

Sindhi College

2017-18

IQAC Meeting 3

Minutes of IQAC meeting of Sindhi College held on 18th December, 2017 at 3pm in the GJ HALL

The meeting started with silent prayer.

After the prayer, The Principal welcomed all the members. Prof.Asha N Coordinator was asked to read the minutes and action taken report of the previous meeting.

1) Confirmation of the proceedings of the IQAC meeting held on 14th July, 2017.

Read and confirmed with the following observations:

- Librarian directed to upload question banks, study materials and previous years' university question papers on a separate portal accessible to our college students.
- Henceforth, feedback to be obtained online.
- Mr.Vaidyesh, NSS Officer directed to identify NSS volunteers capable of teaching Basic Mathematics, Fundamentals of Computer Science and Basics of English Language to the students of kannada medium of Government Primary School at Dasegowdana Doddi, Ramnagara District.
- Mr.Kiran Chawla, alumni representative suggested to conduct a programme on self defence techniques for girl students
- Mr.Susheel, alumni representative suggested to conduct paperless meetings henceforth by adopting PPT presentations.

2) Action Taken Report on the proceedings of the IQAC meeting held on 14th July, 2017.

Read and approved

3) To discuss about the new NAAC SSR guidelines.

The Principal explained in detail the new NAAC SSR guidelines to the committee. He also informed the committee that the preparations of the report as per the new guidelines are in progress.

4) Steps to be taken for further development of the college as per the new NAAC Guidelines.

The following measures are undertaken:

- Renovation of girls' restroom in the ground floor including rest rooms for differently abled students. Work to be completed during the vacation.
- Renovation of staff rooms in the ground and first floors.
- To set up mini gymnasium in mezzanine floor.

- Laptops to be provided to all the faculty members. The Hon.President agreed to provide by 15th January, 2018
- Vermicompost pit to be rebuilt.
- New chairs to be provided to all the staffrooms.
- To enhance use of ICT in Teaching-Learning Process
- To conduct a workshop on “Intellectual Property Rights” and Industry-Academia Interface”.
- To go in for ISO Certification and to apply for NIRF Ranking
- To conduct internal and external academic and administrative audit.
- To conduct at least one online internal examination during a semester.
- To implement Digi-Campus
- Mr.Vaidyesh, HOD- Management, suggested to explore the possibility of conducting Vocational Training Programme on Bakery and Confectionery products.

5) Role of Alumni in the development of the institution.

As per the suggestion given by Mr.Kiran Chawla, It was resolved to undertake steps to register Alumni Association.

- Mr.Kiran Chawla volunteered to help in carrying out group projects.
- Mr.Susheel, alumni representative volunteered to assist in internships

6) Any other subject with the permission of the chair.

Mr. Kishan, student of final year BBA suggested to organise Business Week/ Finance Week. IQAC agreed to conduct the programme.

The meeting ended with the thanks to the chair. Dr.Anil Kumar, Vice Principal proposed vote of thanks.

Prof. Asha N
IQAC Coordinator

Dr. B S Srikanta
Chairperson & Principal

Members Present:

1. Sri Prakash R Narang – Chairman of Planning & Development Board
2. Dr. M.Muninarayanappa – Professor & Dean, Department of Commerce and Management, Bangalore University.
3. Sri.Kiran Chawla – Industrial Expert, Director- Suraj Metal Industries Pvt Ltd.
4. Dr.B.S.Srikanta – Chairperson & Principal
5. Dr.Anil Kumar – Vice Principal
6. Prof.Asha.N – Vice Principal & IQAC Coordinator

7. Smt.Radhika – HOD – Computer Science
8. Mr.Vaidyesh – HOD,Management
9. Smt.Roopu Anagod – HOD, Mathematics
10. Dr.Rahul Kavishwar – HOD, M.COM
11. Mr.Kariyanna S - HOD, Kannada
12. Mr.Subramanya Bhat – HOD ,Sanskrit
13. Dr. Ranjana Pillai – HOD, Hindi
14. Dr.Padmavathy – HOD ,English
15. Dr.Ramanand – Coordinator. Research Centre
16. Dr.Sunil Rashinkar- Faculty, PG Department
17. Sri.Shankar – Physical Education Director
18. Smt.Jayanthi- Office Superintendent
19. Smt.Kavitha – Accountant
20. Sri.Devaraju- Chief Librarian
21. Mr.Susheel – Alumni Representative
22. Mr. Siddarth – Student Representative
23. Mr. Kishan - Student Representative
24. Mr.Abdul Razak- Student Representative
25. Ms.Romilla - Student Representative