent for trivial reasons.
2. No students shall be absent from the class without a leave letter. The leave letter addressed to the principal should be

counter signed by the parent / guardian.

3. Leave application for reasons of illness beyond four days, must be accompanied by a **medical certificate**.
4. Absence of students on days of tests and examinations will be particularly noted and viewed seriously.
5. **Principal has no power to condone attendance shortage.**
6. Students who are denied hall ticket for final examination on grounds of shortage of attendance will not be allowed to take up supplementary exam as well. Two Test/Examination are compulsory. If not such students are not considered for internal assessment marks.

Note: The aforesaid rules are in accordance with the Bangalore University guidelines.

## **Discipline and Decorum**

### **Dress Code**

#### **Formal wear on Mondays and Thursdays**

Students are expected to adopt modest and simple styles of dress and hairstyle within the premises. Boys are not permitted to grow their hair long, color it and sport fancy hair style and beards. Students are not permitted to use caps, bandanas, scarves and other fashion accessories (earrings, chains, bracelets etc.) in the campus. The students should attend the classes in formal wear. T-Shirts with pictures or written matter, baggy pants, torn jeans, low-waist jeans or multi-pocketed trousers are not permitted. Students not conforming may be required at any time to leave the college for the day. Girls are advised to wear a decent and presentable dress and avoid any form of provocative dress.

### **Behavior and Conduct**

Students will always give place to Lecturers on the staircase, verandahs and elsewhere.

1. They will treat the building, furniture and equipment with great care and consideration. Any loss or destruction of these will be chargeable, individually or collectively.

2. Students will be in their places in the classroom at the first bell, standing in perfect silence till the Lecturer enters. There will be no unnecessary talking in class. In subordinate and rude behavior of any kind to the lecturers will be strictly dealt with. In case of students found guilty, the transfer certificate will be issued to them before the end of the term.
3. Strikes and similar demonstrations are not allowed but a respectful representation of grievances will be looked into.
4. Students **should wear their identity cards** at all times.
5. Students should make good use of the library. All stray and unclaimed property shall be brought to the Principal's office.
6. There shall be no money raised for any purpose what so ever, or gifts made to staff members or others without the permission of the Principal.
7. Students must update any change of address or phone numbers or email IDs of their parents maintained in the office without fail.
8. Students shall retrain themselves from shouting or talking loudly in the college building.
9. Students must not loiter in the corridors during class hours.
10. If a Lecturer is on leave, students are expected to study silently in their classrooms, or go to the library.
11. Students are NOT permitted to smoke in the college campus or come intoxicated to the college. They are liable to disciplinary action (even dismissal) if found smoking in the campus. Disciplinary action will be taken against any student found in possession of or under the influence of drugs or alcohol. This rule is equally applicable during college trips / visits.
12. **Ragging is a cognizable offence and those who indulge in it or even encourage it will be handed over to the police, as per G.O.ed 122 URC 96 dated 16.01.97.**
13. Students are expected to conduct themselves with dignity and maturity. They must observe norms of decency in the campus.

14. Students are not permitted to use cell phones, pagers, walkmans / radios to the campus. If students are found with such gadgets, the same will be confiscated, will be returned only after the semester exam. In case of emergency, written permission will have to be sought by the parents from the Principal.
21. After the class hours no student is expected to remain in the campus, unless there is a function/programme/rehearsal/games practice.

### **Class Prefects and Sports Representative**

A prefect for each class will be selected at the beginning of each year. The prefect will assist the principal, class teacher and staff in their relations with the class such as the collection and returning of written exercises, conveying of notices and helping in general to maintain the discipline of the college. Their fellow students will strive to help them in fulfilling their duties.

### **Club Activities**

In order to bring out the hidden talents of our students, the college has different clubs such as Literary, Cultural, and Sports etc. The office bearers of these clubs should plan their activities well in advance and hold them throughout the academic year. The Management awards prizes at the end of the year to the best students in the contests held. Office bearers of the clubs are appointed every year by the Principal and faculty.

### **Certificates**

Students applying for the Transfer Certificate shall be given on payment of all dues to the College.

Other Extracts and Certificates shall be given on payment of Rs 250/- as and when they require.

### **Library**

Library is an integral part of our educational institution. The Library consists of books and periodicals on various subjects. There is a qualified librarian in charge of the library. A reference

section is also attached to it. The students can profitably utilize the library during college hours and also in leisure hours. To enable the students do reference work, there are large number of reference books including newspapers, encyclopedia, dictionaries, books on general knowledge, journals and previous years question papers. These are to be used inside the library. Students taking these books outside the library will be penalized.

