

Sindhi College of Commerce (2016-17)

Action Taken Report on the Resolutions passed in the IQAC Meeting held on 9th July,2016

Sl.No	Agenda	Resolutions Passed	Action Taken
1	Reconstitution of IQAC	<p>a) Resolved to request Prof.M.Ramachandra Gowda, Professor, Department of Commerce, Bangalore University to serve on the committee as an external member (Academician)</p> <p>b) Resolved to identify an Industrialist, Alumni representative and Student representative</p>	<p>a) Prof.M.Ramachandra Gowda was contacted by the IQAC Chairman and he consented to be the external member of IQAC, Sindhi College of Commerce.</p> <p>b)The following members were identified:</p> <p><u>Industry expert</u></p> <p>✓ Sri.Kiran Chawla, Director, Suraj Metal Industries Pvt. Ltd</p> <p><u>Alumni Representatives</u></p> <p>✓ Mr. Sadashiv, Finance Manager at Honeywell Technology Solutions, Bangalore</p> <p>✓ Mr.Vivek Singh, Entrepreneur of Assorted Resto Cafe, Residency Road, Bangalore and also Senior Financial Analyst at Epsilon.</p> <p>✓ Mr.Susheel, Content Marketing Manager at Uniphore Software Systems</p> <p><u>Student Representatives</u></p> <p>✓ Mr.Pemmaiah of final year B.COM and also the President, Student Governing Council, Sindhi College</p> <p>✓ Ms.Sagarika of final year BBA and a Cultural Secretary, Student Governing Council, Sindhi College</p> <p>✓ Mr.Shashank of final year BCA and a Cultural Secretary, Student Governing Council, Sindhi College</p>
2 (a)	Plan of Action for the year 2016-2017	<p>2 (a) NAAC Reaccreditation Workshop</p> <p>To have a NAAC Reaccreditation workshop for staff members in the month of August/ September and the resource person has to be identified for the same.</p>	<p>2 (a) NAAC Reaccreditation Workshop was conducted on 25th July,2016 and 27th October,2016 by Dr.B.S.Srikanta NAAC Peer Committee member and Principal, Sindhi College of Commerce.</p>
2(b)	Criterion-1: Curricular Aspects	<p>2 (b) The Proposed Value Added Programmes for the classes and courses is enclosed at the end *</p>	<p>2 (b) The Action Taken Report on Value Added Programmes is enclosed at the end *</p>

<p>2(c)</p>	<p>Criterion-2: Teaching, Learning & Evaluation</p>	<ul style="list-style-type: none"> ➤ To enrich the curriculum transactions inside the class rooms through case studies, Presentations, group discussions etc. ➤ To conduct remedial classes for slow learners. ➤ To conduct special classes. ➤ To conduct bridge course classes in Fundamentals of Accountancy for Ist year B.COM & BBA non commerce stream students and Basic Electronics for Ist year BCA non science stream students. ➤ To organize orientation programme for I Semester students and parents also to be invited ➤ To encourage faculty members to adopt innovative practices in teaching 	<ul style="list-style-type: none"> ✓ The class room teachings were ably supported by case studies, power point presentations, group discussions and the like for all the classes. ✓ Remedial classes were conducted for the slow learners after assessing the performance of the students in the Internal Examination from 1/9/2016 to 5/10/2016 for all the classes ✓ Special classes were conducted for late admission and for the students who represented college in various sports and cultural activities and all the missed portions were covered by the teachers during 1/8/2016 to 30/9/2016 ✓ For Non Commerce students of first year B.COM & BBA, bridge course classes in Fundamentals of Accountancy and Basic Mathematics for BBA were held between 27/6/2016 and 2/7/2016. About 3 students from B.COM & 5 students from BBA attended the classes. <p>For Non Science students of first year BCA, bridge course classes in Basic Electronics and Basic Mathematics were held between 27/6/2016 and 2/7/2016. About 22 students attended the classes.</p> <ul style="list-style-type: none"> ✓ Orientation programme was organised for all the first years on 24/6/2016 and the chief guest was Dr.T.V.Raju, Director, RV Institute of Management Studies, Bangalore. Many parents also graced the occasion. ✓ Faculty members practised innovative teaching in their respective classes through role-plays, group discussions, mock interviews, students'
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presentation, problem solving, project based learning etc.

