

(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting - 1

Minutes of the meeting of the IQAC held on 26th November, 2022 at 12.00 noon in Seminar Hall.

Principal welcomed all the committee members to the IQAC meeting.

- 1. Confirmation of the minutes of the IQAC meeting held on 27/08/2022. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 27/08/2022.

Read and Confirmed.

- **3.** Brief presentation of the report for the academic year 2021 2022. Report for the academic year 2021-2022 Presented.
- **4.** Composition of IQAC 2022 2023.

Composition of IQAC for the Academic Year 2022 – 2023 is approved as per the list enclosed.

5. Plan of Action for the Academic Year 2022 – 2023.

Resolved to organise the following during the year 2022-23

- > To explore the possibility of offering wide varieties of elective options under NEP 2020.
- > To establish well equipped media Centre and also start Sindhi TV.
- > To motivate teachers to deliver lectures on important topics in their respective subjects and post them on official social media through You Tube.
- > To achieve 100% results.



Permanently Affiliated to Bengaluru City University)
Recognised by UGC under 2(f) &12(B)

- Continuous up-gradation in facilities for research to obtain recognition from the University for the Research Centre.
- > To go for green audit.
- Encouragement to both staff and students to enroll for MOOC's programme.
- ➤ To conduct Faculty Development Programme /Seminars /Conferences.
- > To continue with Departmental Club Activities
- > To continue with the scholarship for meritorious/ SC&ST/ Sports achievers and economically backward students.
- > To augment collaborative work with other institutions.
- > Linkages with Corporate for internships for all courses.
- > To explore the possibility of obtaining Industry sponsored projects.
- > Apart from the above, regular activities to be organised.
- 6. Any other subject with the permission of the chair.

As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof .Hemalatha R, IQAC Coordinator.

Prof. Hemalatha R

Prof. Asha N

Dr. B S Srikanta

Convener

Chairperson & Principal

Director & Advisor IQAC



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting - 1 held on 26th November, 2022 at 12 noon.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of the minutes of the IQAC meeting held on 27/08/2022.	Read and Confirmed.	
2.	Action Taken Report on the proceedings of the IQAC meeting held on 27/08/2022.	Read and Confirmed.	
3.	Brief presentation of the report for the academic year 2021 – 2022.	Report for the academic year 2021-2022 Presented.	Presentation 2021-22
4.	Composition of IQAC 2022 – 2023.	Composition of IQAC for the Academic Year 2022 – 2023 is approved as per the list enclosed.	Composition of IQAC 2022-23
5.	Plan of Action for the Academic Year 2022 – 2023.	Resolved to organise the following during the year 2022-23. To explore the possibility of offering wide varieties of elective options under NEP 2020.	 Wide variety of elective options are offered under Commerce, Management, Mathematics, English, Psychology and Journalism



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

To establish well equipped media Centre and also start Sindhi TV.	➤ Under Progress
To motivate teachers to deliver lectures on important topics in their respective subjects and post them on official social media through You Tube.	➤ In progress
To achieve 100% results.	Faculties are encouraged to achieve 100% results. Results are one of the parameters for annual increment.
Continuous upgradation in facilities for research - to obtain recognition from the University for the Research Centre.	Recognition from the University for the Research Centre received on 24th November, 2022.
> To go for green audit.	Vendor identification in progress.
Encouragement to both staff and students to enrol for MOOC's programme.	Around 200 students and 7 faculties enrolled for the MOOC's programme, out of which 9 students



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

		and 7 faculties registered and 9 students and 3 faculties were certified. Others are motivated to register for the same.
	➤ To conduct Faculty Development Programme /Seminars /Conferences.	NAAC sponsored National Level Conference on the topic "NEP 2020 and its Impact on Quality In Higher Education – A Progressive step towards Excellence" was organised on 21st November 2022. Chief Guest: Prof.B. Thimme Gowda Vice-Chairman, Karnataka State Higher Education Council, Government of Karnataka, Bengaluru Key Note Speaker: Dr. M S Shyam Sundar Advisor, NAAC, Bengaluru Guests of Honour: 1. Prof. Dr.Shankar D Nawale, Principal, NB Navale Singhad College of
		Engineering 2. Dr.Parvathi R