### **Rules of the Library**

1. The library will be open from 7.30a.m. to 4:30p.m. on all working days. On Saturdays, it will be open from 7.30 a.m. to 12.00 p.m.
2. Students can go into the stock section and select the books. Personal books, belongings like bags, jackets etc., should be kept in the pigeon holes provided near the entrance.
3. Bar coding on the ID card itself serves as the library card number. Two books at a time can be borrowed by producing the id card.
4. A student who fails to return the books within 15 days will be fined Rs.5/- for each day beyond the due date excluding Sundays and holidays.
5. Extension of period may be obtained if the same book has not been sought by another student.
6. Strict silence should be observed in and near the Library.
7. In the event of loss/ damage of the books fine will be collected as follows. Thrice the cost of Indian books and twice the cost of foreign books.
8. In case of the loss of ID card, owner of the concerned library card will be held responsible for any books borrowed against the card. Such borrower should file written complaint immediately to the librarian and duplicate card will be issued at a cost of **Rs. 250/-**
9. Journals / Magazines can be issued on demand for a period of 3 days.
10. Reference books cannot be issued.



11. Library cards are not transferable.

12. All the students are requested to return / surrender the library books before their respective annual / semester examinations.

## **Student Services**

### **Scholarship**

The Management gives scholarships to the deserving students. The scholarships are granted by the management to students who are economically weak and good in academic performance.

### **Class Teachers**

Class Teachers will function as Welfare Officers. In case of absence for one or two days, students will obtain permission to enter class by getting the initials in the record of absence in their calendar from their respective class teachers. Every student facing academic difficulty should confer with the class teacher. The class teacher will review the academic performance of the students and monitor their attendance.

### **Parents and Guardians**

Parents are strongly recommended to meet the Principal and Teachers regularly to ascertain from the conduct, attendance and progress of their children. They will have to meet the class teachers and collect the Report Card of their wards on the appointed day of the Parent-Teacher Meeting. This will be communicated in writing prior to the meeting.

### **Parking**

Students using two wheeler / four wheeler are required to collect college sticker for their vehicle. Charges for two wheeler is Rs.750/- and for four wheelers is Rs.1000/-per year. No vehicle without parking

stickers will be allowed inside College premises. Over night parking is not permitted.

### **Mobile Phone Restriction**

The use of Mobile Phone is PROHIBITED in the Campus. Strict



disciplinary action will be initiated if violated.

### **Student Travel Concession**

The students who wish to visit their hometown during the college vacations must forward the application for Railway concessions forms to the College office.

### **First Aid & Emergency**

Student health, safety, well being and care are the top priority of our Institution.

First Aid is available on the college campus.

In case of medical emergencies, we opt for Columbia Asia Hospital and Baptist Hospital which are located not more than a kilometer away from the college.

### **Sports**

Leadership, sportsmanship, character building form a part of the college curriculum. The College provides facilities for all major indoor games viz., Table Tennis, Carom, Chess etc., and other outdoor games like Foot Ball, Volley Ball, Cricket and Athletics. A well trained and experienced Physical Director and competent coaches have been appointed for these activities.

## CALENDAR

**JUNE 2016**

1	WED	CL	
2	THU	CL	
3	FRI	CL	
4	SAT	CL	
5	SUN	HOLIDAY	
6	MON	CL	
7	TUE	CL	
8	WED	CL	
9	THU	CL	
10	FRI	CL	
11	SAT	CL	
12	SUN	HOLIDAY	
13	MON	CL	
14	TUE	CL	
15	WED	CL	
16	THU	CL	
17	FRI	CL	
18	SAT	CL	
19	SUN	HOLIDAY	
20	MON	CL	
21	TUE	CL	
22	WED	CL	
23	THU	CL	
24	FRI	CL	ORIENTATION UG
25	SAT	CL	
26	SUN	HOLIDAY	
27	MON	CL	RE-OPENING FOR UG
28	TUE	CL	
29	WED	CL	
30	THUR	CL	