- To conduct department wise guest lectures and workshops
*Details of workshops conducted given along with the Value added programme list at the end

✓ **Guest Lectures**

1. Guest Lecture for BCA students was held on 13/7/2016 on the topic "Operations & Project Startup". Mr.Bala, Trainer, System Domain was the resource person.
2. Guest lecture for BCA& B.Sc students was held on 28/7/2017 on the topic "Java Programming". Ms.Sumithra, Aptech Computer Education was the resource person.
3. Tally orientation programme for B.COM & BBA students was held on 11/8/2016. Mr.Jose and Mr.Ravishankar from Tally Solutions Pvt.Ltd were the resource persons
4. An Orientation Programme was organised by English Department on Business English certificate programme on 6 th , 7 th , 8 th and 10 th of September, 2016. Mr. Gangadhar Murthy, a senior and highly experienced trainer was the resource person.
5. Guest lecture for B.COM & BBA students was held on 8/9/2016 on the topic "Changing Behaviour of Indian Consumer". Dr.Nagaraj, HOD, St.Joseph's College of Commerce was the resource person.
6. B.Sc Computer Science Department organised a guest lecture for students on 19/09/2016 on the topic "Wireless Communication". Dr.Subramanya Bhat, Prof. Vijaya College was the resource person.
7. Guest lecture for BCA students was held on the same day on the topic "Cloud Computing". Mr.Ganesh Raj, Solutions Architect, Data grace was the resource person.
8. Guest Lecture for BCA & B.Sc was held on 28/1/2017 on "Java Programming".