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Principal, VET First
Grade College,
Bengaluru,
President, Bangalore
University – First Grade
College Principals'
Association
3.Dr. R K Chandranath
Syndicate Member,
Bengaluru City University
4.Dr. M Jayappa
Special Officer,
Karnataka State Higher
Education Council,
Bengaluru

Session was Chaired by

1. Dr. P. Paramashivaiah, Professor, Dept of Studies and Research in Commerce, Tumkur University, Tumkur. 2. Dr. Suresh B K, Director, IQAC, Tumkur University, Tumkur. 3. Dr. G P Sudhakar, Honorary Professor, Centre for Educational & **Social Studies** 4. Dr. P.B. Reddy, Principal, Government PG College, Nagda, Ujjain, Madhya Pradesh

Proceedings were published (23 Papers)

➤ All the department club activities were



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

To continue with Departmental Club Activities	held and the corresponding reports are available in the respective departments.
To continue with the scholarship for meritorious/ SC&ST/ Sports achievers and economically backward students.	About 532 students were given scholarship under various categories like merit, SC&ST/Sports and economically backward.
To augment collaborative work with other institutions.	 MOU's signed with institutions namely: Sambhram Academy of Management Studies. Indian Academy M.S Ramaiah College of Arts, Science and Commerce
Linkages with Corporate for internships for all courses.	➤ Internships with companies such as: Loan Ventures, Q- Spiders, Café Coffee Day, OORJA Trainer, Agile Capital Services, Diploma in Psychology in Association with LongFord International



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

		To explore the possibility of obtaining Industry sponsored projects.	College, FabIndia, AIMINDIA are in progress. 28 students have registered for internships and 21 students are offered paid internships. MoU's with: 1. Siddhartha Asrani Machine Elements. 2. Supreme Solar Projects. More Than Textbook Bliss Ventures – Café Kaffea and Mint Magic Café. Sindhi Federation, Bangalore Stribeck India Pvt. Ltd.
		Apart from the above, regular activities to be organised.	Regular activities are organised as per the department calendar of events.
6.	Any other subject with the permission of the chair.	As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof .Hemalatha R, IQAC Coordinator.	

Prof. Hemalatha R Convener

Prof. Asha N Chairperson & Principal



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting -2

Minutes of the meeting of the IQAC held on Friday the 2nd December, 2022 at 1.00 pm in Seminar Hall.

Principal welcomed all the committee members to the IQAC meeting.

- 1. Confirmation of the minutes of the IQAC meeting held on 26/11/2022. Read and Confirmed.
- 2. CCTV cameras and safety net replacement.

Due to wear and tear of safety net and CTV cameras, it was decided to bring it to the notice of the management and take necessary steps.

3. V Semester Result Analysis of April / May – 2022 Bengaluru City University Examination.

Result Analysis was discussed with the HOD's of the respective departments and the same was conveyed to all the members of the department.

4. Revised Criterion members list for AQAR 2021 – 2022.

Updated criterion members list for the year 2021 - 2022 is as per the list enclosed.

5. Any other subject with the permission of the chair.

As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof .Hemalatha R, IQAC Coordinator.

Prof. Hemalatha R

Prof. Asha N

Dr. B S Srikanta

Convener

Chairperson & Principal

Director & Advisor IQAC



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting - 2 held on 2nd December, 2022 at 1 pm.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of the minutes of the IQAC meeting held on 26/11/2022.	Read and Confirmed.	
2.	CCTV cameras and safety net replacement.	Due to wear and tear of safety net and CTV cameras, it was decided to bring it to the notice of the management and take necessary steps.	Executives escalated the issue to the management.
3.	V Semester Result Analysis of April / May – 2022 Bengaluru City University Examination.	Result Analysis was discussed with the HOD's of the respective departments and the same was conveyed to all the members of the department.	Odd Sem Result Analysis - 2021 - 2022
4.	Revised Criterion members list for AQAR 2021 – 2022.	Updated criterion members list for the year 2021 – 2022 is as per the list enclosed.	Criterion Members
5.	Any other subject with the permission of the chair.	As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof .Hemalatha R, IQAC Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal



Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting -3

Minutes of the meeting of the IQAC held on Saturday the 28th January, 2023 at 12 noon in Seminar Hall

Principal welcomed all the committee members to the IQAC meeting.