## JULY 2016

1	FRI	CL	
2	SAT	CL	
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	
6	WED	CL	
7	THU	HOLIDAY	RAMZAN
8	FRI	CL	
9	SAT	CL	
10	SUN	HOLIDAY	
11	MON	CL	APPLICATION FOR SGC
12	TUE	CL	
13	WED	CL	COMPUTER LITERACY PROGRAMME BY BCA DEPT
14	THU	CL	
15	FRI	CL	
16	SAT	CL	
17	SUN	HOLIDAY	
18	MON	CL	FINAL SELECTION OF SGC
19	TUE	CL	
20	WED	CL	
21	THU	CL	
22	FRI	CL	FRESHERS DAY AND INVESTITURE
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	CL	GUEST LECTURE - BCA & BSC
26	TUE	CL	GUEST LECTURE - BCOM & BBA
27	WED	CL	UNIT TEST
28	THU	CL	
29	FRI	CL	BUSINESS CLUB – PRODUCT LAUNCH
30	SAT	CL	
31	SUN	HOLIDAY	

## AUGUST 2016

1	MON	CL	IT QUIZ BCA & BSC
2	TUE	CL	
3	WED	CL	
4	THU	CL	CULTURAL DAY
5	FRI	CL	CULTURAL DAY & ETHNIC DAY
6	SAT	CL	ELECTRONICS EVENT - BSC
7	SUN	HOLIDAY	
8	MON	CL	GUEST LECTURE – BCA & BSC
9	TUE	CL	
10	WED	CL	MATHS WORKSHOP – BSC
11	THU	CL	
12	FRI	HOLIDAY	VARMAHALAKSHMI
13	SAT	CL	
14	SUN	HOLIDAY	
15	MON	HOLIDAY	INDEPENDENCE DAY
16	TUE	CL	
17	WED	CL	
18	THU	HOLIDAY	RAKSHA BHANDAN
19	FRI	CL	
20	SAT	CL	IT DEBATE – BCA, MATHS EVENT – BSC
21	SUN	HOLIDAY	
22	MON	CL	BUSINESS CLUB – BEST MANAGER
23	TUE	CL	ELECTRONICS WORKSHOP - BSC
24	WED	CL	WORKSHOP ON ANIMATION
25	THU	HOLIDAY	KRISHNA JANAMASHTMI
26	FRI	CL	
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	MID – TERM
30	TUE	CL	
31	WED	CL	

## SEPTEMBER 2016

1	THU	CL	
2	FRI	CL	
3	SAT	CL	
4	SUN	HOLIDAY	GOWRI VRATAM
5	MON	HOLIDAY	TEACHER'S DAY, GANESHA CHATURTHI
6	TUE	CL	
7	WED	CL	BUSINESS CLUB
8	THU	CL	
9	FRI	CL	WORKSHOP ON HARDWARE
10	SAT	CL	
11	SUN	HOLIDAY	
12	MON	HOLIDAY	BAKRID
13	TUE	CL	
14	WED	CL	ONAM
15	THU	CL	CRESINDO
16	FRI	CL	CRESINDO
17	SAT	CL	
18	SUN	HOLIDAY	
19	MON	CL	WEB DESIGNING – BCA & BSC
20	TUE	CL	
21	WED	CL	GUEST LECTURE – LANGUAGE DEPT
22	THU	CL	
23	FRI	CL	GUEST LECTURE – BCOM & BBA
24	SAT	CL	
25	SUN	HOLIDAY	
26	MON	CL	
27	TUE	CL	
28	WED	CL	PREPARATORY EXAMINATION
29	THU	CL	
30	FRI	HOLIDAY	MAHALAYA AMAVASYA

## OCTOBER 2016

1	SAT	CL	
2	SUN	HOLIDAY	GANDHI JAYANTHI
3	MON	CL	
4	TUE	CL	
5	WED	CL	
6	THU	CL	
7	FRI	CL	
8	SAT	HOLIDAY	SAPTAMI
9	SUN	HOLIDAY	DURGASHTAMI
10	MON	HOLIDAY	AYUDAPOOJA
11	TUE	HOLIDAY	VIJAYADASHAMI
12	WED	HOLIDAY	MOHARAM
13	THU	CL	
14	FRI	CL	
15	SAT	CL	PTM – UG, LAST WORKING DAY FOR UG
16	SUN	HOLIDAY	
17	MON	CL	
18	TUE	CL	
19	WED	CL	
20	THU	CL	
21	FRI	CL	
22	SAT	CL	
23	SUN	HOLIDAY	
24	MON	CL	
25	TUE	CL	
26	WED	CL	
27	THU	CL	
28	FRI	CL	
29	SAT	HOLIDAY	NARAKA CHATURDASI
30	SUN	HOLIDAY	DEEPAVALI
31	MON	HOLIDAY	BALIPADYAMI

