

The Annual Quality Assurance Report (AQAR) of the
IQAC
2015-16



KNOWLEDGE IS POWER



*Submitted
By*

SINDHI COLLEGE OF COMMERCE

**#33/2B, Hebbal, Kempapura,
Bangalore-24.**

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**NAAC
National Assessment and Accreditation Council
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	SINDHI COLLEGE OF COMMERCE
1.2 Address Line 1	#33/2B, HEBBAL,
Address Line 2	KEMPAPURA,
City/Town	BANGALORE
State	KARNATAKA
Pin Code	560024
Institution e-mail address	principal@sindhicollege.com or mail@sindhicollege.com
Contact Nos.	080 23637543/44
Name of the Head of the Institution:	DR.B S SRIKANTA (From May-2016 onwards)
Tel. No. with STD Code:	080 23637543/44
Mobile:	9880166449

Name of the IQAC Co-ordinator: Prof.Asha.N

Mobile: 7022037902

IQAC e-mail address: igacsindhicollege@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879) 14659

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate) EC/66/A&A/012 dated
21-2-2014

1.5 Website address: www.sindhicollege.com

Web-link of the AQAR: <http://www.sindhicollege.com/aqar15-16.asp>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.24	2014	Feb 20 th 2019
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 05/04/2012

1.8 AQAR for the year (for example 2010-11) 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

AQAR 2014-15 submitted to NAAC on 20.12.2015 .

1.10 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science- BCA

1.12 Name of the Affiliating University (for the Colleges)

BANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR
etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: Faculty

02

Non-Teaching Staff

00

Students

1

Alumni

1

Others

-

2.12 Has IQAC received any funding from UGC during the year Yes

No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos

International

-

National

1

State

-

Institution Level

4

(ii) Themes

- **One day National Seminar on “Innovative Higher Education Pedagogies Enhancing learning and Employability” on 28/9/2015**
- **FDP on “Writing effective literature review in social sciences” on 27/6/15**
- **FDP on “Capacity Building in Social Sciences” on 4/7/2015**
- **Work shop on “Research Methodology” on 28/10/15**
- **Student Workshop on Leadership skills and Management attributes on 20/8/15**
- **Student seminar on “Goods & Service Tax” on 4/10/2015**

2.14 Significant Activities and contributions made by IQAC

- Course file development, a comprehensive referral document for executing Teaching-Learning Process, a new format of attendance register has been implemented.
- One day National Seminar on “Innovative Higher Education Pedagogies Enhancing learning and Employability” on 28/9/2015
- Publication of IQAC news letter
- Spear headed the conduction of One day State level Student Seminar on “Goods and Service Tax” on 4/10/2015
- Implemented personality development programmes, value added certificate courses & pre placement training program for the students
- Supported in organizing NSS Activities like celebration of international yoga day, blood donation camp, medical camp etc.
- Supported in organizing inter-collegiate and inter-class level sports activities.
- Various FDPs’, Workshops and Guest lectures’ were organized
- Recommendation to the Library for procuring new reference books according to the revised syllabus of all courses by Bangalore University
- Continued Linkage with TCS for Training & Placements
- Analysis of student feedback on teaching
- Encouraged faculty members to include innovative practices in teaching
- Obtaining Stakeholder Feedback: Student, Faculty & Industrial Expert feedback
- Result analysis meetings with departments to identify the shortcomings and measures to overcome.
- Introduction of one day industrial visit programme for B.COM students.
- Encouraging faculty members to present research papers at various national & international Conferences
- Establishment of E-cell
- Guest lecture on Rain Water Harvesting through Eco club
- Supported “Business English certificate” course by Cambridge University
- Supported Kannada department seminar on “JANAPADA UTSAVA”

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Criteria	Plan of action	Outcome achieved
Criterion I: Curricular Aspects	<ul style="list-style-type: none"> • To implement personality development programs & pre placement training program for the students • To cater to the needs of the slow learners through remedial classes 	<ul style="list-style-type: none"> • Programs like Soft skills training and personality development, Ms Excel were conducted. • Remedial classes were conducted to help the slow learners to improve their academic performance
Criterion II:	<ul style="list-style-type: none"> • To organise orientation program 	<ul style="list-style-type: none"> • Innovative teaching practices

Teaching, Learning & Evaluation	<p>for I semester students</p> <ul style="list-style-type: none"> • To encourage faculty members to include innovative teaching practices in teaching • To conduct remedial classes for slow learners, Backlog classes & Bridge course classes for the students • Teaching plan and Work Diary to be prepared by the faculty members • To have periodical check of learning process done through class test, mid-semester and preparatory exams • To review academic performance results 	<p>like presentation, group discussion, case studies discussion etc have been adopted</p> <ul style="list-style-type: none"> • Remedial classes were successfully conducted by the faculty in their respective subjects • Lesson plan and work diary were prepared by faculty members periodically and the same was submitted to the Principal • Class test, Mid-semester & Preparatory exams were conducted successfully • After the declaration of results by university, result analysis of each subject was analysed
Criterion- III: Research, Consultancy & Extension	<ul style="list-style-type: none"> • Faculty members to attend seminars, FDPs, workshop & conferences • To publish proceedings of the National level seminars in ISBN number • To conduct FDPs • To encourage community outreach programme 	<ul style="list-style-type: none"> • Faculty members were encouraged to attend & present papers in Seminars/ Conferences/ FDPs /Conferences through financial assistance. • Proceedings of IQAC National seminar on “Innovative Higher Education Pedagogies Enhancing learning and Employability” was published with ISBN 819273376-9

		<ul style="list-style-type: none"> • Three FDPs were successfully conducted • Computer literacy programme was organized to Sindhi Seva School students
Criterion- IV Infrastructure & Learning outcomes	<ul style="list-style-type: none"> • To procure new books as per the revised syllabus of Bangalore University 	<ul style="list-style-type: none"> • Books of revised syllabus of II year B.Com and BBA course were procured by the library
Criterion – V: Student Support & Progression	<ul style="list-style-type: none"> • To encourage students to participate in cultural, sports and other co-curricular activities at inter-class, inter-collegiate level • To encourage various clubs of the college to conduct activities • To enhance students' leadership qualities • To develop students' skills & employability • To continue with mentor & counseling system • To felicitate class & course toppers of all the streams 	<ul style="list-style-type: none"> • Students actively participated in the cultural, sports and other co-curricular activities and won prizes at inter-collegiate competitions • Various clubs of the college conducted interclass competition activities • Workshop on Leadership skills and Management attributes was organized by IQAC on 20/8/2015 & Mr. Sadashiv, Alumnus of Sindhi College was the resource person • Pre-placement training, on campus and off campus placements were organized by placement cell. About 34 companies visited the organization for campus recruitment • Industrial visits were organized for students to enhance experiential learning • Mentoring & counseling were

		<p>regularly conducted</p> <ul style="list-style-type: none"> • College Management felicitated all the class & course toppers during the programme “Sangam” on 13/09/2015
<p>Criterion – VI: Governance, Leadership & Management</p>	<ul style="list-style-type: none"> • To analyse students feedback • To improve inter-personal relations • To conduct departmental meetings 	<ul style="list-style-type: none"> • Students feedback on teaching was collected and analysed by IQAC • Games and cultural activities were conducted during teachers’ day celebrations on 5/9/2015 • Departmental meetings were conducted to review and analyse on the academic performance of students in the university exams
<p>Criterion –VII: Innovations and Best Practices</p>	<ul style="list-style-type: none"> • To sensitize students’ on environmental related issues • To conduct community outreach programme 	<ul style="list-style-type: none"> • Guest lecture on “Rain Water Harvesting System” was organized by eco club • Baptist hospital in association with college organised health awareness programme and also conducted health check up for all stake holders

** Annexure –I Academic Calender enclosed*

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate other body

Provide the details of the action taken

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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	1	05
UG	04	-	4	05
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	05	-	4	10
Interdisciplinary	-	-	+-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The curriculum is prescribed for the core subjects by the university which is being followed. However, the students have an option to choose the elective subject of their choice. Similarly, the language preferences are given to the students to take up the language of their choice.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual operating schools (for PEI)

**Annexure –II Feed back Analysis enclosed*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Added value programmes, CBCS introduced by the university for the II year courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others Senior Asst.Prof.
	34	22	6	1	5

2.2 No. of permanent faculty with Ph.D. 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	0	1	0	0	0	-	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 6 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Workshop/FDP
Attended	9	16	3	19
Presented	2	6	-	-
Resource Persons				

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching learning process.
- Group Discussions, projects
- Seminars & workshops
- Guest Lectures by Experts
- More number of workshops were conducted
- Educational tours were organised
- Management games & Role plays
- Preparation of session plan for every subject well before the commencement of semester.