		<p>➤ To organize industrial visits to enhance experiential learning</p>	<p>Ms.Sumithra, Aptech Computer Education was the resource person.</p> <p>9. Guest Lecture for BCA students on “Python Programming Language” was held on 1/2/2017. Mr.Naveen Kumar, Software Trainer, Geeks Technologies, Bangalore was the resource person.</p> <p>10 Kannada Department organised “Kannada Samskruthi Yuva Janothesava” on 17/8/2016 in association with Kannada Development Authority (KDA), Government of Karnataka. Chief guest- Dr.L.Hanumanthaiya, Chairman, KDA Dr.Muralidhara, Karyadarshi Kannada Abhiviruddi Pradikara also graced the occasion.</p> <p>11 NSS Wing organised orientation programme for NSS Volunteers by SSSAK on 26/9/2016.</p> <p>✓ Below mentioned are the details of Industrial Visits</p> <ol style="list-style-type: none"> 1. Industrial Visit was organised for M.COM students on 27/10/2016 to Modern Foods & ISCON 2. Industrial Visit for M.COM on 4th & 5th November,2016 to Hindustan Coco cola India Pvt.Ltd 3. Industrial Visit was organised for BBA/B.COM students to Pune & Mumbai from 27/1/17 to 1/2/2017 4. B.Sc students visited “IMTEX -2017”, Bangalore on 31/1/2017 5. B.Com students visited Stock Market Institute, Jayanagar on 8/2/2017 6. Industrial Visit organised for BCA students to Kerala from 13/2/2017 to 18/2/2017
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		<p>➤ Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.</p> <p>➤ To conduct tests and exams periodically</p>	<ul style="list-style-type: none"> ✓ Various inter class cultural, curricular, Commerce, Management and IT events were conducted to unearth the hidden talents of the students on 23rd & 24th August,2016 ✓ “Cresindo” Mega intercollegiate cultural & management fest was organised on 19th & 20th January ✓ Inter house sports Volley Ball tournament was held on 10/8/2016 ✓ Inter house Throw Ball tournament was held on 29/8/2016 ✓ Inter house Shuttle Badminton tournament was held on 24/2/2017 ✓ Inter house Indoor Carrom tournament was held on 23/2/2017 ✓ College Basketball team won 3rd Place in International Basketball tournament held at Malaysia on 23/8/2016 ✓ Diamond Jubilee State level Intercollegiate Men & Women Sports tournament was held on 7th, 8th & 9th September,2016 ✓ Intercollegiate Cricket tournament T-20 was organised from 26th to 29th September,2016 ✓ Students won 2 matches in Bangalore University intercollegiate throw ball tournament held on 31/1/2017 ✓ Interclass Annual Sports meet was held on 3/2/2017 ✓ Final Year B.COM & BBA students actively participated in Virtual Stock Analyst organised by Stock Market Institute at all India Level in which Mr.Sangam of B.Com secured 13th Rank & Mr.Abhishek Shankar of BBA secured 24th Rank ✓ Internal Examination-I in the Odd semester was conducted from 1/8/2016 to 8/8/2016. ✓ Internal Examination-II in the Odd semester was conducted from 29/8/2016 to 1/9/2016.
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		<ul style="list-style-type: none"> ➤ To review academic performance results. ➤ Session plan, lesson plan and work diary to be prepared and maintained by each faculty for their respective subjects, as in previous years ➤ To maintain personal and academic files by each faculty ➤ To give assignments to the students by each faculty ➤ To start Science club ➤ To appoint teachers as per the requirement of the workload in consultation with the Management. 	<ul style="list-style-type: none"> ✓ Preparatory Examination in the Odd semester was conducted from 13/10/2016 to 21/10/2016. ✓ Internal Examination-I in the even semester was conducted from 20/2/2017 to 23/2/2017. ✓ Odd Semester results of 2016-2017 is yet to be announced by the Bangalore University. ✓ Session plan, lesson plan and work diary are prepared and maintained by the faculty members and also periodically verified by the HODs and Principal. ✓ Personal & Academic files are maintained by the faculty as directed by the Principal. ✓ Regular assignments are written and submitted to the faculty by the students in the Blue book exclusively distributed by the college. ✓ BCA/B.Sc department organised Science Club Inauguration on 4/8/2016. Dr.K.Manjunath, Prof.Dept of Bio Technology, Bangalore University was the chief guest. ✓ 9 Full time faculty and 4 visiting faculty were appointed as per the current requirement.
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2(d)	<p>Criterion -3: Research, Consultancy & Extension</p>	<ul style="list-style-type: none"> ➤ Research centre to be established ➤ Research Advisory Committee to be constituted ➤ Teachers and students are to be encouraged to attend Seminars/Conferences/FDP by providing OOD facilities and financial assistance ➤ Teachers to submit the proposal for Minor/Major projects 	<ul style="list-style-type: none"> ✓ Research Cell was inaugurated on 13/8/2016 ✓ The following members were identified: ✓ Dr.H.A.Ranganath, Professor Emeritus, Indian Institute of science, Former Director NAAC, Former Vice Chancellor, Bangalore University - Chairman Prof.K.Eresi, Former Dean & Chairman, Dept. Of Commerce. Dr.Y.Rajaram, Director, M.S.Ramaiah Institute of Management Studies, Bangalore. Prof.Y.Narahari, Chairman, School of Automation, Dept. Of computer science, Indian Institute of Science, Bangalore Prof.Hanumanthappa, Chairman, Dept. Of Computer Science, Bangalore UNiversity 1. BBA/B.COM & B.Sc students participated in “Entrepreneurship Development Programme” organised by Impressions, Koramangala on 23/7/2016 2. B.COM students participated in a student Seminar on “Entrepreneurship – Innovation & Creativity” conducted by Bharhiya Sanskruthi Vidyapeetha, Degree College, Bangalore on 17/2/2017 3. B.Sc students participated in Students’ Seminar on “Nobel Prize Series India 2017” on 13/1/2017 4. Below is the total No.of OOD facilities and financial assistance availed by the faculty members to attend: Workhop: 12 National /International Seminar: 19 FDP : 4 Extension Services : 5 Dissemination of Knowledge: 6 ✓ 10 Research Proposal for Minor Projects from various
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		<ul style="list-style-type: none"> ➤ To identify village for annual NSS camp ➤ To identify school for adoption ➤ To explore the possibility of adopting the public park in the vicinity of the college ➤ NCC care taker Sri.Shankar to be sent to NCC Officer training programme ➤ To organize Blood Donation camp and other activities by NSS unit ➤ To bring in bi-annual news bulletin and Research Journal (in house) 	<p>Dr. B.G. Satyaprasad, Director, GT Group of Institutions was the Guest of Honour</p> <p>Dr.K.K. Seethamma, Former Registrar, Bangalore University, was the Chief Guest for the Valedictory programme</p> <ul style="list-style-type: none"> ✓ Annual NSS Camp was successfully conducted from 10/12/2016 to 16/12/2016 at Dodda Dasegowdana Doddi, Ramanagara District. ✓ The work is in progress ✓ The work is in progress ✓ Sri.Shankar was sent to NCC Officer’s training Camp from 8/7/2016 to 11/10/2016 at Kamti, Nagpur, Maharashtra ✓ NSS Wing of the college organised Blood Donation Camp in association with “Lion’s Club and Blood Bank of Sri.Bhagavan Mahaveer Jain Hospital on 29/9/2016 and total 100 units of blood were donated by staff and students. ✓ “Vahini” bi-annual news bulletin was released on 9/2/2017 ✓ Research Journal (In house) is in progress
2(e)	Criterion-4: Infrastructure and Learning Outcomes	<ul style="list-style-type: none"> ➤ To request the Management members to provide additional class rooms ➤ Re-designing the library. ➤ To purchase additional computer system for computer labs ➤ To purchase additional electronic equipments for electronic labs 	<ul style="list-style-type: none"> ✓ Management is magnanimous in providing three additional class rooms to meet the current requirement. ✓ The work is in progress ✓ 43 Desktops ✓ 6 Laptops were added to the existing stock ✓ 17 electronic equipments were purchased for electronic lab.