## NOVEMBER 2016

1	TUE	HOLIDAY	KANNADA RAJYOTHSAVA
2	WED	CL	
3	THU	CL	
4	FRI	CL	
5	SAT	CL	
6	SUN	HOLIDAY	
7	MON	CL	
8	TUE	CL	
9	WED	CL	
10	THU	CL	
11	FRI	CL	
12	SAT	CL	
13	SUN	HOLIDAY	
14	MON	CL	
15	TUE	CL	
16	WED	CL	
17	THU	HOLIDAY	KANAKADASA JAYANTHI
18	FRI	CL	
19	SAT	CL	
20	SUN	HOLIDAY	
21	MON	CL	
22	TUE	CL	
23	WED	CL	
24	THU	CL	
25	FRI	CL	
26	SAT	CL	
27	SUN	HOLIDAY	
28	MON	CL	
29	TUE	CL	
30	WED	CL	

## DECEMBER 2016

1	THU	CL	
2	FRI	CL	
3	SAT	CL	
4	SUN	HOLIDAY	
5	MON	CL	
6	TUE	CL	
7	WED	CL	
8	THU	CL	
9	FRI	CL	
10	SAT	CL	
11	SUN	HOLIDAY	
12	MON	CL	
13	TUE	HOLIDAY	ID- MILAD, NSS CAMP
14	WED	CL	
15	THU	CL	
16	FRI	CL	
17	SAT	CL	
18	SUN	HOLIDAY	
19	MON	CL	RE-OPENING OF II,IV & VI SEM - UG
20	TUE	CL	
21	WED	CL	
22	THU	CL	
23	FRI	CL	
24	SAT	HOLIDAY	CHRISTMAS VACATION BEGINS
25	SUN	HOLIDAY	
26	MON	HOLIDAY	
27	TUE	HOLIDAY	
28	WED	HOLIDAY	
29	THU	HOLIDAY	
30	FRI	HOLIDAY	
31	SAT	HOLIDAY	



## JANUARY 2017

1	SUN	HOLIDAY	NEW YEAR'S DAY
2	MON	CL	
3	TUE	CL	
4	WED	CL	CODING & DEBUGGING
5	THU	CL	
6	FRI	CL	FOLK EXHIBITION – KANNADA DEPT
7	SAT	CL	
8	SUN	HOLIDAY	
9	MON	CL	
10	TUE	CL	
11	WED	CL	
12	THU	CL	
13	FRI	CL	ANNUAL SPORTS MEET
14	SAT	CL	
15	SUN	HOLIDAY	MAKARA SANKRANTHI
16	MON	CL	
17	TUE	CL	BUSINESS CLUB – “B” QUIZ
18	WED	CL	GUEST LECTURE – BCA & BSC
19	THU	CL	
20	FRI	CL	IQAC SEMINAR
21	SAT	CL	
22	SUN	HOLIDAY	
23	MON	CL	ELECTRONICS WORKSHOP
24	TUE	CL	
25	WED	CL	SPANDAN
26	THU	HOLIDAY	REPUBLIC DAY
27	FRI	CL	INDUSTRIAL VISIT
28	SAT	CL	
29	SUN	HOLIDAY	
30	MON	CL	
31	TUE	CL	

## FEBRUARY 2017

1	WED	CL	UNIT TEST
2	THU	CL	
3	FRI	CL	
4	SAT	CL	
5	SUN	HOLIDAY	
6	MON	CL	PPT – BCA & BSC
7	TUE	CL	
8	WED	CL	MATH EVENT- BSC
9	THU	CL	
10	FRI	CL	GUEST LECTURE – BCOM,BBA
11	SAT	CL	
12	SUN	HOLIDAY	
13	MON	CL	
14	TUE	CL	SAP – VALUE ADDED DAY
15	WED	CL	INTERNATIONAL CONFERENCE – COMMERCE DEPT
16	THU	CL	
17	FRI	CL	GUEST LECTURE – BCA & BSC
18	SAT	CL	
19	SUN	HOLIDAY	
20	MON	CL	
21	TUE	CL	COLLEGE EXCURSION
22	WED	CL	
23	THU	CL	IT TREASURE HUNT
24	FRI	HOLIDAY	MAHA SHIVARATHRI
25	SAT	CL	
26	SUN	HOLIDAY	
27	MON	CL	
28	TUE	CL	GUEST LECTURE – LANGUAGE DEPT