2.7 Total No. of actual teaching days during this academic year 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per Bangalore University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 01 0

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I %	II %	III %	Pass %
V Sem B.COM	119	8	21	28	15	61%
V Sem BBM	35	4	5	14	6	71.40%
V Sem B.Sc	25	3	4	2	4	52%
I Sem M.COM	49	5	31	2	0	79.16%
III Sem M.COM	34	19	13	0	0	94.11%
VI Sem B.COM	118	7	22	14	48	50%
VI Sem BBM	35	4	6	6	6	63%
VI Sem BCA	23	2	11	3	0	70%
II Sem M.COM	45	32	13	0	0	100%
IV Sem M.COM	34	13	19	2	0	94.11%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Contribution : ICT application in teaching, Value added programs
- Monitor : Session Plan, work diary, Remedial Classes, Bridge Course
- Evaluate: Test, Examination, Result analysis, Internal Assessment, feedback from students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	-	-
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- One day National Seminar on “Innovative Higher Education Pedagogies Enhancing learning and Employability” on 28/9/2015
- FDP on “Writing effective literature review in social sciences” on 27/6/15
- FDP on “Capacity Building in Social Sciences” on 4/7/2015
- Work shop on “Research Methodology” on 28/10/15
- Encourage both faculty and students to write research papers
- Support in terms of technology and information needs
- Faculty are encouraged to take P.hD Programmes
- IQAC gives information to the faculty members regarding the upcoming seminars, workshops, conferences etc

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	01	-	3
Sponsoring agencies	-	Self Financing	Self Financing	-	Self Financing

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency
From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of “International Yoga Day” on 21/6/2015
- Independence day celebration on 15/8/2015
- Blood donation camp in collaboration with lions club on 23/9/15
- Republic day celebration on 26/1/2016
- Youth day celebration on the occasion of Sami Vivekananda birthday on 12/6/2016
- Diabetes check up camp for faculty & students on 14/3/2016
- Medical camp in association with SSSAK
- Health awareness and health check up programme for all stakeholders in association with Baptist hospital
- Computer literacy programme by computer science students to Sindhi Seva school students between 3/7/15 and 21/8/15
- Visit to Mother Teresa's Congregation of Destitute on – 5/8/15

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	0	Self Financing	1
Class rooms	24	0		24
Laboratories	2	0		02
Seminar Halls	1	0		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	171	44		
Value of the equipment purchased during the year (Rs. in Lakhs)	1,07,08,312 (including furnitures & fixtures)	23,81,708 (including furnitures & fixtures)		1,30,90,020
Others	Golden Jubilee Hall	-		1
	Indoor Stadium	-		1
	Auditorium	-		1

4.2 Computerization of administration and library

Yes - Library & administration are fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7421	928817.80	1699	238291.4	9120	1167109.9
Reference Books	1607	450338.50	0		1607	45033805
e-Books	0	0	0	0	0	
Journals	18	108775	0	0	18	108775
e-Journals	0	0	1	67416	1	67416
Digital Database	0	0	0	0	0	0
CD & Video			65		65	
Others (specify) General Books	3870	469260.30			3870	469260.30

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	02	Internet Wi-fi	1	02	YES	All	-
Added	25	00	YES	0	0	-	0	-
Total	175	3	-	1	03	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The following training was given to students during the year

- Adv M.S.Excel to BBA and B.COM students
- Android programme for BCA Students

4.6 Amount spent on maintenance in lakhs :

i) ICT

182208

ii) Campus Infrastructure and facilities

Rs. 2942131

iii) Equipments

Rs.849627

iv) Others

Rs.222060

Total :

Rs.4196026

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through college Prospectus, calendar, SMS Service, Circular, Notice board & letter correspondence

Orientation programme for newly admitted students and parents about the institution on student support services

5.2 Efforts made by the institution for tracking the progression

1. Feedback from students
2. Self-appraisal
3. Student counseling & Mentoring
4. Suggestion box
5. Remedial classes for slow learners

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
836	81	-	-

(b) No. of students outside the state

144

(c) No. of international students

6

Men	No	%	Women	No	%
	578	63.03		339	36.97

Last Year						This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	others	Physically Challenged	Total
512	82	12	177	01	784	540	99	17	189	72	01	917

Demand ratio 393:420 Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Information and guidance about competitive exams are provided through employment newspaper and publication like competition success review which is maintained in the library.

Training programs were conducted to equip the students to face Group discussions and interviews

No. of students beneficiaries

70

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

A student Counselling cell is available

A Training & Placement cell is established for career guidance & Placement

Seminar & Guest Lectures were organised

No. of students benefitted

90

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
34	85	52	10

5.8 Details of gender sensitization programmes

Gender sensitization programmes conducted informally inside the classrooms by the faculty members

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	397	Rs. 65,28,017
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

_____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To nurture creativity, talent and performance by providing high quality education in a state- of – the- art environment and mould aspiring youth into future leaders

Mission:

- Inculcating high value through integrity
- Empowerment through knowledge
- Development through social conscience
- Community upliftment through employability

Goals:

- Stimulating creativity and a love for learning
- Cultivating qualities of understanding, goodwill and co-operation
- Imbibing an awareness of the socio-economic needs of the community
- Nurturing a vision for national and universal integration

6.2 Does the Institution has a management Information System

Yes.

Institution has Management Information System in place. It has the following features :
Student Admissions: categorizing based on program, gender, rural/urban, Indian/Foreign & social class, educational background; scholarship decisions.

Student Attendance: Monthly reports, corrective action through mentoring

Result Analysis: Semester Report, corrective & preventive action for better performance/
setting new benchmarks

Admission, Examination & Evaluation procedures

Faculty Profiles, Student Profiles

Student Feedback on Faculty

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the university prescribed curriculum.

Apart from the university prescribed curriculum, College provides certain value added, personality development programs and Skill Enhancement programs for the students to improve their knowledge base, analytical skills and employability skills.

6.3.2 Teaching and Learning

- Use of ICT method of teaching
- Establishment of the course plan for every subject well before the commencement of each semester
- Teacher's study materials [Soft copy-PPT slides/PDF presentation] are shared with students
- Conducting test and exams regularly
- Seminars, GD and presentation by students
- Remedial & Bridge Course classes are held

6.3.3 Examination and Evaluation

- Test
- Mid-term Examination
- Pre-Final Exam
- Assignments
- MCQs

6.3.4 Research and Development

- To seek collaboration with industries and research labs for carrying out research
- There is a research culture amongst the staff and students because of which the institution is able to conduct many workshops and seminars
- Encourage both faculty and students to write research papers
- Financial assistance to the faculty members who participate and present papers in seminars/conferences
- Support in terms of technology and information needs

6.3.5 Library, ICT and physical infrastructure / instrumentation

Books were bought every year and also when the syllabus is revised
Well equipped library
ICT method of teaching is adopted

6.3.6 Human Resource Management

HR policies are framed by the institution. As per the policies recruitment, selection, assessment and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment and labour laws

6.3.7 Faculty and Staff recruitment

At the beginning of the academic year Human Resource planning will be estimated.

Well qualified faculty and staff recruited as per the requirement.

6.3.8 Industry Interaction / Collaboration

The college organizes Industrial visits to all the students of various classes and courses.

Career guidance programs and Guest lectures by industry experts

Student seminars and workshops are conducted regularly

6.3.9 Admission of Students

The motto of the institution is "Education- at an affordable cost" and hence seats are given to all class / sections of society.

Admission of students are made as per norms

6.4 Welfare schemes for

Teaching & Non teaching staff	PF, Gratuity, Group Insurance Scheme, Interest free personal loan, Refreshments, Annual staff picnic, Six week maternity leave for women employees Paid leave of 15 days for faculty and 30 days for non-teaching staff, Annual free health check-up in Sindhi Hospital Fees concession for staff children in Sindhi Group of Institution, OOD & Registration and conveyance charges to attend seminars, FDPs etc
Students	Attendance and Registration fees to attend inter college sports or cultural activities, Scholarship on different quotas

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal
Administrative	Yes	Madan&Balan Associates- Statutory	Yes	Satish& Ravi Associates

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Suggestions and feedback are taken from alumni

6.12 Activities and support from the Parent – Teacher Association

PTA is conducted every semester
Feedback is taken from the parents during PTA

6.13 Development programmes for support staff

An environment which provides the opportunity to share ideas and suggestions are created.