- 1. Confirmation of the minutes of the IQAC meeting held on 02/12/2022. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 02/12/2022.

Read and Confirmed.

3. To consider and approve Annual Report of the college 2021 – 2022.

Annual Report for the academic year 2021 - 2022 was presented and the same was approved.

4. Review of AQAR 2021 – 2022.

Review of AQAR 2021 - 2022 was discussed with the criterion coordinators.

5. Any other subject with the permission of the chair.



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting – 3 held on 28th January, 2023 at 12 noon.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of the minutes of the IQAC meeting held on 02/12/2022.	Read and Confirmed.	
2.	Action Taken Report on the proceedings of the IQAC meeting held on 02/12/2022.	Read and Confirmed.	
3.	To consider and approve Annual Report of the college 2021 – 2022.	Annual Report for the academic year 2021 – 2022 was presented.	Annual Report was approved.
4.	Review of AQAR 2021 – 2022.	Review of AQAR 2021 – 2022 was discussed with the criterion coordinators.	Suggestions were made by Principal and Director.
5.	Any other subject with the permission of the chair.	As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof. Hemalatha R, IQAC Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting – 4

Minutes of the meeting of the IQAC held on Friday the 3rd March, 2023 at 1.00 pm in Seminar Hall

- 1. Confirmation of the minutes of the IQAC meeting held on 28/01/2023. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 28/01/2023.

Read and Confirmed.

3. Value Added Programs for the batch 2023 – 2024.

Based on the recommendation of Heads of the Department of various streams it was decided to continue with the same VAP course for all the three years. By this, a student will gain maximum knowledge pertaining to the subject.

4. Discussion of result analysis of VI semester Examination held during September 2022.

One to one meeting was held from 3rd March to 6th March, 2023 with the teachers pertaining to Bengaluru City University VI Semester Examination, September 2022 was confirmed on the request of the Director and Principal.

5. Any other subject with the permission of the chair.



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting $\,$ - 4 held on 3^{rd} March, 2023 at 1pm.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of the minutes of the IQAC meeting held on 28/01/2023.	Read and Confirmed.	
2.	Action Taken Report on the proceedings of the IQAC meeting held on 28/01/2023.	Read and Confirmed.	
3.	Value Added Programs for the batch 2023 – 2024.	Based on the recommendation of Heads of the Department of various streams it was decided to continue with the same VAP course for all the three years. By this, a student will gain maximum knowledge pertaining to the subject. The list of VAP courses with a brief description is attached.	VAP 2023 - 2024
4.	Discussion of result analysis of VI semester Examination held during September 2022.	One to one meeting was held from 3 rd March to 6 th March, 2023 with the teachers pertaining to Bengaluru City University VI Semester Examination, September 2022 was confirmed on the request of the Director and Principal.	Even Sem Result Analysis - 2021 - 2022



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

5.	Any other	As there was no other	
	subject with the	subject to discuss, the	
	permission of the	meeting ended with vote of	
	chair.	thanks proposed by Prof	
		.Hemalatha R, IQAC	
		Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting -5

Minutes of the meeting of the IQAC held on Tuesday the 9th May, 2023 at 1.00 pm in Seminar Hall

- 1. Confirmation of the minutes of the IQAC meeting held on 03/03/2023. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 03/03/2023.

Read and Confirmed.

3. Submission of AQAR 2021 – 2022.

IQAC coordinator briefed the members about the submission of AQAR 2021 - 2022.