<p>2(f)</p>	<p>Criterion-5: Student Support and Progression</p>	<ul style="list-style-type: none"> ➤ To request the Management members to provide a Board room attached to the Principal’s chamber ➤ To continue with the scholarship for meritorious/ SC&ST/ Sports achievers and Economically backward students ➤ To organise interclass cultural and sports activities to enhance students skills and qualities ➤ To organise intercollegiate sports tournaments on the occasion of Diamond Jubilee celebrations of 60 years completion of Sindhi Seva Samiti ➤ To provide scholarship to the achievers of the “Business English Certificate” examination by Cambridge University ➤ Career guidance and Placement cell to be strengthened through training programs and campus drives 	<ul style="list-style-type: none"> ✓ A well furnished Board Room was relocated adjacent to the Principal’s chamber ✓ Management were generous enough in disbursing scholarship for meritorious/ SC&ST/ Sports achievers and Economically backward students as in the previous years. ✓ As per the details furnished in Criterion-2: Teaching, Learning & Evaluation under the heading: Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities. ✓ Cambridge University’s “Business English Certificate” programme achievers were duly rewarded with total cash prize of Rs.28,275/- and 32 students were benefitted ✓ 1.Career Guidance and Placement Training Programme was conducted for M.COM students on 10/8/2016 and the resource person was Mr.Sujith Ja, Vice President, Career Spin 2. Preplacement Training Programme was organised for Final Year students on 10/9/2016 and the Resource person was Mr.Sandeep Kumar, E&Y, Asst.Manager, HR 3.Career Guidance Programme Placement Training programme for degree final year students was conducted from 5/12/2016 to 10/12/2016 and the the resource person was Mr.Sujith Ja, Vice President, Career Spin. 4. Placement department organised 30 On and Off campus Placements and 62
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<p>2(g)</p>	<p>Criterion-6: Governance, Leadership & Management</p>	<ul style="list-style-type: none"> ➤ To renew the students insurance plan ➤ To continue with counseling and Mentoring system ➤ To organise Parents -Teachers Meeting ➤ To Organise Alumni meet ➤ IQAC to collect and analyse students' feedback on teaching and submit the same to the Principal ➤ To renew Mediclaim for the staff ➤ Self appraisal form to be modified and quantified ➤ To bring out "Job Description" manual as suggested by the Managing Committee. ➤ A separate committee for seminar/conference/workshop/ FDP to be constituted 	<p>students were placed</p> <ul style="list-style-type: none"> ✓ Renewed ✓ Counselling and Mentoring activities are continued by the counsellor and Mentors. ✓ PTM in the odd semester was organised on 15/10/2016 PTM in the even semester is scheduled on 28/2/2017 As and when required parents were called to brief about their ward's performance. ✓ Alumni Meet was conducted on 22/10/2016. Basket ball & Shuttle Badminton tournaments were organised for the Alumni and prizes were distributed to the winners. 200 alumni students graced the occasion and most of them shared their valuable feedback. Feedback analysis is done. ✓ Feed back on teaching will be collected at the end of February,2017 ✓ Renewed ✓ Modified self appraisal form as per the NAAC Criteria is framed by the Principal. ✓ In order to have an effective administration and execution of respective responsibilities, a "Job Description" manual for all the disciplines as suggested by the Management. Printed and to be released. <p>A separate committee for seminar/conference/workshop/ FDP has been constituted for discharging the duties efficiently</p>
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2(h)	Criterion-7: Innovations and Best Practices	<ul style="list-style-type: none"> ➤ To bring in in-house journal with ISBN number and News letter ➤ To revive staff colloquium – “Gnana Vardhini” ➤ To introduce wall magazine by the students under each department ➤ To provide financial assistance to needy students. 	<ul style="list-style-type: none"> ✓ In-house research journal work is in progress and Half yearly new bulletin “Vahini” has been released on 9/2/2017 ✓ Staff colloquium –“Gnana Vardhini is revived and event would be conducted on every Saturday. ✓ Each department is monitoring the wall magazine work discharged by the students ✓ Financial assistance to needy students by the Management generously.
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*Proposed Value Added Programmes and Action Taken Report