Financial help provided by management during emergency by providing interest free loan

6.14 Initiatives taken by the institution to make the campus eco-friendly

Rain water harvesting facility
Use of CFL bulbs in the corridors and rest rooms
Solar lighting is used in some areas of campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

National level Seminar by IQAC
Student Seminar on GST
Introduction of IQAC News letter
NSS activities & Extension Activities
Introduction of Business English Certificate programme through Cambridge University
Industrial Visit to B.COM Students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Criteria	Plan of action	Outcome achieved
Criteria I: Curricular Aspects	<ul style="list-style-type: none">To implement personality development programs & pre placement training program for the studentsTo cater to the needs of the slow learners through remedial classes	<ul style="list-style-type: none">Programs like Soft skills training and personality development, Ms Excel were conducted.Remedial classes were conducted to help the slow learners to improve their academic performance
Criteria II: Teaching, Learning & Evaluation	<ul style="list-style-type: none">To organise orientation program for I semester studentsTo encourage faculty members to include innovative teaching practices in teachingTo conduct remedial classes for slow learners, Backlog classes & Bridge course classes for the studentsTeaching plan and Work Diary to be prepared by the faculty members	<ul style="list-style-type: none">Innovative teaching practices like presentation, group discussion, case studies discussion etc have been adoptedRemedial classes were successfully conducted by the faculty in their respective subjectsLesson plan and work diary were prepared by faculty members periodically and the

	<ul style="list-style-type: none"> • To have periodical check of learning process done through class test, mid-semester and preparatory exams • To review academic performance results 	<p>same was submitted to the Principal</p> <ul style="list-style-type: none"> • Class test, Mid-semester & Preparatory exams were conducted successfully • After the declaration of results by university, result analysis of each subject was analysed
Criteria III: Research Consultancy & Extension	<ul style="list-style-type: none"> • Faculty members to attend seminars, FDPs, workshop & conferences • To publish proceedings of the National level seminars in ISBN number • To conduct FDPs 	<ul style="list-style-type: none"> • Faculty members were encouraged to attend & present papers in Seminars/ Conferences/ FDPs /Conferences through financial assistance. • Proceedings of IQAC National seminar on “Innovative Higher Education Pedagogies Enhancing learning and Employability” was published • FDPs were successfully conducted
Criteria- IV Infrastructure & Learning outcomes	<ul style="list-style-type: none"> • To procure new books as per the revised syllabus of Bangalore University 	<ul style="list-style-type: none"> • Books of revised syllabus of II year B.Com and BBA course were procured by the library
Criteria – V: Student Support & Progression	<ul style="list-style-type: none"> • To encourage students to participate in cultural, sports and other co-curricular activities at inter-class, inter-collegiate level • To encourage various clubs of the college to conduct activities 	<ul style="list-style-type: none"> • Students actively participated in the cultural, sports and other co-curricular activities • Various clubs of the college conducted numerous activities • Workshop on Leadership skills and Management

	<ul style="list-style-type: none"> • To enhance students' leadership qualities • To develop students' skills & employability • To improve communication skills of students • To continue with mentor & counseling system • To felicitate class & course toppers of all the streams 	<p>attributes was organized by IQAC</p> <ul style="list-style-type: none"> • Pre-placement training, on campus and off campus placements were organized by placement cell • Industrial visits were organized for students to enhance experiential learning • "Business English Certificate" training and certificate programme was conducted in association with Cambridge University • Mentoring & counseling were regularly conducted • College Management felicitated all the class & course toppers during the programme "Sangam"
Criteria – VI: Governance, Leadership & Management	<ul style="list-style-type: none"> • To analyse students feedback • To improve inter-personal relations • To conduct departmental meetings 	<ul style="list-style-type: none"> • Students feedback on teaching was collected and analysed by IQAC • More FDPs were conducted to improve inter personal relations • Departmental meetings were conducted to review and analyse on the academic performance of students in the university exams
Criteria –VII: Innovations and Best Practices	<ul style="list-style-type: none"> • To sensitize students' on environmental related issues • To conduct community outreach 	<ul style="list-style-type: none"> • Guest lecture on "Rain Water Harvesting System" was organized by eco club

	programme	<ul style="list-style-type: none"> • Baptist hospital in association with college organised health awareness programme and also conducted health check up for all stake holders • Computer literacy programme was organized to Sindhi Seva School students
--	-----------	--

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<ul style="list-style-type: none"> ➤ Value added programmes Apart from the University Prescribed Curriculum, Value added and certificate programme is provided to the students To enhance their knowledge and employability skills softskills training programme is organized ➤ Scholarships Huge amount of scholarship is given to the students based on merit, category, Sports & economically weaker sections About 397 students has recived scholarship upto Rs 65,28,017
--

7.4 Contribution to environmental awareness / protection

<p>Guest lecture on Rain Water Harvesting System was on 31/3/16 and the resource person was Prof. A.R.Shivakumar, Scientist, IISc</p>

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Commitment to Vision and Mission
- Strong Internal Quality Assurance Cell
- Strong internal promotional scheme
- Strong and need based Curriculum and supportive VAP
- Philanthropic Orientation
- Committed and resourceful Faculty and Staff
- Distinguished Alumni
- Class 1 Infrastructure
- Strong Leadership and Governance
- PG Course
- Industry – Institute Linkages

Weakness

- Self financing Institute.
- Limited research experience .

Opportunities

- To offer integrated post graduate programme.
- To develop Entrepreneurs with ethical social responsibility.
- To have tie up with research institute .
- To begin with research and consultancy services.
- Expansion of Campus.
- To diversify the Courses

Threats

- Education is Being Commercialized
- Changing policies of the Regulators
- Keeping pace with the Changing Technology
- Keeping students rooted to Indian values systems
- Students from Rural background.

8.Plans of institution for next year

- To establish a research cell with advisory committee and develop research culture among the students and staff . Teaching, research and consultancy shall become closely integrated.
- To bring in in-house journal
- To apply for M.COM (Financial Analysis) course
- To take approval from the Bangalore University for enhancement of B.COM & BCA seats
- To organize more number of FDps and wokshop in order to promote consultancy and research among faculty and students by
- To organize National Seminar on Higher Education
- To establish NCC wing in the college
- Leadership training to the students
- To introduce more number of certificate programmes and workshops to students
- To organise annual NSS camp

Name: ASHA.N



Signature of the Coordinator, IQAC

Name:Dr.B S SRIKANTA



Signature of the Chairperson, IQAC

ANNEXURE I
SINDHI COLLEGE OF COMMERCE
33/2B, HEBBAL, KEMPAPURA, BANGALORE 24
CALENDAR 2015-16

SINDHI COLLEGE

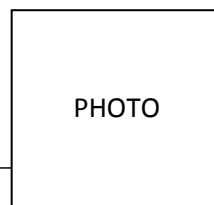
(Affiliated to Bangalore University)

(Sponsored by Sindhi Seva Samiti)

Hand Book & Calendar 2015-16

STUDENT RECORD

[All details to be filled in block letters]



Name: _____

Class: _____ Sec: _____ Reg. No. _____

Date of Birth:

--	--	--	--	--	--	--	--

 Blood Group: _____

Religion: _____ Caste SC/ST/GM/OBC: _____

Category I A, B / II A, B / III A, B: _____

Hostel / Paying Guest: _____

Guardian / Lodging: _____

Residential Address: _____

Mother Tongue: _____

Identification Marks: _____

Details of	Mother	Father
Name		
Occupation		
Off. Address		
Phone No.		
Email		
Residential Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

SINDHI COLLEGE

(Affiliated to Bangalore University)

(Sponsored by Sindhi Seva Samiti)

Hand Book & Calendar 2015-16

STUDENT RECORD

[All details to be filled in block letters]

PHOTO

Name: _____

Class: _____ Sec: _____ Reg. No. _____

Date of Birth:

--	--	--	--	--	--	--	--

 Blood Group: _____

Religion: _____ Caste SC/ST/GM/OBC: _____

Category I A, B / II A, B / III A, B: _____

Hostel / Paying Guest: _____

Guardian / Lodging: _____

Residential Address: _____

Mother Tongue: _____

Identification Marks: _____

Details of	Mother	Father
Name		
Occupation		
Off. Address		
Phone No.		
Email		
Residential Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

CIRCULAR

Dear Parent,

Warm Greetings,

1. 80% of attendance in all subjects is compulsory for the issue of hall ticket to the students for their final examination. Attendance of your ward of the previous month will be displayed on the notice board by 10th of every successive month.