## MARCH 2017

1	WED	CL	
2	THU	CL	
3	FRI	CL	
4	SAT	CL	
5	SUN	HOLIDAY	
6	MON	CL	MID – TERM EXAMINATION
7	TUE	CL	
8	WED	CL	
9	THU	CL	
10	FRI	CL	
11	SAT	CL	
12	SUN	HOLIDAY	
13	MON	HOLIDAY	HOLI
14	TUE	CL	
15	WED	CL	BUSINESS CLUB - COLLAGE
16	THU	CL	
17	FRI	CL	
18	SAT	CL	
19	SUN	HOLIDAY	
20	MON	CL	
21	TUE	CL	LITERARY FEST
22	WED	CL	
23	THU	CL	
24	FRI	CL	GUEST LECTURE – BCOM & BBA
25	SAT	CL	
26	SUN	HOLIDAY	
27	MON	CL	
28	TUE	CL	
29	WED	HOLIDAY	UGADI
30	THU	CL	
31	FRI	CL	GRADUATION DAY

## APRIL 2017

1	SAT	CL	PREPARATORY EXAMINATION
2	SUN	HOLIDAY	
3	MON	CL	
4	TUE	CL	
5	WED	CL	
6	THU	CL	
7	FRI	CL	
8	SAT	CL	
9	SUN	HOLIDAY	MAHARVEER JAYANTHI
10	MON	CL	
11	TUE	CL	
12	WED	CL	
13	THU	CL	
14	FRI	HOLIDAY	AMBEDKAR JAYANTI/GOOD FRIDAY
15	SAT	CL	PTM - UG
16	SUN	HOLIDAY	
17	MON	CL	
18	TUE	CL	
19	WED	CL	
20	THU	CL	
21	FRI	CL	
22	SAT	CL	
23	SUN	HOLIDAY	
24	MON	CL	
25	TUE	CL	
26	WED	CL	
27	THU	CL	
28	FRI	CL	
29	SAT	CL	
30	SUN	HOLIDAY	

## MAY 2017

1	MON	HOLIDAY	MAY DAY
2	TUE	CL	
3	WED	CL	
4	THU	CL	
5	FRI	CL	
6	SAT	CL	
7	SUN	HOLIDAY	
8	MON	CL	
9	TUE	CL	
10	WED	CL	
11	THU	CL	
12	FRI	CL	
13	SAT	CL	
14	SUN	HOLIDAY	
15	MON	CL	
16	TUE	CL	
17	WED	CL	
18	THU	CL	
19	FRI	CL	
20	SAT	CL	
21	SUN	HOLIDAY	
22	MON	CL	
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	CL	
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	
30	TUE	CL	
31	WED	CL	

# TIME TABLE 2016-2017

## ODD

DAY/ TIME								
MONDAY				B R E A K				
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								

## EVEN

DAY								
MONDAY				B R E A K				
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								

## ANNEXURE- II

**SINDHI COLLEGE OF COMMERCE**  
**33/2B, HEBBAL, KEMPAPURA, BANGALORE 24**  
**STUDENT EVALUATION QUESTIONNAIRE**  
(2016-2017)

**CLASS:**

NOTE: Please evaluate all the teachers who are handling your classes. On a points the scale from a to c (a=5 b=4 c=3) a-Very Good b- Good c- Average

**1. SUBJECT:**

**FACULTY NAME :**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**2. SUBJECT:**

**FACULTY NAME :**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**3. SUBJECT:**

**FACULTY NAME :**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**4. SUBJECT:**

**FACULTY NAME:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**5. SUBJECT:**

**FACULTY NAME:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**6. SUBJECT:****FACULTY NAME:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**7. SUBJECT:****FACULTY NAME:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

**8. SUBJECT:****FACULTY NAME:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULAM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)



**SINDHI COLLEGE OF COMMERCE,  
HEBBAL,KEMPAPURA,BANGALORE560024**

**PARENT FEEDBACK FORM [To be filled  
by the student's parents]**

**Date:**

**Class:**

**Branch:**

**Academic Year:**

**To further improve the quality of education that we impart, please give us your valuable feedback as per the following points:**

SL. No.	Item	Grades	* Any other Comment
1	Infrastructure Facilities namely library, laboratory, canteen and other campus facilities		
2	Programmes arranged by the department for achieving industry exposure		
3	Encouragement to students for participation in various co-curricular activities		
4	Quality of academic resources namely teachers, course material etc.		
5	Placement activities		
6	Efforts taken by department for overall grooming and personality development		
7	Student mentoring		

**Grades\*: A – Excellent    B – Good    C – Average    D – Poor**

<b>FILLED BY</b>	<b>PAGE No.: 01 OF 01</b>
<b>PARENT'S NAME:</b>	
<b>SIGN:</b>	