Department	Class	Proposed Programmes	Action Taken Report
Commerce	I year B.COM	Banking certificate course / Adv. MS Excel	Adv.MS Excel was successfully conducted from 5/12/16 - 10/12/16
	II year B.COM	Tally ERP	Tally ERP is scheduled in the regular class timetable for IV sem B.COM students
	III year B.COM	Stock market on derivatives certificate Program	One day Workshop on stock market on derivatives certificate programme was successfully conducted for B.COM & BBA Finance specialisation students on 10/9/16
Management	I year BBA	Adv. MS Excel / French (level 1) certificate programme	French (Level 1) Proposal is submitted to the Management and awaiting for the approval
	II year BBA	French (level 1) certificate programme	
	III year BBA	Stock market on derivatives certificate Program & to continue with TCS placements programme	TCS – Retail Analytics Placement & Training programme was successfully conducted during the college hours in the odd semester. Examination and selection of students by TCS will be held at the end of even semester
Computer Science	I year BCA	Software testing	Conducted between 5/12/16 - 13/12/16

	II year BCA	Core Java	Conducted between 14/12/16 - 24/12/16
	III year BCA	Dot Net , Core Java & Placement training programme	Conducted between 12/12/16 - 24/12/16
	I year B.Sc	Electronics Workworkshop	Electronics Workshop on Arduino Uno by Sandeep Prakash, Head Technical Trainer, Embedded Destination, New D elhi on 26 th and 27 th August,2016
	II year B.Sc	Electronics Workworkshop	
	III year B.Sc	Electronics Workworkshop	
Mathematics	BCA/B.Sc	Maths Workshop	Is scheduled to be held in the month of March
English	All courses & Classes	Business English certificate programme from Cambridge University	6 th , 7 th , 8 th and 10 th of September, 2016 Exam was held on 19 Sep, 2016.
Sanskrit	For Sanskrit students	Sanskrita Sambashana shibira	Conducted between 16/8/2016 and 14/9/2016.
Placement & career guidance	All final years	Personality development & placement training programme	Conducted between 5/12/16 - 10/12/16

IQAC Coordinator
Prof. Asha N

Chairperson & Principal
Dr. B S Srikanta