2. Appearance and passing in each Unit Test, Mid Term and Preparatory Examinations are mandatory for permission to appear in the Final Examination. Parents are requested to counsel their wards accordingly.

3. Please fill up the tear-off sheet and send it back immediately to the class teacher.

Principal

Indemnity Bond

To

The Principal, Sindhi College

Dear Sir,

I _____, the parent of _____

_____ of _____ class have understood

the requirements of the College and will pay personal attention fulfilling the

requirements of the College. My Mobile no. is _____.

Signature of the parent

SINDHI COLLEGE

(Affiliated to Bangalore University)
(Sponsored by Sindhi Seva Samiti)

Hand Book & Calendar 2015-16

STUDENT RECORD

[All details to be filled in block letters]

PHOTO

Name: _____
Class: _____ Sec: _____ Reg. No. _____
Date of Birth:

--	--	--	--	--	--	--	--

 Blood Group: _____
Religion: _____ Caste SC/ST/GM/OBC: _____
Category I A, B / II A, B / III A, B _____
Hostel / Paying Guest: _____
Guardian / Lodging: _____
Residential Address: _____
Mother Tongue: _____
Identification Marks: _____

Details of	Mother	Father
Name		
Occupation		
Off. Address		
Phone No.		
Mail		
Resi. Address		
Phone No.		
Mobile		

Parents are required to complete the form and send it to the respective class teacher after signing the declaration given overleaf.

SINDHI COLLEGE

(Affiliated to Bangalore University)

(Sponsored by Sindhi Seva Samiti)

33/2B, Kempapura, Hebbal, Bangalore-560024,

Phone: 080-23637543 / 44, 41178288 Fax: 23637544

www.sindhicollege.com; email: mail@sindhicollege.com

HOLIDAY LIST 2015-16

18 th July	Saturday	Ramzan/IdulFitr
15 th August	Saturday	Independence Day
28 th August	Friday	VarmahalakshmiVrata
29 th August	Saturday	Raksha Bandhan
5 th September	Saturday	Krishna Janmashtami
16 th September	Wednesday	Gowri Vrata
17 th September	Thursday	Ganesh Chaturthi
24 th September	Thursday	Bakrid
2 nd October	Friday	Gandhi Jayanthi
12 th October	Monday	Mahalaya Amavasya
22 nd October	Thursday	AyudhaPooja
23 rd October	Friday	Vijayadashami
27 th October	Tuesday	Valmiki Jayanthi
1 st November	Sunday	Kannada Rajyotsava
10 th November	Tuesday	Narakachaturdasi
11 th November	Wednesday	Lakshmi pooja
12 th November	Thursday	Balipadyami
28 th November	Saturday	Kanakadasa Jayanthi
25 th December	Friday	Christmas
1 st January	Friday	NewYear'sDay
15 th January	Friday	Sankranthi
26 th January	Tuesday	Republic Day
26 th February	Friday	Mahashivarathri
23 rd March	Wednesday	Holi
25 th March	Friday	Good Friday
8 th April	Friday	Ugadi
14 th April	Thursday	Ambedkar Jayanthi
1 st May	Sunday	May Day

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College Working Hours

Class	Monday to Friday	Saturday
B.COM / BBA / BCA / BSC	7:40AM – 2:00PM	7:40AM – 10:30AM

Office Hours

9:30 AM - 4:30 PM

9:30 AM – 12:30 PM

Accounts

9:30 AM – 3:00 PM

Library Timings

Monday to Friday 7:30 AM – 2:00 PM & 2:30 PM – 4:00 PM

Saturday 7:30 AM – 12:30 PM & 5:30 PM – 8:30 PM

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CALENDAR 2015– 2016

Name: _____

Class: _____ Sec: _____ Reg. No.: _____

Parent / Guardian: _____

Residential Address: _____

Phone (Resi.): _____ Off: _____

Note: 1. The Calendar should be brought to college every day.

2. Change of address if any should be communicated to office immediately.

3. Identity card to be worn everyday to College.

SINDHI SEVA SAMITI

10/7, Kumara Krupa Road, Bangalore- 560001, Tel: 22286337

Office Bearers and Managing Committee Members 2015-2016

Office Bearers:

Name:	Designation
Sri Deepak R Narang	President
Sri Prakash R Narang	Chairman
Sri Avinash S Kukreja	Hon. Secretary
Sri.Ashok P Narang	Hon. Treasurer
Sri. Rajesh M Bajaj	Hon. Jt. Secretary

Board Of Management – Members 2015-16

Sri Ashok P.Narang	Sri Ramesh Motiram
Sri Hariram Aildas	Sri Rajesh M.Bajaj
Sri Lakshman B.Talreja	Sri Suresh L.Kukreja
Sri Prakash F. Madhwani	Sri Vijay Ahuja
Sri Ramkishan P. Kapai	

Ex-OfficioMembers2015-16

Sri Jawahar S.Nagpal	Sri Sanjeev Atmaram
Sri Suresh M. Bhatia	Sri Jagadish V.Ahuja
Sri Mahesh Ramchand	

Introduction

The Sindhi College was founded by the Sindhi Seva Samiti mainly to provide College level education to the students of Sindhi High School and also to the students of other schools. This Institution draws its inspiration and guidance from the Sindhi Seva Samiti known for its philanthropic disposition. Started in 1994, the institution is well set on its path for fulfilling its lofty objectives and has already made its mark in the field of academic excellence.

Aims and Objectives

This institution aims to provide the right environment for the development of the full potential of the student, by

- a) Stimulating creativity and a love for learning
- b) Cultivating qualities of understanding, goodwill and co-operation.
- c) Imbibing an awareness of the socio-economic needs of the community.
- d) Nurturing a vision for national and universal integration.

Sindhi Seva Samiti is inspired by a vision drawn from the life and teachings of great Indian Educationists. It is based on the principles of character building. Concretely it would mean:-

Openness to Growth

- A student is expected to mature as a person emotionally, intellectually, socially and spiritually to a level that reflects responsibility for his / her own growth as opposed to a passive, drifting and laissez-faire attitude. The student must begin to reach out towards his development, seeking opportunities to stretch his mind, imagination, feelings and religious consciousness. One needs to learn to move beyond self-interest or self-centeredness in relation to others and to reflect the confidence and freedom of a mature person.
- A mastery of academic requirements for advanced forms of education is to be cultivated. The student needs to see the need for intellectual integrity in a personal quest for truth and justice. This would mean, that the 'Sindhian' is expected to develop intellectual skills and understanding which cut across and go beyond academic requirements.
- The primary aim of our education is to strengthen our base for academic excellence. The academic excellence does not merely remain at the level of high percentage results, but to the extent we are able to train persons in various strata of knowledge. This is done through various associations and activities

which are greatly intellectual oriented such as quiz, debate, lecture contest and the like. The interest of the teachers and the encouragement of the Management have led to the growth of this academic atmosphere. All in all, academic excellence has been the prime aim of Sindhi Seva Samiti.

- The Samiti expects its students to develop a patriotic spirit. This would mean a deep understanding of the cultural heritage of the country and the capacity to rise above parochial, communal, regional feelings and sentiments. A secular and democratic outlook with a deep loyalty to the nation and an awareness of current social, economic and political trends give the students the realization of the great task ahead of them as responsible citizens.

VISION

To nurture creativity, talent and performance by providing high quality education in a state of the art environment and mould aspiring youth into future leaders.

MISSION

- Inculcating high value through integrity*
- Empowerment through Knowledge*
- Development through Social conscience*
- Community upliftment through employability*

CONTACTS:

Office	:	080-23637543, 080-23637544, 080-41178288
Principal	:	080-23637543
Administrator	:	Telefax: 080-23637544
E-mail	:	mail@sindhicollege.com , chairman@sindhicollege.com pro@sindhicollege.com
Website	:	www.sindhicollege.com

PRINCIPAL

Dr.Prakash B Nayak M.Com,MBA,Ph.D

principal@sindhicollege.com

VICE- PRINCIPAL

Prof. Parvathi Devi M.Com, M.Com(Finance), MBA,M.phil, PGDCA

vpsindhicollege@gmail.com

ACADEMIC CO- ORDINATOR & HOD OF COMMERCE DEPT.