4. Any other subject with the permission of the chair.



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting – 5 held on 9th May, 2023 at 1 pm.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of	Read and Confirmed.	
	the minutes of		
	the IQAC		
	meeting held on		
	03/03/2023.		
2.	Action Taken	Read and Confirmed.	
	Report on the		
	proceedings of		
	the IQAC		
	meeting held on		
	03/03/2023.		
3.	Submission of	IQAC coordinator briefed	The same will be
	AQAR 2021 –	the members about the	submitted to NAAC
	2022.	submission of AQAR of	shortly.
		2021-22 prepared as per the	
		NAAC guidelines.	
4.	Any other	As there was no other	
	subject with the	subject to discuss, the	
	permission of the	meeting ended with vote of	
	chair.	thanks proposed by Prof.	
		Hemalatha R, IQAC	
		Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting – 6

Minutes of the meeting of the IQAC held on Friday the 16th June, 2023 at 1.00 pm in Seminar Hall

- 1. Confirmation of the minutes of the IQAC meeting held on 09/05/2023. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 09/05/2023.

Read and Confirmed.

3. Report on Submission of AQAR 2021 – 2022.

AQAR 2021 - 2022 was submitted on 29^{th} May, 2023 and the same was accepted by NAAC on 9^{th} June, 2023.

4. Any other subject with the permission of the chair.



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting $\,$ - 6 held on 16^{th} June, 2023 at 1pm.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of	Read and Confirmed.	
	the minutes of		
	the IQAC		
	meeting held on		
	09/05/2023.		
2.	Action Taken	Read and Confirmed.	
	Report on the		
	proceedings of		
	the IQAC		
	meeting held on		
	09/05/2023.		
3.	Report on	AQAR 2021 – 2022 was	Submitted, approved and
	submission of	submitted on 29 th May 2023.	acknowledgement
	AQAR 2021 –		received from NAAC
	2022.		
4.	Any other	As there was no other	
	subject with the	subject to discuss, the	
	permission of the	meeting ended with vote of	
	chair.	thanks proposed by Prof	
		.Hemalatha R, IQAC	
		Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Minutes of the Meeting − 7

Minutes of the meeting of the IQAC held on 4th September, 2023 at 1.00 pm in Seminar Hall

- 1. Confirmation of the minutes of the IQAC meeting held on 16/06/2023. Read and Confirmed.
- 2. Action Taken Report on the proceedings of the IQAC meeting held on 26/11/2022 & 16/06/2023.

Read and Confirmed.

3. Students' Feedback on Teaching 2022 – 2023.

Prof. Hemalatha presented the feedback analysis report to the committee members. Principal found that the students' feedback in teaching is satisfactory.

4. Students' Feedback on Infrastructure and Curriculum 2022 – 2023.

Prof. Hemalatha presented the feedback analysis report to the committee members. Principal found that the students' feedback in infrastructure and curriculum is satisfactory.

5. Any other subject with the permission of the chair.



(Permanently Affiliated to Bengaluru City University) Recognised by UGC under 2(f) &12(B)

Action Taken Report on the Resolutions passed in the IQAC Meeting - 7 held on 4th September, 2023 at 1pm.

Sl. No	Agenda	Resolutions Passed	Action Taken
1.	Confirmation of the minutes of the IQAC meeting held on 16/06/2023.	Read and Confirmed	
2.	Action Taken Report on the proceedings of the IQAC meeting held on 26/11/2022 & 16/06/2023.	Read and Confirmed	
3.	Students' Feedback on Teaching 2022 – 2023.	Prof. Hemalatha presented the feedback analysis report to the committee members. Principal found that the students' feedback in teaching is satisfactory.	Teaching Feedback
4.	Students' Feedback on Infrastructure and Curriculum 2022 – 2023.	Prof. Hemalatha presented the feedback analysis report to the committee members. Principal found that the students' feedback in infrastructure and curriculum is satisfactory.	Curriculum Feedback Infrastructure Feedback
5.	Any other subject with the permission of the chair.	As there was no other subject to discuss, the meeting ended with vote of thanks proposed by Prof Hemalatha R, IQAC Coordinator.	

Prof. Hemalatha R Convener Prof. Asha N Chairperson & Principal