

Sindhi College of Commerce

2017-18

IQAC – Meeting 2

Minutes of the Meeting

Minutes of the meeting of the IQAC held on 14.07.2017 in Board Room at 2pm.

Principal welcomed all the committee members to the IQAC meeting for the academic year 2017-2018

After deliberations, the following resolutions were passed

1. New SSR Format

Principal briefed all the IQAC members about the change in the NAAC Accreditation SSR format

2. Plan of Action for the year 2017-2018

a) Criterion-1: Curricular Aspects

- Committee members decided to conduct Value Added Programme as in the previous years and HODs suggested the following:

Department	Class	Programme
Commerce	I year B.COM	BEC
	II year B.COM	Tally ERP
	III year B.COM	Stock market on derivatives certificate Program
Management	I year BBA	BEC. French & SAP
	II year BBA	French
	III year BBA	Stock market on derivatives certificate Program & to continue with TCS placements programme
Computer Science	I year BCA	Software testing
	II year BCA	Android Level / Core Java
	III year BCA	Dot Net , Core Java & Placement training programme
	I year B.Sc	Electronics Workworkshop
	II year B.Sc	Electronics Workworkshop
	III year B.Sc	Electronics Workworkshop
Mathematics	BCA/B.Sc	Maths Workshop
English	All courses & Classes	Business English certificate programme from Cambridge University
Placement & career guidance	All final years (UG & PG)	Campus Recruitment and Training Programme
PG	I Sem	Business English certificate programme from Cambridge University

- To enrich the curriculum transactions inside the class rooms through case studies, presentations, group discussions, online exams etc as in the previous years.
- To continue with the remedial classes for slow learners as in the previous years
- To conduct bridge course classes in Fundamentals of Accountancy for Ist year B.COM & BBA non commerce stream students and Basic Electronics for Ist year BCA non science stream students.
- To introduce non academic related Skill development programme to the students based on their area of interest like- Photography, Beautician course, Light music etc.

c) Criterion-2: Teaching, Learning & Evaluation

- To organize orientation programme for I Semester students and parents also to be invited
- To encourage faculty members to adopt innovative practices in teaching as in the previous years
- To conduct department wise guest lectures and workshops
- To organize industrial visits to enhance experiential learning
- Departments to organize inter-class competitions, curricular, co-curricular and extracurricular activities.
- To conduct tests and exams periodically
- To review academic performance results.
- Session plan, lesson plan and work diary to be prepared and maintained by each faculty for their respective subjects, as in previous years
- To prepare study material and question banks and forward the same in students group mail id

Criterion -3: Research, Consultancy & Extension

- Teachers to be encouraged to attend Seminars/Conferences/FDP by providing OOD facilities and financial assistance
- To encourage more number of teachers to take up Minor Research Projects
- To encourage students to do projects and paper presentations
- To organise FDP/Workshop on “How to write a research paper and submit research proposal”
- To organize International Seminar by Hindi department
- To organize National level Seminars and conferences by the departments
- To identify school for adoption
- To organize more number community extension services through NSS

Criterion-4: Infrastructure and Learning Outcomes

- To procure additional books to the library
- To fix LCD projectors in all the classrooms
- To provide individual laptops to the faculty members

Criterion-5: Student Support and Progression

- To continue with the scholarship for meritorious/ SC&ST/ Sports achievers and Economically backward students
- To organize interclass cultural and sports activities to enhance students skills and qualities
- To continue with counseling and Mentoring system
- To continue with Parent-Teacher Meetings periodically

Criterion-6: Governance, Leadership & Management

- IQAC to collect and analyse students’ feedback on teaching and submit the same to the Principal

- Performance appraisal of the teachers

Criterion-7: Innovations and Best Practices

- To videograph lectures of all the faculty members
- To create a video library
- To conduct theme based series of lectures in each department, encourage the students to write articles and reward the best ones. Also resolved to publish the proceedings with articles
- To continue to provide financial assistance to needy students.

Asha N
IQAC Coordinator

Dr. B S Srikanta
Chairperson &Principal

Members Present

1. Sri.Prakash R Narang-
Chairman of Planning & Development Board
2. Prof.M.Ramachandra Gowda-
Dean – Department of Commerce, Bangalore University
3. Sri.Kiran Chawla-
Industrial Expert
Director, Suraj Metal Industries Pvt Ltd.
4. Dr.B.S.Srikanta- Chairperson & Principal
5. Prof.Asha N- IQAC Coordinator & Vice Principal
6. Dr.Anil Kumar – Vice Principal
7. Smt.Radhika – HOD, Computer Science
8. Sri.Vaidyesh – HOD,Management
9. Smt.Roopa Anagod – HOD, Mathematics
10. Dr.Rahul Kavishwar – HOD, M.COM
11. Mr.Kariyanna- HOD, Kannada
12. Sri.Subramanya Bhat – HOD ,Sanskrit
13. Dr. Ranjana Pillai – HOD, Hindi
14. Smt.Padmavathy – HOD ,English
15. Dr.Ramanand- Coordiantor, Research Centre
16. Dr.Sunil Rashinkar- Faculty, PG Department
17. Sri.Shankar – Physical Education Director
18. Smt.Jayanthi- Office Superintendent
19. Smt.Kavitha – Accountant
20. Sri.Devaraju-Chief Librarian
21. Mr.Sadashiv-Alumni Representative
22. Mr.Susheel – Alumni Representative
23. Mr.Vivek Singh – Alumni Representative
24. Mr. Siddarth – Student Representative
25. Mr. Kishan - Student Representative
26. Mr.Abdul Razak- Student Representative
27. Ms.Romilla - Student Representative