Prof. Asha N M.Com, MBA, M.Phil

TEACHINGSTAFF

Department Of Commerce

Name	Qualification	Designation
Mr. Thirumala.	M.Com(Finance), PGDBA,PGDEM,NET	Lecturer
Mr. Sudarshan	M.Com	Lecturer
Ms.Grace J	M.Com	Lecturer
Mr Sridhar M	M.A.,(Ph.D)	Lecturer
Mr. TriyoginathPandey	M.A.,(Ph.D)	Lecturer
Mr. Naveen	M.Com, NET(JRF)	Lecturer
Ms. Mansi Chandnani	MBA(Finance),M.COM(Finance), UGC-NET	Lecturer
Ms. Jayashree		Lecturer

Department Of Management

Mr. Vaidyesh M A	M.Com,MBA,M.Phil	Lecturer
Ms. Sashikala	MBA, PGDHRM	Lecturer
Ms. Shwetha G	MBA	Lecturer

Department Of Computer Science

Ms.Radhika.E.K	M.Sc(I.T)	Lecturer
Ms.Hemalatha .R	MCA, M.Phil	Lecturer
Ms.Priya Hari	MCA	Lecturer
Ms. Monika Sharma	M.Sc(I.T), MCA	Lecturer

Department Of Mathematics

Ms.Roopa R.A	M.Sc., M.Phil	HOD
Ms.Ramya.P	M.Sc.,(M.Phil)	Lecturer

Department Of Electronics

Ms. Deepthi Tenali	B.Tech., M.Tech	Lecturer
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Department Of Kannada

Dr.KRamananda	M.A.,M.Phil,Ph.D	HOD
Mr. Kariyanna,	M.A.(Ph.D)	Lecturer
Mr. Gopal C L	M.A	Lecturer

Department Of Sanskrit

Mr.Subramanya Bhat	MA, B.Ed, Vidwan	HOD
--------------------	------------------	-----

Department Of Hindi

Dr.Ranjana Pillai	M.A, Ph.D	HOD
-------------------	-----------	-----

Department Of English

Ms.Padmavathy	M.A,(Ph.D)	Lecturer
Ms. Nirmala	M.A.,B.Ed.	Lecturer

Department Of Physical Education

Mr. Shankar B.P	M.P.Ed.	Director
Mr. Vinod		Basket Ball Coach
Mr. Murali		Cricket Coach

Department Of Library and Information Centre

Mr. Devaraju	MLISC,M.A,M.Phil	Chief Librarian
--------------	------------------	-----------------

Administrative Staff

Ms. Jayanthi	B.Com,PGDCS,MBA	Office Superintendent
Ms. Kavitha	B.Com,MBA	Accountant
Ms.Anitha K	B.Com	Office Assistant
Mr.Nagaraja.Y.K	B.A, B.Ed, M.A	Liaison Officer
Ms. Nethra	B.Com	Secretary
Mr.Ramesh	BE	System Administrator

Facilities Staff

Mr. Srinivas	B.A	Manager
Mr. Chowdappa	S.S.L.C	Chief Electrician
Mr. Arun H C	S.S.L.C, ITI	Electrician
Mr. Chandrakanth	P.U.C	Lab Assistant (Cs)

Supporting Staff

Mr. Parameshappa	B.A
Ms. Gowramma	7 th
Mr. Munikrishna	P.U.C
Ms. Rajalakshmi D M	P.U.C

COURSES

Sindhi College offers the following courses:

UG

B.Com (As per Bangalore University)

BBM (As per Bangalore University)

BCA (As per Bangalore University)

B.Sc- Computer Science (As per Bangalore University)

PG

M.COM (As per Bangalore University)

Value Added Courses

- TCS - Analysis programme for BBM
- Certified Financial Accountant Course by IStar for B.Com & BBM
- Certified Tally Course
- Microsoft Certification Course CCNA, CoreJava, Android Apps, Software Testing Course for BCA
- Soft Skill and placement training programme.
- SAP certification course for BBM.

Examinations

All college exams as per the calendar will be conducted for all classes, in which every student is expected to appear University exams are conducted as per the schedule issued by the University.

1. Strict notice will be taken of absence (without leave) from the college examinations. Re-examinations cannot be considered as a matter of right. In case of illness during the examinations, parents are expected to inform the Principal immediately and produce the necessary medical certificate.

2. Students will not be permitted to attend classes till they justify their absence from the exams. They must bring their parents and meet the Principal.

3. A student is eligible to write the examinations only if he has shown satisfactory progress in the test and exams conducted by the college. Those who do not show sufficient progress will be kept back from the University Examinations.

4. The admission ticket for the University Examinations will not be given unless all dues are cleared.

5. Students who have been debarred from the examinations formal practice will not be admitted / readmitted to the college.

6. Student who fails to secure the minimum in any subject may be permitted to appear only for that or those subjects at the next Examination. Subject to the condition laid down under the rules.

A report card will be sent to the parent after each main examination on the student's performance. The card will be an indication of the probable final result. Parents and guardians are advised to call on the principal after the publication of the results of the first examination to inform themselves of the progress made by their wards and the attendance put in by them.

Attendance

1. Students are expected to be in their places at the beginning of the hour. Late comers should not enter the class without the permission of the Lecturer in charge of that class.

2. Students are expected to be in the college campus during working hours. Free hours if any should be usefully spent in the library. Students are not permitted to walk in the corridor during working hours.

3. A student shall be considered to have completed the academic year if he / she has attended not less than 80% of the number of working periods of each subject and if his / her conduct and progress have been satisfactory.

4. A student who falls short of 80% attendance in any month will be required to meet the Principal with his parents.

5. a) Punctuality and regular attendance is essential for the formation of

character and is therefore insisted upon. Prior permission for leave of absence from college should be obtained from the Principal, in case of absence for reasons other than illness.

b) A medical certificate should be furnished especially when a student is absent for a long time due to illness immediately on his / her joining the college. Medical certificate will not be accepted at the end of the semester. No attendance will be given for absence on medical ground.

c) The names of students who are absent continuously for two weeks without any notice will be struck off from the register. Those who are deputed officially by the college to participate in academic, cultural, sports activities etc., should hand over to the class teacher a note of deputation signed by the teacher concerned.

d) Serious action will be taken on absence without leave from the college examinations and at the re-opening of the classes after the holidays.

6. Attendance is compulsory at all College functions, Sports Day and College Day.

7. College fees must be paid by due date failing which fines will be charged.

Leave of Absence

1. Students are advised not to absent for trivial reasons.

2. No students shall be absent from the class without a leave letter. The leave letter addressed to the principal should be counter signed by the parent / guardian.

3. Leave application for reasons of illness beyond four days, must be accompanied by a medical certificate. Leave on medical grounds will be adjusted against 20% concession given by Bangalore University.

4. Absence of students on days of tests and examinations will be particularly noted and viewed seriously.

5. Principal has no power to condone attendance shortage.

6. Students who are denied hall ticket for final examination on grounds of shortage of attendance will not be allowed to take up supplementary exam as well. Such students should seek fresh admission to the same class by paying the college fees.

Note: The aforesaid rules are in accordance with the Bangalore University guidelines.

Discipline and Decorum

Dress Code

Formal wear on Mondays and Thursdays

Students are expected to adopt modest and simple styles of dress and hairstyle within the premises. Boys are not permitted to grow their hair long, color it and sport fancy hair style and beards. Students are not permitted to use caps, bandanas, scarves and other fashion accessories (earrings, chains, bracelets etc.) in the campus. The students should attend the classes in formal wear. T-Shirts with pictures or written matter, baggy pants, torn jeans, low-waist jeans or multi-pocketed trousers are not permitted. Students not conforming may be required at any time to leave the college for the day. Girls are advised to wear a decent and presentable dress and avoid any form of provocative dress.

Behavior and Conduct

Students will always give place to Lecturers on the staircase, verandahs and elsewhere.

1. They will treat the building, furniture and equipment with great care and consideration. Any loss or destruction of these will be chargeable, individually or collectively.
2. Students will be in their places in the classroom at the first bell, standing in perfect silence till the Lecturer enters. There will be no unnecessary talking in class. In subordinate and rude behavior of any kind to the lecturers will be strictly dealt with. In case of students found guilty, the transfer certificate will be issued to them before the end of the term.
3. Strikes and similar demonstrations are not allowed but a respectful representation of grievances will be looked into.
4. Students will wear their identity cards at all times. This will be shown to authorize persons when demanded.
5. Students are advised to see the College Notice regularly.
6. Students should make good use of the library. All stray and unclaimed property shall be brought to the Principal's office.
7. No books, pamphlets or paper will be circulated by the students, nor tickets for any programme to be sold within the premises without the prior permission of the Principal.
8. There shall be no money raised for any purpose what so ever, or gifts made to staff members or others without the permission of the Principal.
9. Students will NOT see their visitors in College. They will have their letters, money orders and other communications addressed to their homes.
10. Students must update any change of address or phone numbers or email IDs of their parents maintained in the office without fail.
11. Students shall retrain themselves from shouting or talking loudly in the college building.

12. Students must not loiter in the corridors during class hours.
13. If a Lecturer is on leave, students are expected to study silently in their classrooms, or go to the library.
14. Students are NOT permitted to smoke in the college campus or come intoxicated to the college. They are liable to disciplinary action (even dismissal) if found smoking in the campus. Disciplinary action will be taken against any student found in possession of or under the influence of drugs or alcohol. This rule is equally applicable during college trips / visits.
15. Ragging is a cognizable offence and those who indulge in it or even encourage it will be handed over to the police, as per G.O.ed 122 URC 96 dated 16.01.97.
16. Books, periodicals or papers of an objectionable nature should not be brought into the campus.
17. Irregularity in attendance, insubordination, discourtesy to staff members, habitual absence and late coming, neglect of work, Unbecoming language or conduct, obscenity in work or deed render a student liable to temporary or permanent dismissal.
18. Students are expected to conduct themselves with dignity and maturity. They must observe norms of decency and propriety on campus.
19. Though the college is not responsible for the conduct of its students outside the premises, it will take note of any serious misconduct of a student outside the campus.
20. Students are not permitted to use cell phones, pagers, walkmans / radios to the campus. If students are found with such gadgets, the same will be confiscated, will be returned only after the semester exam. In case of emergency, written permission will have to be sought by the parents from the Principal.
21. After the class hours no student is expected to remain in the campus, unless there is a function/programme/rehearsal/games practice.

Class Prefects and Sports Representative

A prefect for each class will be selected at the beginning of each year. The prefect will assist the principal, class teacher and staff in their relations with the class such as the collection and returning of written exercises, conveying of notices and helping in general to maintain the discipline of the college. Their fellow students will strive to help them in fulfilling their duties.

Club Activities

In order to bring out the hidden talents of our students, the college has different clubs such as Literary, Cultural, and Sports etc. The office bearers of these clubs should plan their activities well in advance and hold them through out the academic year. The Management awards prizes at the end of the year to the best students in the contests held. Office bearers of the clubs are appointed every year by the Principal and faculty.

Certificates

Students applying for the Transfer Certificate shall be given on payment to fall dues to the College.

Other Extracts and Certificates shall be given on payment of Rs 250/- as and when they require.

Library

Library is an integral part of our educational institution. The Library consists of books and periodicals on various subjects. There is a qualified librarian in charge of the library. A reference section is also attached to it. The students can profitably utilize the library during college hours and also in leisure hours. To enable the students do reference work, there are large number of reference books including newspapers, encyclopedia, dictionaries, books on general knowledge, journals and previous years question papers. These are to be used inside the library. Students taking these books outside the library will be penalized.

Rules of the Library

1. The library will be open from 7.30a.m. to 8.30p.m. on all working days and during the vacations. On Saturdays, it will be open from 7.30 a.m. to 12.30 p.m and 5.30 p.m to 8.30 p.m.
2. Students can go into the stock section and select the books. Personal books, belongings like bags, jackets etc., should be kept in the pigeon holes provided near the entrance.
3. Bar coding on the IDcard itself serves as the library card number. Two books at a time can be borrowed by producing the id card.
4. A student who fails to return the books within 7 days (PU) & 15 (BU) days will be fined Rs.5/-for each day beyond the due date excluding Sundays and holidays.
5. Extension of period may be obtained if the same book has not been sought by another student.

6. Strict silence should be observed in and near the Library.
7. In the event of loss/ damage of the books fine will be collected as follows. Thrice the cost of Indian books and twice the cost of foreign books.
8. In case of the loss of IDcard, owner of the concerned library card will be held responsible for any books borrowed against the card. Such borrower should file written complaint immediately to the librarian and duplicate card will be issued at a cost of Rs. 250/-
9. Journals / Magazines can be issued on demand (only back volumes) for a period of 3 days.
10. Reference books cannot be issued.
11. Library cards are not transferable.

12. All the students are requested to return / surrender the library books before their respective annual / semester examinations.

Student Services

Scholarship

The Management gives scholarships to the deserving students. The scholarships are granted by the management to-students who are economically weak and good in academic performance.

Class Teachers

Class Teachers will function as Welfare Officers. In case of absence for one or two days, students will obtain permission to enter class by getting the initials in the record of absence in their calendar from their respective class teachers. Every student facing academic difficulty should confer with the class teacher. The class teacher will review the academic performance of the students and monitor their attendance.

Parents and Guardians

Parents and guardians are partners with the College in the task of a total and integral education of their children and wards. It is in keeping with this concept of “Partnership” in education that the parents are strongly recommended to meet the Principal and Teachers regularly to ascertain from them the conduct, attendance and progress of their children. They will have to meet the class teachers and collect the Report Card of their wards on the appointed day of the Parent-Teacher Meeting. This will be communicated in writing prior to the meeting.

Parking

Students using two wheeler / four wheeler are required to collect college sticker for their vehicle. Charges for two wheeler is Rs.750/- and for four wheelers is Rs.1000/-per year. No vehicle without parking stickers will be allowed inside College premises. Over night parking is not permitted.

Attendance:

As per the order by the Hon'ble Supreme Court of India, substantiated by the Bangalore University order BUB/ACA,11/AI/MIN_ATT.UG.PG/2001-12, dated 28th Feb 2002, NO student will be permitted to take the semester

examinations if he/she has less than 75% attendance.

Attending the classes is absolutely compulsory. An undertaking to this effect shall be signed during the time of admission by both the student and his / her parent.

The disciplinary code for student of the college is strict and pre-ordered. Some of the orders from the State Government and Bangalore University are as given under.

Vide GOEcc/22, URC96 dated 19th Jan 97, RAGGING is a cognizable offence and those found indulging in it or even encouraging will be handed over to the police.

Vide letterno.Dev/08/Misc/CVSHW/2005-06 dated 11.7.2005 from the office of the Registrar, Bangalore University sexual harassment on women students constitutes severe offence and the guilty would be penalized as per the prevailing law.

As per the directions of the Hon'ble Supreme Court of India to the standing committee of Bangalore University, the student during admission to the college shall sign an endorsement agreeing to abide by the rules and regulations stipulated by the University from time to time.

The General progressive discipline pattern that may be followed in dealing with indiscipline,

I Offence - A documented warning & communication to parent from the authorities.

II Offence – Suspension from classes for a stipulated number of days.

III Offence - Suspension/detainment for the semester.

IV Offence - Final dismissal from the College.

1. Carrying of ID cards inside the campus is mandatory.
2. Dressing should be decent. Avoid provocative dresses.
3. Parking for vehicles with valid license with separate parking charges for two/four wheelers. Car parking permitted for degree students only.

Mobile Phone Restriction

The use of Mobile Phone is PROHIBITED in the Campus. Strict disciplinary action will be initiated if violated.

Student Travel Concession

The students who wish to visit their hometown during the college vacations must forward the application for Railway concessions forms to the College office.

First Aid & Emergency

1. Student health, safety, well being and care are the top priority of our Institution.
2. First Aid is available on the college campus.
3. In case of medical emergencies, we opt for Columbia Asia Hospital and Baptist Hospital which are located not more than a kilometer away from the college.

Sports

Leadership, sportsmanship, character building form a part of the college curriculum. The College provides facilities for all major indoor games viz., Table Tennis, Carom, Chess etc., and other outdoor games like Foot Ball, Volley Ball, Cricket and Athletics. A well trained and experienced Physical Director and competent coaches have been appointed for these activities.

CALENDAR

JUNE 2015

1	MON	CL	
2	TUE	CL	
3	WED	CL	
4	THU	CL	
5	FRI	CL	
6	SAT	CL	
7	SUN	HOLIDAY	
8	MON	CL	
9	TUE	CL	
10	WED	CL	
11	THU	CL	
12	FRI	CL	
13	SAT	CL	
14	SUN	HOLIDAY	
15	MON	CL	
16	TUE	CL	
17	WED	CL	
18	THU	CL	
19	FRI	CL	
20	SAT	CL	Workshop on Research
21	SUN	HOLIDAY	
22	MON	CL	II & III Year Degree Re-Opening
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	CL	
27	SAT	CL	
28	SUN	HOLIDAY	
29	MON	CL	Orientation
30	TUE	CL	

JULY 2015

1	WED	CL	
2	THU	CL	
3	FRI	CL	
4	SAT	CL	
5	SUN	HOLIDAY	
6	MON	CL	Application SGC
7	TUE	CL	
8	WED	CL	
9	THU	CL	Final Selection of SGC
10	FRI	CL	
11	SAT	CL	Fresher's Day and Investiture
12	SUN	HOLIDAY	
13	MON	CL	
14	TUE	CL	
15	WED	CL	General Quiz (Dept of Mgt)
16	THU	CL	Finance Quiz (Dept of Com)
17	FRI	CL	
18	SAT	HOLIDAY	Ramzan
19	SUN	HOLIDAY	
20	MON	CL	
21	TUE	CL	
22	WED	CL	
23	THU	CL	Business Collage (Dept of Mgt)
24	FRI	CL	Guest Lecture (Dept of Com)
25	SAT	CL	
26	SUN	HOLIDAY	
27	MON	CL	
28	TUE	CL	
29	WED	CL	Unit Test
30	THU	CL	
31	FRI	CL	

AUGUST 2015

1	SAT	CL	Computer Literacy Programme (Dept of Comp.Sc)
2	SUN	HOLIDAY	
3	MON	CL	
4	TUE	CL	
5	WED	CL	
6	THU	CL	
7	FRI	CL	Best Accountant (Dept of Com)
8	SAT	CL	
9	SUN	HOLIDAY	
10	MON	CL	
11	TUE	CL	
12	WED	CL	Product Launch (Dept of Mgt)
13	THU	CL	
14	FRI	CL	
15	SAT	HOLIDAY	Independence Day
16	SUN	HOLIDAY	
17	MON	CL	
18	TUE	CL	
19	WED	CL	Guest Lecture (Dept of Com)
20	THU	CL	
21	FRI	CL	
22	SAT	CL	FDP / State Level Seminar (IQAC)
23	SUN	HOLIDAY	
24	MON	CL	Mid – Term Examination
25	TUE	CL	
26	WED	CL	
27	THU	CL	
28	FRI	HOLIDAY	Varamahalakshmi Vrata
29	SAT	HOLIDAY	Raksha Bandhan
30	SUN	HOLIDAY	
31	MON	CL	

SEPTEMBER 2015

1	TUE	CL	
2	WED	CL	
3	THU	CL	
4	FRI	CL	
5	SAT	HOLIDAY	Teacher's Day, Krishna Janmashtami
6	SUN	HOLIDAY	
7	MON	CL	Teacher's Day Celebration
8	TUE	CL	
9	WED	CL	
10	THU	CL	Cresindo & Sind Sports
11	FRI	CL	Cresindo & Sind Sports
12	SAT	CL	Alumni Cresindo & Sports
13	SUN	HOLIDAY	
14	MON	CL	Hindi Diwas
15	TUE	CL	
16	WED	HOLIDAY	Gowri Vrata
17	THU	HOLIDAY	Ganesh Chaturthi
18	FRI	CL	
19	SAT	CL	
20	SUN	HOLIDAY	
21	MON	CL	Gaming (Dept of Comp.Sc)
22	TUE	CL	Sports Day
23	WED	CL	Sports Day
24	THU	HOLIDAY	Bakrid
25	FRI	CL	
26	SAT	CL	
27	SUN	HOLIDAY	
28	MON	CL	
29	TUE	CL	
30	WED	CL	

OCTOBER 2015

1	THU	CL	Preparatory Exams
2	FRI	HOLIDAY	Gandhi Jayanthi
3	SAT	CL	
4	SUN	HOLIDAY	
5	MON	CL	
6	TUE	CL	
7	WED	CL	
8	THU	CL	
9	FRI	CL	
10	SAT	CL	
11	SUN	HOLIDAY	
12	MON	HOLIDAY	Mahalaya Amavasya
13	TUE	CL	
14	WED	CL	PTA Meeting
15	THU	CL	Last Working Day
16	FRI	CL	Practical Exams
17	SAT	CL	
18	SUN	HOLIDAY	
19	MON	CL	
20	TUE	HOLIDAY	Saptami
21	WED	HOLIDAY	Durgashtami
22	THU	HOLIDAY	Ayudha Pooja
23	FRI	HOLIDAY	Vijayadashmi
24	SAT	CL	
25	SUN	HOLIDAY	
26	MON	CL	
27	TUE	HOLIDAY	Valmiki Jayanthi
28	WED	CL	Theory Exams
29	THU	CL	
30	FRI	CL	
31	SAT	CL	

NOVEMBER 2015

1	SUN	HOLIDAY	Kannada Rajyothsava
2	MON	CL	
3	TUE	CL	
4	WED	CL	
5	THU	CL	
6	FRI	CL	
7	SAT	CL	
8	SUN	HOLIDAY	
9	MON	CL	
10	TUE	HOLIDAY	Naraka Chaturdasi
11	WED	HOLIDAY	Diwali, Laxmi Pooja
12	THU	HOLIDAY	Balipadyami
13	FRI	CL	
14	SAT	CL	
15	SUN	HOLIDAY	
16	MON	CL	
17	TUE	CL	
18	WED	CL	
19	THU	CL	
20	FRI	CL	
21	SAT	CL	
22	SUN	HOLIDAY	
23	MON	CL	
24	TUE	CL	End Of Exams
25	WED	CL	
26	THU	CL	
27	FRI	CL	
28	SAT	HOLIDAY	Kanakadasa Jayanthi
29	SUN	HOLIDAY	
30	MON	CL	

DECEMBER 2015

1	TUE	CL	
2	WED	CL	
3	THU	CL	
4	FRI	CL	
5	SAT	CL	
6	SUN	HOLIDAY	
7	MON	CL	
8	TUE	CL	
9	WED	CL	
10	THU	CL	
11	FRI	CL	
12	SAT	CL	Workshop (IQAC)
13	SUN	HOLIDAY	
14	MON	CL	Re – Opening of Even Semester
15	TUE	CL	
16	WED	CL	
17	THU	CL	
18	FRI	CL	
19	SAT	CL	
20	SUN	HOLIDAY	
21	MON	CL	NSS Camp
22	TUE	CL	
23	WED	CL	
24	THU	CL	
25	FRI	HOLIDAY	Christmas
26	SAT	CL	Christmas Vacations
27	SUN	HOLIDAY	
28	MON	CL	
29	TUE	CL	
30	WED	CL	
31	THU	CL	

JANUARY 2016

1	FRI	HOLIDAY	New Year's Day
2	SAT	CL	Re – Opening Day
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	
6	WED	CL	Best Manager (Dept of Mgt)
7	THU	CL	
8	FRI	CL	
9	SAT	CL	
10	SUN	HOLIDAY	
11	MON	CL	
12	TUE	CL	
13	WED	CL	
14	THU	CL	
15	FRI	HOLIDAY	Makara Sankranti
16	SAT	CL	
17	SUN	HOLIDAY	
18	MON	CL	National Conference (IQAC)
19	TUE	CL	
20	WED	CL	
21	THU	CL	
22	FRI	CL	SPANDAN
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	CL	Eye check up camp (NSS)
26	TUE	HOLIDAY	Republic Day
27	WED	CL	Unit Test
28	THU	CL	
29	FRI	CL	
30	SAT	CL	Industrial Visit
31	SUN	HOLIDAY	

FEBRUARY 2016

1	MON	CL	
2	TUE	CL	
3	WED	CL	Business Quiz (Dept of Mgt)
4	THU	CL	
5	FRI	CL	
6	SAT	CL	Product Launch (Dept of Com)
7	SUN	HOLIDAY	
8	MON	CL	Power Point Presentation(Dept of Comp.Sc)
9	TUE	CL	
10	WED	CL	
11	THU	CL	
12	FRI	CL	Cultural Stage Events
13	SAT	CL	Cultural Stage Events
14	SUN	HOLIDAY	
15	MON	CL	
16	TUE	CL	
17	WED	CL	
18	THU	CL	National Seminar
19	FRI	CL	National Seminar
20	SAT	CL	
21	SUN	HOLIDAY	
22	MON	CL	Mid – Term Examination
23	TUE	CL	
24	WED	CL	
25	THU	CL	
26	FRI	HOLIDAY	Maha Shivratri
27	SAT	CL	SAP (NSS)
28	SUN	HOLIDAY	
29	MON	CL	

MARCH 2016

1	TUE	CL	
2	WED	CL	
3	THU	CL	
4	FRI	CL	Blood Donation Camp (NSS)
5	SAT	CL	
6	SUN	HOLIDAY	
7	MON	CL	
8	TUE	CL	
9	WED	CL	
10	THU	CL	Coding & Debugging (Dept of Comp.Sc)
11	FRI	CL	MDP
12	SAT	CL	
13	SUN	HOLIDAY	
14	MON	CL	
15	TUE	CL	
16	WED	CL	Guest Lecture (Dept of Com)
17	THU	CL	
18	FRI	CL	Pleasure Trip
19	SAT	CL	
20	SUN	HOLIDAY	
21	MON	CL	
22	TUE	CL	
23	WED	HOLIDAY	Holi
24	THU	CL	
25	FRI	HOLIDAY	Good Friday
26	SAT	CL	
27	SUN	HOLIDAY	
28	MON	CL	
29	TUE	CL	
30	WED	CL	Graduation Day
31	THU	CL	

APRIL 2016

1	FRI	CL	Preparatory Exams
2	SAT	CL	
3	SUN	HOLIDAY	
4	MON	CL	
5	TUE	CL	
6	WED	CL	
7	THU	CL	
8	FRI	HOLIDAY	Ugadi
9	SAT	CL	
10	SUN	HOLIDAY	
11	MON	CL	Practical Exams
12	TUE	CL	
13	WED	CL	
14	THU	CL	Dr B R Ambedkar Jayanti
15	FRI	CL	
16	SAT	CL	PTA Meeting
17	SUN	HOLIDAY	
18	MON	CL	
19	TUE	HOLIDAY	Mahavir Jayanthi
20	WED	CL	
21	THU	CL	
22	FRI	CL	
23	SAT	CL	
24	SUN	HOLIDAY	
25	MON	CL	Theory Exams
26	TUE	CL	
27	WED	CL	
28	THU	CL	
29	FRI	CL	
30	SAT	CL	

MAY 2016

1	SUN	HOLIDAY	May Day
2	MON	CL	
3	TUE	CL	
4	WED	CL	
5	THU	CL	
6	FRI	CL	
7	SAT	CL	
8	SUN	HOLIDAY	
9	MON	CL	
10	TUE	CL	
11	WED	CL	
12	THU	CL	
13	FRI	CL	
14	SAT	CL	
15	SUN	HOLIDAY	
16	MON	CL	
17	TUE	CL	
18	WED	CL	
19	THU	CL	
20	FRI	CL	
21	SAT	CL	
22	SUN	HOLIDAY	
23	MON	CL	
24	TUE	CL	
25	WED	CL	
26	THU	CL	
27	FRI	CL	
28	SAT	CL	
29	SUN	HOLIDAY	
30	MON	CL	
31	TUE	CL	

Late Coming Record

- a) Coming late to college will be observed very seriously.
- b) For any reason if the student is late to college for the 4th time, irrespective of Test & Examinations, he/she will be sent back home for that day.
- c) The student will be permitted to enter the class only after the parents meet the Principal/Vice-principal, with reference to the above.

Sl No.	Date	Time	P.E. Dr. Sign	Cl. Tr. Sign.	Parent's Sign.

TIME TABLE 2015-2016

ODD

DAY	7:40-8:30	8:30-9:20	9:20-10:10	10:10-10:40	10:40-11:30	11:30-12:20	12:20-1:10	1:10-2:00
MONDAY				B R E A K				
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								

EVEN

DAY	7:40-8:30	8:30-9:20	9:20-10:10	10:10-10:40	10:40-11:30	11:30-12:20	12:20-1:10	1:10-2:00
MONDAY				B R E A K				
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								

Kannada Song

National Anthem

NOTES

ANNEXURE II

**SINDHI COLLEGE OF COMMERCE
33/2B, HEBBAL, KEMPAPURA, BANGALORE 24
STUDENT EVALUATION QUESTIONNAIRE**

CLASS:

NOTE: Please evaluate all the teachers who are handling your classes. On a points the scale from a to c (a=5 b=4 c=3) a-Very Good b- Good c- Average

1.SUBJECT:

Faculty Name:

KNOWLEDG E	PRESENTATIO N SKILLS	CURRICULA M COVERAGE	MOTIVATIO N	CLEARIN G OF DOUBTS	INTERPERSONA L RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

2. SUBJECT:

Faculty Name:

KNOWLED GE	PRESENTATION SKILLS	CURRICULA M COVERAGE	MOTIVATI ON	CLEARING OF DOUBTS	INTERPERSON AL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

3. SUBJECT:

Faculty Name:

KNOWLEDG E	PRESENTATIO N SKILLS	CURRICULA M COVERAGE	MOTIVATIO N	CLEARIN G OF DOUBTS	INTERPERSONA L RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

4. SUBJECT:

Faculty Name:

KNOWLEDG E	PRESENTATIO N SKILLS	CURRICULA M COVERAGE	MOTIVATIO N	CLEARIN G OF DOUBTS	INTERPERSONA L RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

5. SUBJECT:

Faculty Name:

KNOWLEDG E	PRESENTATIO N SKILLS	CURRICULA M COVERAGE	MOTIVATIO N	CLEARIN G OF DOUBTS	INTERPERSONA L RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

6. SUBJECT:**Faculty Name:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULUM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

7. SUBJECT:**Faculty Name:**

KNOWLEDGE	PRESENTATION SKILLS	CURRICULUM COVERAGE	MOTIVATION	CLEARING OF DOUBTS	INTERPERSONAL RELATIONSHIP
(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c)

PARENT FEEDBACK FORM

[To be filled by the student's parents]

Date:

Class:

Branch:

Academic Year:

To further improve the quality of education that we impart, please give us your valuable feedback as per the following points:

SL. No.	Item	*Grades	Any other comments
1	Infrastructure Facilities namely library, laboratory, canteen and other campus facilities		
2	Programmes arranged by the department for achieving industry exposure		
3	Encouragement to students for participation in various co-curricular activities		
4	Quality of academic resources namely teachers, course material etc.		
5	Placement activities		
6	Efforts taken by department for overall grooming and personality development		
7	Student mentoring		

Grades*: A – Excellent

B – Good

C – Average

D – Poor

FILLED BY	PAGE No.: 01 OF 01
PARENT'S NAME:	
SIGN:	

SINDHI COLLEGE OF COMMERCE

On-Campus Recruiting Employer's Feedback Form

Thank you for scheduling on-campus recruiting at Purdue University Calumet. We hope your efforts have been successful and that your recruiting experience has been a positive one.

Please take a few minutes to answer the questions below. This information will provide valuable feedback for our students and staff to better serve your needs in the future. Please circle the letters that best describe your experience:

E=Excellent AA=Above Average A=Average BA=Below Average NS=Unsatisfactory

Coordination of the recruiting schedule E AA A BA NS

Staff was friendly, helpful and knowledgeable	E	AA	A	BA	NS
Interviewing room was comfortable	E	AA	A	BA	NS
Number of students on the schedule	E	AA	A	BA	NS
Students' experience met my expectations	E	AA	A	BA	NS
Students' skills met my expectations	E	AA	A	BA	NS
Students' resumes were professional	E	AA	A	BA	NS
Students' communication skills were	E	AA	A	BA	NS
Students researched the company	E	AA	A	BA	NS
Students asked relevant questions	E	AA	A	BA	NS
Students were professionally dressed	E	AA	A	BA	NS
Students were able to answer questions easily	E	AA	A	BA	NS
Overall student preparedness	E	AA	A	BA	NS

In the space below, please provide feedback, comments and/or suggestions for students. This information may be posted for staff and student review.
